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**Meeting of the
Finance, Administration & Polity Committee**

AGENDA

Tuesday 4th June 2024

7:00pm

Springfield Centre, Springfield Boulevard, Springfield

Committee Members:

Cllr B Barton (Chair)

Cllr K Kent

Cllr T Fraser

Cllr Adura

Cllr D Kendrick

Cllr D Pafford

Cllr R Golding

AGENDA

1. To Receive

Apologies for Absence
Declarations of Interest
Members of the Public Present

2. Appointment of Vice Chairperson

The Committee is invited to consider if there is a requirement to elect a Vice Chairperson, and if so, appoint a Vice Chair to May 2025.

3. Appointment of Lead Members

Committee is invited to consider if there is a requirement to appoint any Lead Member(s), and if so, appoint and define their role to May 2025.

4. Minutes of the previous meeting - Page 5

The Committee are invited to approve the minutes of the meeting held on 23 April 2024, previously circulated and therefore taken as read.

5. Public Involvement – Deputations, Petitions and Questions

Members of the public may make representations in respect of the business on the agenda.

6. Parish Council Asset Register - Page 9

Committee is invited to review the updated Asset Register. If appropriate, Committee is invited to make a recommendation to Council.

7. Landscape Contract Earmarked Reserve

Committee is invited to note that the grant received was higher than budgeted for. The Responsible Financial Officer recommends that £10,000.00 from the Landscape Grant be transferred to the Earmarked Landscape Equipment Reserves towards the purchase of new Equipment. If appropriate, Committee is invited to make a recommendation to Council.

- 8. 2025-26 Parish Council Budget/Precept Level Consultation Letter**
Committee is invited to note that the Parish Council Budget/Precept Level Consultation letter is to be updated by the Chair of Committee, Parish Clerk and Responsible Financial Officer.

- 9. Income & Expenditure Report to 30 April 2024 - Page 17**
Committee is invited to note the Income and Expenditure report as at 30 April 2024.

- 10. Balance Sheet to 30 April 2024 - Page 25**
Committee is invited to note the Balance Sheet as of 30 April 2024.

- 11. BACS and Direct Debit payments to 30 April 2024 - Page 27**
Committee is invited to note the schedule of payments made to the 30 April 2024. This schedule is for information only.

- 12. Date of Next Meeting**
Tuesday 3 September 2024.

BY ORDER OF THE COUNCIL

L Bradley

Responsible Financial Officer

28 May 2024

**The minutes of the
Finance, Administration & Policy Committee
Of Campbell Park Community Council
held on Tuesday 5th March 2024
At The Springfield Centre, Springfield Boulevard, Springfield
Commencing at 7.00 p.m.**

AGENDA

- 53/23 Members Present**
Cllr B Barton (Chair)
Cllr R Golding
Cllr D Pafford
Cllr D Kendrick (arrived at 7.15)
- In Attendance**
L Bradley, Responsible Financial Officer
D Warner, Clerk to Council
- 54/23 Apologies for Absence**
Cllr K Kent
Cllr T Fraser
- 55/23 Declarations of Interest**
None
- 56/23 Members of the Public Present**
None
- 57/23 Minutes of the Previous Meetings**
Committee approved the minutes of the Finance, Administration & Policy Committee held on Tuesday 5th December 2023.
- 58/23 Public Involvement – Deputations, Petitions and Questions**
No members of the public made any representations in respect of the business on the agenda.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.

***Item 4**

59/23 IT Managed Services Contract 2024-25

Committee received and considered the IT Contract renewal from Cloudy IT and recommended to Council that the contract is extended to 24 months from the renewal date thus providing a continuity of managed IT services for the move across to the Hub upon completion.

60/23 Year End Accounts, Annual Return and Internal Audit Report

Committee noted that subject to being completed, the Year End Accounts, Annual Return and Internal Audit Report will all go directly to the May main meeting of Council, this will allow the Annual Return to be submitted in a timely fashion.

Cllr Kendrick arrived during the above item and D Warner left.

61/23 Section 137 Increase 2024-25

Committee noted that the revised Section 137 expenditure limited is £10.81 (per elector) for 2024-25

62/23 Committee Terms of Reference Review

Committee reviewed its Terms of Reference prior to the Annual Meeting of Council in May 2024. No amendments were made.

63/23 Committee Policies Review

Committee reviewed the following policies prior the Annual Meeting of Council in May 2024. No amendments were made.

- i. Financial Regulation
- ii. Investment Strategy
- iii. Data Protection & Privacy Policy
- iv. Councillors Introduction/Induction
- v. Freedom of Information

64/23 Parish Council Standing Order Review

Committee reviewed the Parish Council Standing Orders prior to the Annual Meeting of Council in May 2024. No amendments were made.

65/23 VAT Change

Committee noted that the VAT return basis will change from a quarterly to monthly basis from 1st April 2024 for the period of 1 year. This will improve the cashflow for the duration of the build of the Parish Hub and will then be reverted

to quarterly from 1st April 2025. In making this decision Steve Parkinson from the Parkinson Partnership was consulted as an expert in VAT matters.

66/23 Petty Cash Reconciliation

Committee noted that Cllr Golding has been to the Parish Office and checked the Petty Cash was correct. In future this will be completed by Cllr Barton.

67/23 Income and Expenditure Report to 31st January 2024

Committee noted the Income and Expenditure report as at 31st January 2024. Committee asked for their thanks to the Responsible Financial Officer to be noted for her work on the report.

68/23 Balance Sheet to 31st January 2024

Committee noted the Balance Sheet as of 31st January 2024.

Committee approved the Balance Sheet which was then signed by the Chair of Committee and the Responsible Financial Officer.

69/23 BACS and Direct Debit Payments to 31st January 2024

Committee noted the schedule of payments made to the 31st January 2024. The schedule is for information only.

70/23 Date of Next Meeting

The next meeting will be held on Tuesday 4th June 2024.

