

**Minutes of the meeting of Council held on
Tuesday 16th January 2024, 7.30pm
at the
Oldbrook Centre, Oldbrook Boulevard, Oldbrook**

This meeting was open to the Public

145/23 Members Present

Cllr B Barton	Cllr D Kendrick
Cllr T Fraser	Cllr K Kent
Cllr R Golding (Vice-Chair)	Cllr C Odunewu
Cllr B Greenwood (Chair)	Cllr D Pafford
Cllr J Howard	Cllr M Petchey
Cllr K Kavarana	

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

146/23 Apologies for Absence

Cllr T Baines – work commitment
Cllr O Cole – personal commitment
Cllr V Dixon - unwell
Cllr Z Osman - holiday

147/23 Declarations of Interest

None

148/23 Members of the Public Present

None

149/23 Minutes of the Meeting of Council held on the 12th December 2023

The minutes of the meeting, having been previously circulated, were approved as a correct record and signed by the Chair.

150/23 Public Involvement – Deputations, Petitions and Questions

None

151/23 Chair's Report

The Chair had nothing to report.

152/23

Clerk's Report

The Clerk thanked Cllr Dixon for her help in getting a new warm space set up in Willen which also includes a seated exercise class and has proved popular with numbers doubling after the first week.

The Clerk also drew Members attention to his recent email regarding the MKCC Stop Smoking initiative, a senior public health officer (stop smoking) has offered their expertise and resources to assist where they can locally to address the levels of smoking. We will be taking up that offer and having quarterly features in Homeground. Members are asked to let the Clerk know of any other related ideas they may have.

153/23

Ward Members' Matters/Reports

- i. Members are invited to raise a question with the Chair of Council, the Clerk of Council, or any Committee Chair, with Members allowed up to a minute to raise a question, with questionees allowed up to two minutes to respond. Any Member is limited to one question, with no further discussion on the given response. Any unanswered questions to receive a written response within seven days.

Cllr Kent reported that the management of the Lidl store in Oldbrook had asked that CPCC publish information regarding any store closure dates during the construction works being carried out. They also asked if CPCC could use our communication channels to inform residents that the store will remain open to customers throughout the build with the exception of specified dates. The Clerk asked Cllr Kent to confirm the dates, being mindful of the April deadline for copy to be included in the May issue of Homeground magazine.

Cllr Pafford asked the Clerk if the recently introduced facility to access digital payslips opened the possibility of personal information being 'sold'. The Clerk assured Council that the company involved has no intention of sharing personal information with a third party.

- ii. Council is invited to note that no written reports have been received.

154/23

To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.

- a. **Minutes of the Planning, Infrastructure & Transport Committee**
Chair: Cllr B Greenwood

Council received the Minutes.

- b. **Minutes of the Personnel Committee**

Chair: Cllr D Pafford

Council received the Minutes and agreed to ratify item (i) as presented.

- i. **Draft Minute 41/23 Committees Policy Review - Training Strategy and Policy**

Committee reviewed and agreed the draft Training and Development Policy, resolving to recommend it to Council for adoption.

Council resolved to adopt the Training Strategy and Policy as presented.

c. Minutes of the Estates Committee

Chair: Cllr R Golding

Council received the Minutes.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.

***Item 8**

155/23

Community Hub, Room-by-Room Requirement Review – Working Group Update and Recommendation (Appointment of a contractor)

Council is invited to receive a report and presentation from the Working Group on their progression of the Community Hub project, including the associated tender. Council is further invited to receive a recommendation from the Working Group regarding the appointment of a contractor to construct the Community Hub.

If Council is minded to accept the Working Group recommendation regarding the appointment of a contractor to construct the Community Hub, Council is invited to agree the following:

- Letter of Intent from the Council to the appointed contractor, including details of the associated financial cost cap.
- Two signatories to sign the Letter of Intent and construction contract* on behalf of the Council

* The approval of use of a Joint Contracts Tribunal (JCT) contract to govern the construction of the Community Hub was agreed at the October 2023 meeting of Council (Minute No.100/23).

Council had been provided with an information pack in advance of the meeting, including up to date reports from the Quantity Surveyor and particulars of the proposed contractor. A further report from the Quantity Surveyor detailing a revised contract sum was distributed at the meeting. The Clerk delivered a presentation to Council, detailing the processes by which the Working Group had arrived at their recommendation.

Following further discussion, Cllr Kavarana proposed that Council accept the recommendation of the Working Group, this was seconded by Cllr Howard. Cllr Golding requested a recorded vote

For, Cllrs Barton, Golding, Greenwood, Howard, Kavarana, Kendrick, Kent, Odunewu, Petchey

Against, Cllrs Fraser and Pafford

0 Abstentions

The outcome of the vote was 9 for and 2 against with 0 abstentions. The recommendation was therefore ratified and the appointment of contractor Steele & Bray confirmed.

Council then agreed the Letter of Intent to Steele & Bray, including details of the associated financial cost cap.

It was further agreed that Cllr Greenwood in his capacity as Chair and Cllr Golding in his capacity as Vice-Chair, sign the Letter of Intent and the JCT contract on behalf of Council.

Cllr Petchey asked that the Clerk, Officers and members of the Working Group be thanked and congratulated for their hard work on this project.

156/23

Dates of Future Committee & Working Group Meetings

Community & Communications – Tuesday 23rd January 2024 at 6.30pm

Planning – Monday 5th February 2024 at 6.30pm

Estates – Tuesday 13th February 2024 at 6.30pm

157/23

Date of Next Meeting

Tuesday 20th February 2024 at 7.30pm.