

**Minutes of the meeting of Council held on
Tuesday 19 November 2024, 7.30pm
at the
Oldbrook Centre, Oldbrook Boulevard, Oldbrook**

This meeting was open to the public

Members Present

Cllr L Adura	Cllr J Hearnshaw
Cllr B Barton	Cllr K Kavarana
Cllr O Cole	Cllr D Kendrick
Cllr V Dixon	Cllr K Kent
Cllr T Fraser	Cllr D Pafford
Cllr R Golding	Cllr M Petchey
Cllr P Halton-Davis	

In Attendance

P Sullivan, Deputy Clerk
T Jones, Community Officer

109/24 Apologies for Absence

Cllr B Greenwood – personal commitment
Cllr J Howard – personal commitment

110/24 Declarations of Interest

Cllr Cole declared an interest in agenda item 8a. iii and took no part in the item.

111/24 Minutes of the Meeting of Council held on 15 October 2024

The minutes of the meeting, having previously been circulated, were approved as a correct record and signed by the Chair.

112/34 Public Involvement – Deputations, Petitions and Questions

None

113/24 Councillor Vacancies

The Deputy Clerk confirmed that an election had not been requested for the Oldbrook vacancy and it is available for co-option. The current vacancies,

therefore, are in Fishermead, Oldbrook and Willen and will be advertised on noticeboards and the CPCC website in due course. In order to give applicants an opportunity to prepare their submissions it is planned to include the opportunity to co-opt in the January council agenda.

114/24 Chair's Report

The Chair reflected on the success of the recent Visioning Day and thanked those who attended.

115/24 Clerk's Report

The Deputy Clerk reported that following their recent meeting, MKALC have agreed to lobby MKCC on the issue of extending the powers of existing PSPO's to include keeping dogs on leads in named areas around the council area. MKALC will also be working with NALC on the introduction of councillor allowances for co-opted members.

116/24 Ward Member Reports

- i. Council received the following Ward Member reports:

Cllr Barton reported that TVP had made a 'sweep' of estates recently and understood that there had been a discovery of some bladed articles on Oldbrook Green. Officers to seek clarification from TVP.

Cllr Kent reported that she had raised £25 from the sale of raffle tickets on behalf of the air ambulance service.

Cllr Pafford reported that the Chapman Trust had received 19 applications, a full report would be supplied for the next edition of Homeground. He also reported that a change in format would mean future applications would be received via email rather than hard copy.

Cllr Halton-Davis reflected that, whilst the Autumn party had been successful, there had been a low turnout of councillors and the event would have been unsustainable had it not been for the involvement of CPCC staff.

Cllr Kendrick raised a concern that the recently introduced Alcohol and Anti Social drinking PSPO which covers the estates in the CMK 'donut ring' did not appear to include Springfield and Fishermead and asked that CPCC lobby MKCC for their inclusion.

- ii. Council noted that no written reports had been received.

117/24 To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee

a. Minutes of the Community & Communications Committee

Chair: Cllr K Kavarana

Council received the minutes and agreed to ratify 3 (i, ii, iii) items

i. Draft Minute 30/24 i. Willen Residents Association (Grant Application 006/24-25/Sect 137)

Committee considered an application from Willen Residents Association for a Start Up Grant of £1500.00 for their start-up costs, newsletters and pond project.

Committee resolved that the grant be awarded in full and paid in 2 instalments. The first instalment being for £600, and the second instalment of £900 being released on receipt of a pond project plan, developed by Willen Residents Association having consulted with the CPCC Estates Manager. The project plan to be received by Monday 17 February 2025.

Council resolved to award the grant as presented.

ii. Draft Minute 30/24 ii. Grace Church MK (Grant Application 007/24-25/Sect 137)

Committee considered an application from Grace Church MK for £1000.00 towards the cost of providing a 'Warm Place' session in Fishermead from November 2024 to March 2025. Committee resolved to award the grant in full.

Council resolved to award the grant as presented.

iii. Draft Minute 30/24 iv. The Free and the For CIC – Table Project (Grant Application 009/24-25/Sect 137)

Committee considered an application from The Free and the For, for a Start Up Grant of £1000.00 towards the cost of 'The Table' project launch in Fishermead. The project encompasses eating together, learning about healthy eating, teaching cooking with a 'from the ground to the table' ethos whilst building community spirit and tackling loneliness.