Asset Register 2023-24

Code	Description	Location	Date Acquired	Date Disposed	Original Cost	Current Value	Annual Return	Insurance Value	Insurance Category	Supplier Name
Centre Furniture										
CF005	72 x Comfort steel poly chair - stone tweed fabric	Springfield Centre	04/12/2014		2702.70	2702.70	2702.70	0.00		Gopak Ltd
CF007	48 x Comfort Poly folding chair - charcoal shell	Springfield Centre	04/12/2014		652.86	652.86	652.86	0.00		Gopak Ltd
CF008	10 x Contour folding table - Japanese Beech	Springfield Centre	04/12/2014		964.98	964.98	964.98	0.00		Gopak Ltd
CF010	New kitchen - OBC	Oldbrook Centre	19/02/2016		8693.92	8693.92	8693.92	0.00		
CF011	Blinds - SFC	Springfield Centre	08/08/2015		1087.40	1087.40	1087.40	0.00		
CF012	Dyson Airblade Hand Dryer	Oldbrook Centre	30/11/2018		642.85	642.85	642.85	0.00		
CF013	Blinds - OBC	Oldbrook Centre	01/12/2018		1021.80	1021.80	1021.80	0.00		
					15766.51	15766.51	15766.51	0.00		
IT Equipment										
CM046	Lenovo Thinkpad L Series L580	Parish Office	29/03/2018		789.99	789.99	789.99	0.00		Cloudy IT
CM047	Lenovo Thinkpad L Series L580	Parish Office	29/03/2018		789.99	789.99	789.99	0.00		Cloudy IT
CM048	Lenovo Thinkpad L Series L580	Parish Office	29/03/2018		789.99	789.99	789.99	0.00		Cloudy IT
CM049	Lenovo Thinkpad L Series L580	Parish Office	04/02/2019		789.99	789.99	789.99	0.00		Cloudy IT
CM050	Lenovo Thinkpad L Series L580	Parish Office	04/02/2019		789.99	789.99	789.99	0.00		Cloudy IT
CM051	Lenovo Thinkpad L Series L580	Parish Office	04/02/2019		789.99	789.99	789.99	0.00		Cloudy IT
CM052	Dell Vostro	Parish Office	11/11/2020		625.00	625.00	625.00	0.00		Cloudy IT
CM053	Dell Vostro	Parish Office	11/11/2020		625.00	625.00	625.00	0.00		Cloudy IT
CM054	Dell Vostro	Parish Office	11/11/2020		625.00	625.00	625.00	0.00		Cloudy IT
CM055	Dell Latitude	Parish Office	11/11/2020		700.00	700.00	700.00	0.00		Cloudy IT
CM056	Dell Latitude	Parish Office	11/11/2020		700.00	700.00	700.00	0.00		Cloudy IT
CM057	Jabra Headsets x 7 + VoiP telephones x 3	Parish Office + Depot	22/12/2021		1330.00	1330.00	1330.00	1330.00		Cloudy IT
CM058	Dell Vostro Laptop	Deput Clerk	16/12/2021		559.00	559.00	559.00	559.00		Cloudy IT
CM059	Dell Inspiron Laptop - CPPC LAP41	Clerk	04/01/2023		690.00	690.00	690.00	690.00		Cloudy IT
CM060	Dell Inspiron Laptop - CPPC LAP42	Chris Hindson	04/01/2023		690.00	690.00	690.00	690.00		Cloudy IT
CM061	Dell Latitude 3520 Laptop	RFO	23/03/2023		665.00	665.00	665.00	665.00		Cloudy IT
CM062	Dell Optiplex Micro	Clr D Pafford	20/10/2022		520.00	520.00	520.00	520.00		Cloudy IT
					12468.94	12468.94	12468.94	4454.00		
Land & Buildings										
LB001	Woolstone Sports Ground	Newport Road Woolstone	01/08/2013		1.00	1.00	1.00	0.00		Milton Keynes Council
LB002	Woolstone Pond	Woolstone	05/03/1997		0.05	0.05	0.05	0.00		Commission for New Towns
LB003	Springfield Centre	Springfield Boulevard. Springfield	01/11/2012		1.00	981000.00	1.00	981000.00		Milton Keynes Council
LB004	Fishermead Sports Ground	Newlyn Place. Fishermead	01/08/2014		1.00	1.00		0.00		Milton Keynes Council
LB005	Woolstone Allotments	Woolstone	27/03/1992		0.50	0.50	0.50	0.00		Milton Keynes Development Corporation

LB006	Willen Allotments	Willen	27/03/1992	0.50	0.50	0.50	0.00	Milton Keynes Development Corporation
LB007	Fishermead Allotments	Fishermead	27/03/1992	1.00	1.00	1.00	0.00	Milton Keynes Development Corporation
LB008	Kernow Crescent Play Area	Fishermead	22/05/2020	1.00	1.00	1.00	0.00	Milton Keynes Council
LB009	Community Hub (Was Springfield Pub)	Springfield Boulevard. Springfield	05/02/2021	535000.00	535000.00	535000.00	535000.00	MC Property Investments
				<u>535006.05</u>	<u>1516005.05</u>	<u>535005.05</u>	<u>1516000.00</u>	

