

**Minutes of the meeting of Council held on
Tuesday 18 June 2024, 7.30pm
at the
Oldbrook Centre, Oldbrook Boulevard, Oldbrook**

This meeting was open to the public

Members Present

Cllr O Cole (7.33pm)	Cllr J Howard
Cllr V Dixon	Cllr H Kakei (7.48pm)
Cllr T Fraser	Cllr K Kent
Cllr R Golding (Vice Chair)	Cllr C Odunewu
Cllr B Greenwood (Chair)	

In Attendance

P Sullivan, Deputy Clerk

39/24

Apologies for Absence

Cllr L Adura - unwell
Cllr B Barton – attending training
Cllr Halton-Davis - unwell
Cllr D Kendrick – attending training
Cllr D Pafford – attending training
Cllr M Petchey - unwell

40/24

Declarations of Interest

None

41/24

To approve the minutes of the Annual Meeting of Council held on 21 May 2024, previously circulated and therefore taken as read.

The minutes of the Annual Meeting of Council, having been previously circulated, were approved as a correct record and signed by the Chair.

42/24

To approve the minutes of the meeting of Council held on 21 May 2024, previously circulated and therefore taken as read.

The minutes of the meeting, having been previously circulated, were approved as a correct record and signed by the Chair.

- 43/24 Public Involvement – Deputations, Petitions and Questions**
Members of the public may make representations in respect of the business on the agenda.
- One member of the public was present.
- 44/24 Chair’s Report**
The Chair reported that he is currently addressing concerns raised with regards to traffic/parking problems in Fishermead on Fridays. An update will be given at the next meeting.
- 45/24 Clerk’s Report**
The Deputy Clerk reported on the recent break-in at the Oldbrook depot, where thieves gained access to part of the building after forcing the metal window grids and entering through the window. They then took keys for 3 vehicles from the key box and also removed the CCTV recorder.
The security company responded to the alarm within approx. 7 minutes and the police attended soon after.
The Estates Manager has taken steps to secure the building and the vehicles, further works will be carried out to tighten security.
It is worth noting that, during the same period, two other break-ins were reported by neighbouring councils targeting similar goods.
- 46/24 Ward Member Reports**
- i. Council is invited to receive any verbal Ward Member Reports.
- Cllr Fraser gave a short report on the recent meeting of the MK Parishes Forum and drew Members attention to the work of the MK Youth Council. Cllr Fraser asked that consideration be given to MK Youth Council giving a presentation at a future meeting.
- Cllr Cole reported her concerns on parking problems in Fishermead, in particular vehicles obstructing access to redways and asked about the process of getting double yellow lines installed in affected areas. The Deputy Clerk advised Cllr Cole of the MKCC process which has recently been changed to place the responsibility for the initial application on to the parish/town or community council.
Cllr Cole further reported her concerns regarding a rise in the amount of dog fouling in Springfield and Fishermead. Cllr Cole had received advice on reporting this to MKCC from officers.
- ii. Council is invited to note that no written reports have been received.
- 47/24 To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee**

