

**Minutes of the meeting of the Estates Committee
held on Tuesday 9 July 2024 at 6.30pm
at the Springfield Centre, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

Cllr L Adura

Cllr B Barton

Cllr R Golding (Chair)

Cllr B Greenwood

Cllr J Howard

Cllr K Kavarana

In Attendance

D Warner, Clerk to Council

16/24

Apologies for Absence

Cllr V Dixon - personal commitment

Cllr K Kent – unwell

Cllr D Pafford - unwell

Cllr M Petchey – personal commitment

17/24

Declarations of Interest

None

18/24

Members of the Public Present

None

19/24

Appointment of Vice Chair

Committee resolved to elect Cllr Howard as Vice Chair to May 2025.

20/24

Appointment of Lead Members

Committee resolved to appoint Cllr Howard as Lead Member for community centres (including the Community Hub) to May 2025, role to include acting as a point of liaison with officers in relation to the centres, and where appropriate with users. Carrying out periodic inspections/site visits with officers.

Committee resolved to appoint Cllr Golding as Lead Member for the allotments and landscape service to May 2025, role to include

acting as a point of liaison with officers in relation to the services, and where appropriate with users and residents. Carrying out periodic inspections/site visits with officers.

21/24

Minutes of the Meeting held on the 11 June 2024

The minutes of the meeting, having been previously circulated were approved as a correct record and signed by the Chair.

Under this item, and in relation to Minute No.12/24, the Chair confirmed that a report on the procurement of the associated landscape equipment would go to the July Council meeting to ensure that the process could be completed in time for the equipment to be used from September onwards.

22/24

Public Involvement – Deputations, Petitions and Questions

None

23/24

Fishermead Sports Ground Working Group

Committee noted that the next meeting of the Fishermead Sports Ground Working Group will take place on Tuesday 16 July at 6.30pm, prior to the meeting of Council.

24/24

Milton Keynes City Council – Community Infrastructure Fund 2025-2026

Committee noted that the Community and Communications Committee has previously recommended to Council that the fund is used to apply for a grant in relation to Play Area improvements. Committee resolved not to pursue any other projects.

25/24

Springfield Centre – Intruder Alarm Control Panel Replacement

Committee noted that the intruder alarm panel at the centre had developed a fault. Noting the urgency of the matter, Committee resolved to accept the quotation (£875 + VAT) from Milton Keynes Security Services Ltd for an upgraded replacement panel.

26/24

Community Hub, Working Group Update and Recommendations

Committee received an update from the Working Group. Committee received and considered the following:

- Contractors Report no.5
- Site Audit Report – Safety Services UK Ltd
- Progress Photos
- Updated Project Programme

The Clerk informed the Committee that he had requested confirmation of the rebuild cost of the old patio area ahead of the July Council meeting.

The Committee instructed the Clerk to seek clarification from the contract administrator that the scaffolding issues identified in the site audit report had been resolved and documented as such.

27/24

Springfield Centre Disabled Parking Bay Provision

Committee received and agreed the parking bay technical specification as proposed by Stuart Thomas Associated Ltd. Specification to be used as the basis of obtaining appropriate quotations.

28/24

Climate Emergency Action Plan – Development of a Community Flood Plan

Committee considered the development of a Community Flood Plan as recommended by the Climate Emergency Working Group. Committee agreed that a future Homeground magazine article be used to try and identify any residents with a willingness to become involved in the formation of a Community Flood Plan, with the article also being used to pinpoint areas of flooding in the Council area. Depending on the response to the article, the progression of the initiative to potentially come under the remit of the Community and Communications Committee.

29/24

Date of Next Meeting

Tuesday 10 September 2024 at 6.30pm