Landscape Services

LS001	Telescopic Pole Pruner	Landscape Depot	16/01/2020	530.25	530.25	530.25	530.25	Tudor Environmental
LS002	Bertolini Tiller with Honda GX160 Engine	Landscape Depot	29/10/2019	1399.00	1399.00	1399.00	1399.00	Tudor Environmental
LS004	New Holland 4WD Tractor	Landscape Depot	09/10/2019	25096.00	25096.00	25096.00	25096.00	Turney Groundforce
LS006	New Holland Boomer	Landscape Depot	16/10/2019	19900.00	19900.00	19900.00	19900.00	Turney Groundforce
LS007	McConnell hedge cutting arm	Landscape Depot	20/02/2020	11125.00	11125.00	11125.00	11125.00	Turney Groundforce
LS008	Hustler Mower (60068190)	Landscape Depot	03/02/2020	14175.00	14175.00	14175.00	14175.00	Turney Groundforce
LS009	Hustler Mower (60068191)	Landscape Depot	03/02/2020	14175.00	14175.00	14175.00	14175.00	Turney Groundforce
LS011	Fuel Tank	Landscape Depot	06/04/2020	1541.11	1541.11	1541.11	1541.11	Fuel Tank Shop
LS012	Winch and mount for Ford Ranger	Landscape Depot	12/11/2021	925.00	925.00	925.00	925.00	Watling Engineers Ltd
LS013	Armorgard chemical storage chest	Landscape Depot	25/01/2022	867.86	867.86	867.86	867.86	A & B Industrial Services
LS014	Stihl Hedge Trimmer	Landscape Depot	28/10/2021	551.00	551.00	551.00	551.00	Garden Machines
LS016	Chainsaw (serial number 190581425)	Landscape Depot	27/08/2021	531.67	531.67	531.67	531.67	George Browns
LS017	Roller Mower	Landscape Depot	09/03/2023	5928.75	5928.75	5928.75	5928.75	R T Machinery
LS018	ST6P Wheeled Woodchipper	Landscape Depot	02/06/2023	21000.00	21000.00	21000.00	21000.00	Forst
LS019	Stihl MS241C-M Chain Saw	Landscape Depot	31/10/2023	595.20	595.20	595.20	595.20	Tudor Environmental
				<u>118340.84</u>	<u>118340.84</u>	<u>118340.84</u>	<u>118340.84</u>	

Office Equipment

OE011	Induction loop system fo 9m x 9M room	Oldbrook Centre	29/08/2014	1125.00	1125.00	1125.00	0.00	
OF008	1 desk pedastal work station	Parish Office Clerks Office	09/06/2004	600.00	600.00	600.00	0.00	
				<u>1725.00</u>	<u>1725.00</u>	<u>1725.00</u>	<u>0.00</u>	

Open Space Furniture

OS001	'Cannock Chase' Picnic Unit	Kernow Crescent Play Area	27/03/2013	595.00	595.00	595.00	595.00	
OS002	'Cannock Chase' Picnic Unit	Kernow Crescent Play Area	27/05/2013	595.00	595.00	595.00	595.00	
OS003	'Cannock Chase' Picnic Unit	Kernow Crescent Play Area	27/05/2013	595.00	595.00	595.00	595.00	
OS004	Potaloo	Willen Allotment	01/04/2005	693.98	693.98	693.98	693.98	
OS005	Portaloo Unit	Woolstone Allotment	19/06/2006	1393.97	1393.97	1393.97	0.00	
OS006	Anchorfast plus 10 seater	Oldbrook Green	24/06/2011	679.00	679.00	679.00	679.00	HC Slingsby plc
OS020	Police Notice	Oldbrook Green	10/06/2008	2865.00	2865.00	2865.00	0.00	
OS033	Fitness Equipment	Oldbrook Green	14/03/2014	20927.00	20927.00	20927.00	21630.00	Play-Ground Supplies
OS036	180mtrs post & 4 railing fence	Woolstone Allotment	27/04/2013	2669.40	2669.40	2669.40	0.00	Steelway Fensecure Ltd
OS037	Derby Dble Slimline recycling bin	Kernow Crescent Play Area	23/05/2013	3010.00	3010.00	3010.00	0.00	A B Farmer
OS039	Post and panel sign	Kernow Crescent Play Area	15/09/2014	915.83	915.83	915.83	0.00	Itsa Goal Posts Ltd
OS040	Post and panel sign	Fishermead Sports Ground	15/09/2014	683.00	683.00	683.00	0.00	
OS041	Post and Panel sign	Fishermead Sports Ground	15/09/2014	658.00	658.00	658.00	0.00	
OS047	1 x concrete litter bin	Oldbrook Green	19/06/2008	571.19	571.19	571.19	0.00	Fastsigns
OS048	2 x Defibrillators	Parish Office, & SFC	08/05/2016	2763.50	2763.50	2763.50	2763.50	Wel Medical
OS049	2 x Defibrillators	Cross Keys and Willen Pavilion	08/05/2017	2787.50	2787.50	2787.50	2787.50	Wel Medical
OS050	1 x Defibrillators	Ship Ashore, Willen	15/05/2018	1381.25	1381.25	1381.25	1381.25	Wel Medical
OS051	Soldiers Seat	T A Centre, Blakelands	05/03/2019	695.00	695.00	695.00	695.00	David Ogilvie
OS052	World War One Seat	Oldbrook Green	12/11/2018	585.00	585.00	585.00	585.00	David Ogilvie
OS053	World War One Seat	Kernow Crescent Play Area	12/11/2018	585.00	585.00	585.00	585.00	David Ogilvie
OS054	World War One Seat	Springfield Boulevard	12/11/2018	585.00	585.00	585.00	585.00	David Ogilvie

OS055	World War One Seat	Woolstone Park	12/11/2018	585.00	585.00	585.00	585.00	David Ogilvie
OS056	World War One Seat	Willen Hook Park	12/11/2018	585.00	585.00	585.00	585.00	David Ogilvie

OS058	2 x Gemini Sun Awnings	Springfield Centre	31/07/2018	9100.00	9100.00	9100.00	9100.00	Nationwide Home Innovations
OS059	1 x Gemini Sin Awning	Oldbrook Centre	31/07/2018	4560.00	4560.00	4560.00	4560.00	Nationwide Home Innovations
OS060	Galvanised steel container	Oldbrook Centre	13/11/2019	1795.00	1795.00	1795.00	1795.00	Containers Direct
OS061	Noticeboard	Parish Office	07/02/2020	1072.90	1072.90	1072.90	1072.90	Noticeboards Online
OS062	Noticeboard	Willen	07/02/2020	1072.90	1072.90	1072.90	1072.90	Noticeboards Online
OS063	Rowing Trainer	Oldbrook Green	28/02/2020	1909.00	1909.00	1909.00	1909.00	Play-Ground Supplies
OS064	Street Lights x 3	Pirate Park Fishermead	01/01/2020	5780.63	5780.63	5780.63	5780.63	Milton Keynes Council
OS065	Container	Fishermead Sports Ground	21/01/2021	2000.00	2000.00	2000.00	2000.00	First Containers
OS066	Defibrillator (iPad CU-SP1 serial number G1T32B034)	Oldbrook Centre	11/01/2022	895.00	895.00	895.00	895.00	Defib Warehouse
				75589.05	75589.05	75589.05	63525.66	