- a. Minutes of the Community & Communications Committee**
Chair: Cllr K Kavarana
Council received the minutes and noted 3 items (i, ii & iii).
- i. **Draft Minute 08/24 i. MGB Community Services** (Grant Application 004/24-25/Sect 137)
Committee considered an application from MGB Community Services for £1000.00 towards the cost of delivering the Community Breakfast Club in Fishermead and resolved to award the grant in full.
- ii. **Draft Minute 08/24 ii. Fishermead Trinity Centre** (Grant Application 005/24-25/Sect 137)
Committee considered an application from Fishermead Trinity Centre for £1000.00 towards the cost of repairs to the courtyard paving to enable community use of this area and resolved to award the grant in full.
- iii. **Draft Minute 08/24 iv. Frequency of consideration of grant applications – Report C&C 001/24**
Committee considered and resolved to accept the recommendation and revise the grant funding process to change the assessment of all grant applications to quarterly (April, July, October & January). Committee resolved that the change of process should be communicated to regular applicants, within the Homeground and on the website.
- b. Minutes of the Planning, Infrastructure & Transport Committee**
Chair: Cllr B Greenwood
Council received the minutes.
- c. Minutes of the Finance, Administration & Policy Committee**
Chair: Cllr B Barton
Council received the minutes and agreed to ratify 2 items (i & ii).
- i. **Draft Minute 08/24 Parish Council Asset Register**
Committee reviewed the updated Asset Register. Committee resolved to recommend the Asset Register to Council for acceptance.
- ii. **Draft Minute 09/24 Landscape Contract Earmarked Reserve**
Committee noted that the grant received was higher than budgeted for. Committee resolved to commend to Council the Responsible Financial Officer's recommendation that £10,000.00 from the Landscape Grant be transferred to the Earmarked Landscape Equipment Reserves for the purchase of new equipment.
- d. Minutes of the Estates Committee**
Chair: Cllr R Golding
Council received the minutes and agreed to ratify 1 item (i).

i. **Draft Minute 12/24 Annual Estates Equipment Report – E03/24**

The Committee received and considered the Annual Estates Equipment Report, resolving to recommend to Council that it ratify the contents therein.

48/24 Health & Safety

Members noted that this policy review will be deferred to the July meeting.

49/24 Milton Keynes Ward Boundary Review – Initial Consultation

Council noted that, due to the General Election, the Boundary Commission has extended the scheduled period of consultation to Monday 9 September. This will also have a knock-on effect to the further stages of review which will now be delayed.

50/24 Expression of Interest – Fishermead Medical Centre (FMC)

A further meeting was held with representatives of FMC on 17 June, where it was confirmed that a clinician would be based in the office for appointments 2/3 days per week initially, to commence the beginning of July. It was also confirmed that all furniture would be left in situ apart from the cabinets and IT equipment, which would be removed by CPCC.

The appointments schedule will be strictly controlled by FMC, ensuring that patients are advised to not arrive any earlier than their allotted time in order to alleviate any pressure on our reception area. It was agreed that we would place 2 chairs in reception for patients.

FMC to complete a risk assessment to include protocol on the use of the panic button.

51/24 Community Hub – Working Group Update

Council received a verbal report from the Working Group on their progression of the Community Hub project including:

- Contractors Report no.4
- Minutes of Progress Meeting no.4
- Minutes of Post Contract WG Meeting 03A
- Progress Photos
- Updated Project Programme

In addition, the Deputy Clerk confirmed that the 1st floor block and beam was 50% complete and the stairs had been installed. Scaffolding works to be completed this week.

i. **Community Hub Café – Expression of Interest: Café Operator**

It was confirmed that at the close of deadline on 12 June, 10 Expressions of Interest had been received rather than 9 as reported in the agenda. These are now being scrutinised by Officers for completeness before operators are informed about their inclusion in the next stage.

ii. **Charitable Trust Creation**

Council is invited to note that there was no further update relating to obtaining a fee proposal for professional advice pertaining to the creation of a charitable trust associated with the management of the Community Hub.

52/24

County Association Facilitated Training and Future Visioning Session

Council noted that discussions are currently ongoing with BMKALC on the delivery of this session, including content, dates/times and cost. In order that we have as much flexibility on when this event takes place, Members agreed that they would consider this session taking place on a Saturday.

53/24

Councillor Vacancies

Council noted that, following the recent elections there are three vacancies – one in Fishermead, one in Oldbrook and one in Willen. These vacancies will be advertised in due course, with the likelihood being that co-options could take place at the July meeting of Council.

54/24

Dates of Future Committee & Working Group Meetings

Planning – 1 July 2024 at 6.30pm

Personnel – 2 July at 6.30pm

Estates – 9 July 2024 at 6.30pm

55/24

Date of Next Meeting

Tuesday 16 July 2024 at 7.30pm