Committee resolved that the grant be awarded in full and paid in 2 instalments. The profile of the payments and criteria for the release of the second payment to be determined with the Committee Clerk liaising with the applicant. The applicant to provide a project update by Monday 17 February 2025, for Committee consider approving the release of the second payment.

Council resolved to award the grant as presented.

b. Minutes of the Planning, Infrastructure & Transport Committee

Chair: Cllr B Greenwood

Council received the minutes.

c. Minutes of the Personnel Committee

Chair: Cllr K Kent

Council received the minutes.

118/24 Interim Internal Audit Report 2024/25

Council received and noted the outcome of the interim internal audit. Council further noted that the report did not identify any issues requiring note or action and asked that the RFO be thanked for her continuing diligent work on the accounts.

119/24 Budget Request/Project Proposals

Council is invited to receive the following budget requests for consideration:

Estates Committee

Springfield Solar	£13,000	2025/26
Woolstone toilet	£1,500	2025/26
Woolstone footpath	£15,000	2026/27
Landscape depot upgrade	£10,000	2026/27

Community & Communications Committee

Youth Provision (5yrs)	£7,876 p.a.	2025/26 – 2029/30
------------------------	-------------	-------------------

Council resolved to agree the budget request/project proposals as requested.

120/24 Review of Earmarked Reserves

Council is invited to review the existing earmarked financial reserves of Council, determining which financial reserves need to be earmarked on an ongoing basis, including those which require earmarking for a year or more. Where appropriate, provision will also need to be made for agreed project proposals.

Council resolved to agree the earmarked reserves as presented and noted that these will be incorporated into the future draft budget which will be considered at the December Council meeting. Further earmarking will be required as and when the final construction and fit out cost of the Community Hub is established.

121/24 Community Council Children's Christmas Party Saturday 7 December

The Christmas party is scheduled for Saturday 7 December between 2-4pm.

Plans for the party are at an advanced stage, but the event is in jeopardy due to a shortfall of volunteers to run it on the day.

Councillors Kent, Kavarana, Pafford, Adura, Fraser and Kendrick confirmed their availability to help on the day, Cllr Hearnshaw to confirm.

122/24 Ministry of Housing, Communities and Local Government Consultation - Enabling Remote Attendance and Proxy Voting at Local Authority Meetings

Government is consulting on introducing powers for local authority members to apply to the relevant authority for a dispensation to attend formal council

meetings remotely and vote by proxy in certain circumstances. This consultation will last for 8 weeks from 24 October 2024. Responses are invited from local authority elected members, all types and tiers of authorities, and local authority sector representative organisations.

Council agreed to complete the consultation as a corporate body in support of remote attendance at meetings.

123/24 County Association Facilitated Training and Future Visioning Session

Feedback from those who attended was that it was a positive day, group participation had been excellent and good progress was made on plans going forward. It was also felt that it was good to meet fellow members outside of a meeting environment and a suggestion made that a 'team day' be arranged in the future.

124/24 BMKALC AGM

The Buckinghamshire & Milton Keynes Association of Local Councils Annual General Meeting is taking place on Friday 29 November at Haddenham Airfield Pavilion, 6 – 8pm. Cllrs Adura and Fraser agreed to attend.

125/24 Community Hub – Working Group Update

Council received a verbal report from the Working Group on their progression of the Community Hub project including:

- Contractors Report no.9
- Updated Project Programme
- Financial Statement Nr 4 as provided by Currie & Brown

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.

***Item 16i**

i. Community Hub Café – Café Operator

Council received the recommendation of the Working Group in the appointment of an operator for the Community Café.

Council resolved to accept the recommendation of the Working Group subject to reaching agreement on lease Heads of Terms and a Service Level Agreement which will be developed by the CHWG and presented to Council for approval over the coming months.

ii. Charitable Trust Creation

Nothing to report.

126/24

Dates of Future Committee & Working Group Meetings

Community & Communications – 26 November at 6.30pm

Planning – 2 December at 6.30pm

F & A – 3 December at 7.00pm

Estates – 10 December at 6.30pm – only to be convened in the event of any urgent business

127/24

Date of Next Meeting

Tuesday 10 December 2024 at 7.30pm