Play Apparatus

PA001	Circulus 4 - Roundabout	Kernow Crescent Play Area	20/05/2022	2757.00	2757.00	2757.00	2757.00	Playground Supplies Ltd
PA002	Vola 2 c/w cradle seats - Swing set	Kernow Crescent Play Area	20/05/2022	2487.00	2487.00	2487.00	2487.00	Playground Supplies Ltd
PA003	Somersault bars for 2	Kernow Crescent Play Area	20/05/2022	592.00	592.00	592.00	592.00	Playground Supplies Ltd
PA004	Wobbly Bridge	Kernow Crescent Play Area	20/05/2022	1460.00	1460.00	1460.00	1460.00	Playground Supplies Ltd
PA005	Ali Baba and the Forty Thieves - Multiplay unit	Kernow Crescent Play Area	20/05/2022	4769.00	4769.00	4769.00	4769.00	Playground Supplies Ltd
PA006	Mons 2.3m Climbing Dome	Kernow Crescent Play Area	20/05/2022	1450.00	1450.00	1450.00	1450.00	Playground Supplies Ltd
PA007	Papilio Seesaw for 3	Kernow Crescent Play Area	20/05/2022	2977.00	2977.00	2977.00	2977.00	Playground Supplies Ltd
PA008	Bryn Seat	Kernow Crescent Play Area	20/05/2022	645.00	645.00	645.00	645.00	Playground Supplies Ltd
				17137.00	17137.00	17137.00	17137.00	

Portable Electrical

PE002	Projector	Parish Office Top Floor Office	10/06/2006	544.95	544.95	544.95	0.00	
PE003	15 User VR Kit		28/03/2019	5000.00	5000.00	5000.00	5000.00	
				5544.95	5544.95	5544.95	5000.00	

Security Equipment

SE001	4 channel 960H 1TB Digital Video Recorder 17 monitor 4	Oldbrook Centre	26/11/2014	1295.00	1295.00	1295.00	0.00	Milton Keynes Security Ltd
SE002	4 channel 960H 1TB Digital Video Recorder 17 monitor 4	Springfield Centre	01/04/2015	1295.00	1295.00	1295.00	0.00	
SE003	4 channel 960H 1TB Digital Video Recorder 17 monitor 4	Parish Office	01/04/2015	1295.00	1295.00	1295.00	0.00	
SE004	CCTV system	Landscape Depot	13/03/2020	1300.00	1300.00	1300.00	1300.00	Milton Keynes Security Ltd
SE005	Intruder alarm system	Landscape Depot	13/03/2020	1245.00	1245.00	1245.00	1245.00	
				6430.00	6430.00	6430.00	2545.00	*

Vehicles

VE03	2 x charger points for electric vehicles	Parish Office & Depot	12/12/2016	1110.00	1110.00	1110.00	1110.00	* Chargemaster
VE04	Iveco Daily Van - SR19 DGV	Parish Office & Depot	22/01/2020	17995.00	17995.00	17995.00	17995.00	* B L Searle Ltd
VE05	Ford New Ranger Double Cab - YX68 PYP	Parish Office & Depot	25/09/2019	21073.49	21073.49	21073.49	21073.49	* Evans Halshaw Bedford
VE06	Iveco Daily Van - HN65 OEV	Parish Office & Depot	17/10/2019	13990.00	13990.00	13990.00	13990.00	* Van National Ltd
				54168.49	54168.49	54168.49	54168.49	*

TOTALS

842176.83 1823175.83 842175.83 1781170.99

* Milton Keynes Council has an interest in these items

Assets Disposed of

Centre Furniture

CF001	Low Hanging Trolley 3 row	Oldbrook Centre	15/05/2012	409.95	0.00	0.00	0.00	Gopak Ltd
CF002	1 x table trolley	Oldbrook Centre	10/06/2008	219.00	0.00	0.00	0.00	
CF003	Low hanging trolley 2 row	Springfield Centre	04/12/2014	299.47	0.00	0.00	0.00	Gopak Ltd
CF004	Low hanging trolley 2 row	Springfield Centre	04/12/2014	299.47	0.00	0.00	0.00	Gopak Ltd
CF009	5 x Contour folding tables Japanese Beech	Springfield Centre	04/12/2014	340.97	0.00	0.00	0.00	Gopak Ltd

IT Equipment

CM001	HP3500 Business Desktop	Parish Office Admin Office	31/10/2013	25/07/2018	395.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM002	HP3500 Business Desktop	Parish Office Clerks Office	31/10/2013	25/07/2018	395.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM003	HP3500 Business Desktop	Paris Office Finance Office	31/10/2013	25/07/2018	395.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM006	1 x HP250 GS Core laptop	Parish Office	24/03/2014		420.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM007	1 x HP250 GS Core laptop	Parish Office	12/06/2014		420.00	0.00	0.00	0.00	
CM008	1 x HP250 GS Core laptop	Parish Office	12/06/2014		420.00	0.00	0.00	0.00	
CM009	Vostro 420 Desktop	Parish Office	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM010	Vostro 420 Desktop	Parish Office	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM011	Vostro 420 Desktop	Parish Office	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM012	Vostro 420 Desktop	Parish Office	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM013	Vostro 420 Desktop	Parish Office	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM014	Vostro 420 Desktop	Parish Office	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM015	Vostro 420 Desktop	Parish Office	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM016	Vostro 420 Desktop	Members	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM017	Vostro 420 Desktop	Members	19/06/2009	31/12/2016	568.94	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM018	Vostro 1710 Laptop	Members	19/06/2009	31/12/2016	508.95	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM019	Vostro 1710 Laptop	Members	19/06/2009	31/12/2016	508.95	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM020	Vostro 1710 Laptop	Members	19/06/2009	31/12/2016	508.95	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM021	Vostro 1710 Laptop	Members	19/06/2009	31/12/2016	508.95	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM022	Vostro 1710 Laptop	Members	19/06/2009	31/12/2016	508.95	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM023	Vostro 1710 Laptop	Members	19/06/2009	31/12/2016	508.95	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM024	Vostro 1710 Laptop	Members	19/06/2009	31/12/2016	508.95	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM025	Vostro 1710 Laptop	Members	19/06/2009	31/12/2016	508.95	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM026	Server	Parish Office	19/06/2013	01/09/2017	10437.77	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM027	HP Probook 450 G2 Laptop	Members	25/11/2014	31/12/2018	418.20	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM028	HP Probook 450 G2 Laptop	Members	25/11/2014		418.20	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM029	HP Probook 450 G2 Laptop	Members	25/11/2014		418.20	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM030	HP Probook 450 G2 Laptop	Office Spare IT Equipment	25/11/2014		418.20	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM031	HP OfficeJet Pro 8620 Printer	Parish Office Clerks Office	29/07/2014	31/12/2017	210.04	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM032	HP Business Desktop	Parish Office	22/03/2016	25/07/2018	366.67	0.00	0.00	0.00	
CM033	HP Probook 450	Parish Office	22/03/2016		430.00	0.00	0.00	0.00	
CM034	HP Business Desktop	Parish Office	23/02/2016	25/07/2018	437.98	0.00	0.00	0.00	
CM035	HP Business Desktop	Parish Office	07/12/2015	25/07/2018	376.43	0.00	0.00	0.00	
CM036	HP Business Desktop	Parish Office	07/12/2015	25/07/2018	376.43	0.00	0.00	0.00	
CM037	HP Business Desktop	Parish Office	07/12/2015	25/07/2018	376.43	0.00	0.00	0.00	
CM038	HP Laserjet M201 Printer	Parish Office Top Floor Office	08/10/2015		122.66	0.00	0.00	0.00	

CM039 HP Laserjet M277 Printer

Parish Office

07/08/2015

212.81

0.00

0.00

0.00

CM040	Intel Core Laptop	Parish Office	30/11/2016	31/03/2023	730.97	0.00	0.00	0.00
CM041	HP Probook Laptop	Parish Office	30/11/2016	31/03/2023	662.79	0.00	0.00	0.00
CM042	HP Probook Laptop	Parish Office	30/11/2016	31/03/2023	501.83	0.00	0.00	0.00
CM043	HP Probook Laptop	Parish Office	12/10/2016	31/03/2023	662.44	0.00	0.00	0.00
CM044	HP Business Desktop x 5	Parish Office	19/08/2016	31/03/2023	2108.95	0.00	0.00	0.00
CM045	HP Pro Tablet x 3	Parish Office	18/04/2016	31/03/2023	863.16	0.00	0.00	0.00

Portable Electrical

PE001	PA System	Oldbrook Green Studio	09/06/2003	01/04/2018	0.00	0.00	0.00	0.00	ACS Systems UK Ltd
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Vehicles

VE02	Citroen Van	Parish Office	01/12/2003	28/02/2017	11734.69	0.00	0.00	0.00
VE01	Suzuki Van	Parish Office	01/12/2003	28/02/2017	5181.99	0.00	0.00	0.00

Open Space Furniture

OS007	Anchorfast plus 10 seater	Oldbrook Green	24/06/2011	31/03/2023	679.00	0.00	0.00	0.00	
OS008	Anchorfast plus 10 Seater	Oldbrook Green	24/06/2011		679.00	0.00	0.00	0.00	
OS009	Park Bench	Oldbrook Green	24/06/2011		496.00	0.00	0.00	0.00	
OS010	Park Bench	Oldbrook Green	24/06/2011		496.00	0.00	0.00	0.00	
OS011	4 x Ash Bin Wall Mounted	Parish Office	09/06/2004		280.00	0.00	0.00	0.00	
OS012	Noticeboard	Springfield Centre	10/06/2005		314.93	0.00	0.00	0.00	
OS013	Noticeboard	Parish Office	10/06/2005		110.00	0.00	0.00	0.00	
OS014	Noticeboard	Oldbrook Centre	10/06/2005		314.93	0.00	0.00	0.00	
OS015	Noticeboard	Bus stop Newport Road	10/06/2005		314.93	0.00	0.00	0.00	
OS016	Sign	Oldbrook Green	10/06/2005		314.93	0.00	0.00	0.00	
OS017	Concrete Litter Bin	Oldbrook Green	10/06/2005		429.00	0.00	0.00	0.00	
OS018	Signs - Play Area	Kernow Crescent Play Area	10/06/2005		414.00	0.00	0.00	0.00	
OS019	Mini Marquee	Oldbrook Green Studio	10/06/2007		400.29	0.00	0.00	0.00	
OS021	1 x 3x4.5m aluminium gazebo	Oldbrook Green Studio	10/06/2009		200.00	0.00	0.00	0.00	
OS022	1 x Double slimline recycling bin	Kernow Crescent Play Area	23/05/2013		390.43	0.00	0.00	0.00	
OS023	1 x double slimline recycling bin	Kernow Crescent Play Area	23/05/2013		369.00	0.00	0.00	0.00	
OS024	Springfield Centre name sign	Springfield Centre	26/07/2013		369.00	0.00	0.00	0.00	
OS025	Standard Bench Seat	Woolstone Sports Ground	16/01/2014		255.00	0.00	0.00	0.00	
OS026	Signs and Barriers	Woolstone Allotment	19/06/2005		307.00	0.00	0.00	0.00	
OS028	Standard Bench	Woolstone Sports Ground	16/01/2014		146.15	0.00	0.00	0.00	
OS029	Standard Bench	Woolstone Sports Ground	16/01/2014		307.00	0.00	0.00	0.00	
OS030	Standard Bench	Woolstone Sports Ground	16/01/2014		307.00	0.00	0.00	0.00	
OS031	Derby Double Recycling Bin	Woolstone Sports Ground	09/01/2014		307.00	0.00	0.00	0.00	
OS032	Rebound fencing Kick Wall	Oldbrook Green	30/01/2014		369.00	0.00	0.00	0.00	
OS034	160ltr litter bin	Woolstone Sports Ground	09/01/2014		99.00	0.00	0.00	0.00	
OS035	160ltr litter bin	Woolstone Carpark	09/01/2014		99.00	0.00	0.00	0.00	
OS038	1pr anti-vandal steel goalposts and attachments	Fishermead Sports Ground	11/09/2014		369.00	0.00	0.00	0.00	
OS042	Post and panel sign	Fishermead Sports Ground	15/09/2014		303.48	0.00	0.00	0.00	
OS043	Double sided sign - OBG	Oldbrook Green	27/01/2016		413.60	0.00	0.00	0.00	
OS044	Double sided sign	Oldbrook Green	28/10/2015		413.60	0.00	0.00	0.00	
OS045	Post and panel sign	Fishermead Sports Ground	15/09/2014		571.19	0.00	0.00	0.00	
OS046	1 x 3x3m aluminium gazebo	Oldbrook Green Studio	10/06/2009		571.19	0.00	0.00	0.00	
OS048	1 x Defib - OBC	Oldbrook Centre	08/05/2016		1381.75	0.00	0.00	0.00	
OS057	Deer & Stag Seat	Oldbrook Green	12/11/2018		781.00	0.00	0.00	0.00	Stolen

Office Equipment

OE001	Swingboard	Parish Office	10/06/2007	148.40	0.00	0.00	0.00
OE002	Large A-Board	Parish Office	10/06/2007	173.00	0.00	0.00	0.00
OE003	Safe	Parish Office Clerks Office	10/06/2007	169.99	0.00	0.00	0.00
OE004	1 x water heater	Parish Office Kitchen	10/06/2014	248.82	0.00	0.00	0.00
OE005	Fire Safe FSE320	Parish Office Top Floor Office	07/02/2014	150.00	0.00	0.00	0.00
OE006	9 pocket magazine rack	Parish Office	19/06/2006	132.55	0.00	0.00	0.00
OE007	Pamphlet Rack	Parish Office	19/06/2006	144.99	0.00	0.00	0.00
OE008	Chairmans desk station (Induction loop system)	Oldbrook Centre	29/08/2014	225.00	0.00	0.00	0.00
OE009	Delegates desk station (Induction loop system)	Oldbrook Centre	29/08/2014	185.00	0.00	0.00	0.00
OE010	Central Control Unit (Induction loop system)	Oldbrook Centre	29/08/2014	449.00	0.00	0.00	0.00
OF001	Beech Rectangular Desk	Parish Office Members Room	16/10/2013	180.00	0.00	0.00	0.00
OF002	Beech rectangular desk	Parish Office Members Room	23/10/2013	162.00	0.00	0.00	0.00
OF003	Operator chair with adjustable arms	Parish Office Members Room	16/10/2013	120.00	0.00	0.00	0.00
OF004	Office Desks x 2	Parish Office Fishermead	09/06/2003	252.20	0.00	0.00	0.00
OF005	Work Station	Parish Office Admin Office	19/06/2003	210.42	0.00	0.00	0.00
OF006	Office Desk	Parish Office Top Floor Office	09/06/2003	390.65	0.00	0.00	0.00
OF007	1 x Tiverton Syncro Chair	Parish Office Admin Office	09/06/2004	184.00	0.00	0.00	0.00
OF011	Meeting table x 1	Parish Office Clerks Office	10/06/2006	199.99	0.00	0.00	0.00
OF012	Side Opening Tambour	Parish Office Top Floor Office	10/06/2007	238.84	0.00	0.00	0.00
OF013	3 x Colbolt Blue Chairs	Parish Office Members Room	10/06/2008	687.00	0.00	0.00	0.00
OF015	Rectangular Desk with Pedestal	Parish Office Top Floor Office	20/05/2015	285.00	0.00	0.00	0.00
OF016	High Back Chair	Parish Office Top Floor Office	20/05/2015	120.00	0.00	0.00	0.00
OF017	Tambour Cupboard - Small	Parish Office Top Floor Office	29/04/2015	374.00	0.00	0.00	0.00
OF018	Tambour Cupboard - Large	Parish Office Top Floor Office	29/04/2015	400.00	0.00	0.00	0.00

Landscape Equipment

LS003	Wheeled Woodchipper	Landscape Depot	09/10/2019	14750.00	14750.00	14750.00	14750.00	Torney Groundforce
LS005	Ransomes Batwing Mower	Landscape Depot	16/10/2019	50158.40	0.00	0.00	0.00	
LS010	Tilt Bed Trailer	Landscape Depot	03/02/2020	3850.00	0.00	0.00	0.00	
LS015	Chainsaw (serial number 190347845)	Landscape Depot	21/01/2022	500.00	0.00	0.00	0.00	

TOTALS

137265.55	14750.00	14750.00	14750.00
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Campbell Park Community Council

Income and Expenditure Account for Year Ended 31st March 2024

31st March 2023		31st March 2024
	Operating Income	
923,345	Central Costs	461,897
0	Parish Hub Development	20,000
37,582	Oldbrook Centre	2,769
157,126	Landscape Contract	180,626
26,927	Springfield Meeting Place	6,446
1,713	Willen Allotments	0
1,916	Woolstone Allotments	51
814	Grants	0
11,400	Community	0
1,160,824	Total Income	671,788
	Running Costs	
344,728	Employment Costs	26,816
12,823	Democratic Costs	0
58,684	Central Costs	24,790
147,154	Parish Hub Development	199,107
18,660	Parish Office	3,425
11,896	Communications	0
11,645	Oldbrook Centre	2,442
3,970	Oldbrook Pavilion	(1,082)
265	Oldbrook Green	0
286,148	Landscape Contract	22,454
17,494	Springfield Meeting Place	3,211
450	Woolstone Pond	0
8,774	Dog/Waste Bin Provision	890
12,264	Kernow Crescent	17
1,213	Open Spaces	0
823	Willen Allotments	21
1,132	Woolstone Allotments	30
8,580	Grants	0
21,683	Community	478
968,384	Total Expenditure	282,599
	General Fund Analysis	
259,365	Opening Balance	572,743
1,160,824	Plus : Income for Year	671,788
1,420,189		1,244,531
968,384	Less : Expenditure for Year	282,599
451,805		961,931
(120,938)	Transfers TO / FROM Reserves	1,459,159
572,743	Closing Balance	(497,227)

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>101 Employment Costs</u>							
4000 Basic Salaries	20,149	20,149	266,589	246,440		246,440	7.6%
4001 Employers NI	1,891	1,891	22,032	20,141		20,141	8.6%
4002 Employer Pension	4,775	4,775	57,930	53,155		53,155	8.2%
4089 Corporate Clothing	0	0	300	300		300	0.0%
4091 Staff Health	0	0	780	780		780	0.0%
4460 Subscriptions	0	0	816	816		816	0.0%
Employment Costs :- Indirect Expenditure	26,816	26,816	348,447	321,631	0	321,631	7.7%
Net Expenditure	(26,816)	(26,816)	(348,447)	(321,631)			
<u>105 Democratic Costs</u>							
4089 Corporate Clothing	0	0	200	200		200	0.0%
4500 Councillors Allowances	0	0	17,245	17,245		17,245	0.0%
4501 Chairs Additional Allowance	0	0	958	958		958	0.0%
Democratic Costs :- Indirect Expenditure	0	0	18,403	18,403	0	18,403	0.0%
Net Expenditure	0	0	(18,403)	(18,403)			
<u>201 Central Costs</u>							
1870 Bank/Bond Interest Received	4,255	4,255	15,000	10,745			28.4%
1900 Precept	446,982	446,982	893,963	446,982			50.0%
1901 Precept Grant	10,661	10,661	21,321	10,660			50.0%
Central Costs :- Income	461,897	461,897	930,284	468,387			49.7%
4030 Training/Conferences	1,460	1,460	8,000	6,540	419	6,121	23.5%
4050 IT Support Contract	16,486	16,486	20,000	3,514		3,514	82.4%
4051 IT Equipment	20	20	5,000	4,980	4	4,976	0.5%
4052 Digital Mapping	28	28	500	472		472	5.5%
4053 Online Presence	0	0	3,600	3,600		3,600	0.0%
4080 Health & Safety	0	0	2,000	2,000		2,000	0.0%
4081 HR & H&S Service Contract	478	478	7,000	6,522		6,522	6.8%
4082 Emergency Response	0	0	500	500		500	0.0%
4083 Defibrillator costs	0	0	500	500		500	0.0%
4090 Welfare	25	25	150	125		125	16.7%
4130 Insurance (not vehicle)	2,080	2,080	8,500	6,420		6,420	24.5%
4184 Street furniture new/renewal	0	0	1,020	1,020		1,020	0.0%
4186 Small Sundry Purchases	0	0	250	250		250	0.0%
4300 Vehicle Costs	216	216	3,850	3,634		3,634	5.6%
4303 Vehicle mileage	146	146	400	254		254	36.4%
4400 Stationery	94	94	1,500	1,406	30	1,376	8.3%

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4402 Consultation Costs	0	0	3,300	3,300		3,300	0.0%
4403 Planning Consultant Fees	0	0	1,000	1,000		1,000	0.0%
4405 Publicity/Marketing	349	349	1,000	651		651	34.9%
4410 Photocopying Costs	65	65	1,500	1,435		1,435	4.3%
4440 Telephone	(115)	(115)	2,200	2,315		2,315	(5.2%)
4445 Mobile Phones	58	58	1,600	1,542		1,542	3.6%
4455 Postage	0	0	300	300		300	0.0%
4460 Subscriptions	0	0	3,000	3,000		3,000	0.0%
4490 Website Costs	151	151	3,000	2,849		2,849	5.0%
4530 Hospitality	16	16	300	284		284	5.3%
4584 Recruitment	0	0	1,000	1,000		1,000	0.0%
4585 Legal Fees	0	0	10,000	10,000		10,000	0.0%
4587 Audit/Accounts	3,124	3,124	4,500	1,376		1,376	69.4%
4588 VAT Fees	0	0	250	250		250	0.0%
4589 Payroll Fees	0	0	550	550		550	0.0%
4600 Bank Charges	111	111	1,400	1,289		1,289	7.9%
4875 Misc Neighbourhood Plan	0	0	2,000	2,000		2,000	0.0%
Central Costs :- Indirect Expenditure	24,790	24,790	99,670	74,880	453	74,427	25.3%
Net Income over Expenditure	437,106	437,106	830,614	393,508			
<u>204 Parish Hub Development</u>							
1800 Miscellaneous Income	20,000	20,000	20,000	0			100.0%
1802 PWLB Loan	0	0	2,000,000	2,000,000			0.0%
Parish Hub Development :- Income	20,000	20,000	2,020,000	2,000,000			1.0%
4111 PWLB Loan	0	0	125,000	125,000		125,000	0.0%
9022 Earmarked New Office HQ	199,107	199,107	199,107	(0)	31,287	(31,287)	115.7%
Parish Hub Development :- Indirect Expenditure	199,107	199,107	324,107	125,000	31,287	93,713	71.1%
Net Income over Expenditure	(179,107)	(179,107)	1,695,893	1,875,000			
<u>205 Parish Office</u>							
4085 Fire Protection	0	0	326	326		326	0.0%
4100 Rent	2,224	2,224	8,000	5,776		5,776	27.8%
4110 Rates	1,009	1,009	1,000	(9)		(9)	100.9%
4115 Water & Sewerage	(30)	(30)	350	380		380	(8.6%)
4120 Gas	(78)	(78)	2,500	2,578		2,578	(3.1%)
4122 Electricity	1	1	2,200	2,199		2,199	0.0%
4150 Cleaning Costs	55	55	1,000	945		945	5.5%
4155 Refuse Disposal	168	168	2,000	1,832		1,832	8.4%

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4160 Window Cleaning	50	50	350	300		300	14.2%
4170 Repair/Maintenance	0	0	2,550	2,550		2,550	0.0%
4186 Small Sundry Purchases	0	0	100	100		100	0.0%
4187 Furniture	0	0	200	200		200	0.0%
4404 Subsistence	28	28	225	197		197	12.3%
Parish Office :- Indirect Expenditure	3,425	3,425	20,801	17,376	0	17,376	16.5%
Net Expenditure	(3,425)	(3,425)	(20,801)	(17,376)			
<u>210 Communications</u>							
4420 HomeGround Magazine	0	0	10,000	10,000		10,000	0.0%
4421 Homeground Mag Distribution	0	0	3,000	3,000		3,000	0.0%
Communications :- Indirect Expenditure	0	0	13,000	13,000	0	13,000	0.0%
Net Expenditure	0	0	(13,000)	(13,000)			
<u>301 Oldbrook Centre</u>							
1000 Hirings	2,719	2,719	30,000	27,281			9.1%
1001 Retained Hall Hire Deposit	50	50	0	(50)			0.0%
Oldbrook Centre :- Income	2,769	2,769	30,000	27,231			9.2%
4085 Fire Protection	175	175	600	425		425	29.2%
4110 Rates	1,960	1,960	1,900	(60)		(60)	103.1%
4115 Water & Sewerage	(47)	(47)	612	659		659	(7.7%)
4120 Gas	(75)	(75)	2,000	2,075		2,075	(3.8%)
4122 Electricity	18	18	2,000	1,982		1,982	0.9%
4150 Cleaning Costs	77	77	1,530	1,453		1,453	5.0%
4155 Refuse Disposal	122	122	1,400	1,278		1,278	8.7%
4160 Window Cleaning	160	160	850	690		690	18.8%
4170 Repair/Maintenance	0	0	3,000	3,000		3,000	0.0%
4175 Building Contracts	0	0	2,000	2,000		2,000	0.0%
4187 Furniture	0	0	400	400		400	0.0%
4590 Licenses	55	55	150	95		95	36.4%
Oldbrook Centre :- Indirect Expenditure	2,442	2,442	16,442	14,000	0	14,000	14.9%
Net Income over Expenditure	326	326	13,558	13,232			
<u>302 Oldbrook Pavilion</u>							
4085 Fire Protection	0	0	150	150		150	0.0%
4110 Rates	(1,081)	(1,081)	1,250	2,331		2,331	(86.5%)
4122 Electricity	(1)	(1)	350	351		351	(0.2%)

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4170 Repair/Maintenance	0	0	600	600		600	0.0%
Oldbrook Pavilion :- Indirect Expenditure	(1,082)	(1,082)	2,350	3,432	0	3,432	(46.1%)
Net Expenditure	1,082	1,082	(2,350)	(3,432)			
303 Oldbrook Green							
4170 Repair/Maintenance	0	0	300	300		300	0.0%
4205 Tree Works	0	0	650	650		650	0.0%
Oldbrook Green :- Indirect Expenditure	0	0	950	950	0	950	0.0%
Net Expenditure	0	0	(950)	(950)			
304 Landscape Contract							
1902 Landscape Grant	180,626	180,626	170,719	(9,907)			105.8%
Landscape Contract :- Income	180,626	180,626	170,719	(9,907)			105.8%
4000 Basic Salaries	13,629	13,629	171,752	158,123		158,123	7.9%
4001 Employers NI	1,306	1,306	14,366	13,061		13,061	9.1%
4002 Employer Pension	3,230	3,230	31,690	28,460		28,460	10.2%
4066 Equipment Hire	28	28	3,500	3,472		3,472	0.8%
4067 Landscape Equipment	0	0	13,000	13,000		13,000	0.0%
4068 Landscape Equipment Maintenanc	833	833	10,000	9,167	237	8,930	10.7%
4069 Personal Protection Equipment	20	20	2,000	1,980		1,980	1.0%
4070 Landscape Consumables	0	0	7,000	7,000	1,108	5,892	15.8%
4085 Fire Protection	0	0	150	150		150	0.0%
4089 Corporate Clothing	0	0	1,500	1,500		1,500	0.0%
4110 Rates	0	0	1,200	1,200		1,200	0.0%
4115 Water & Sewerage	(3)	(3)	400	403		403	(0.7%)
4122 Electricity	(11)	(11)	1,400	1,411		1,411	(0.8%)
4130 Insurance (not vehicle)	0	0	900	900		900	0.0%
4150 Cleaning Costs	1	1	500	499		499	0.3%
4155 Refuse Disposal	118	118	1,300	1,182		1,182	9.1%
4170 Repair/Maintenance	234	234	750	516		516	31.2%
4175 Building Contracts	17	17	1,000	983		983	1.7%
4301 Landscape Vehicle Costs	1,418	1,418	8,000	6,582		6,582	17.7%
4302 Landscape Fuel	977	977	10,000	9,023		9,023	9.8%
9050 Earmarked L/scape Equipment Re	657	657	657	0		0	100.0%
Landscape Contract :- Indirect Expenditure	22,454	22,454	281,065	258,611	1,346	257,265	8.5%
Net Income over Expenditure	158,172	158,172	(110,346)	(268,518)			

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>305 Springfield Meeting Place</u>							
1000 Hirings	6,446	6,446	13,000	6,554			49.6%
Springfield Meeting Place :- Income	6,446	6,446	13,000	6,554			49.6%
4080 Health & Safety	10	10	0	(10)		(10)	0.0%
4085 Fire Protection	0	0	300	300		300	0.0%
4110 Rates	2,824	2,824	2,800	(24)		(24)	100.9%
4115 Water & Sewerage	80	80	1,000	920		920	8.0%
4120 Gas	(168)	(168)	2,500	2,668		2,668	(6.7%)
4122 Electricity	(12)	(12)	2,000	2,012		2,012	(0.6%)
4150 Cleaning Costs	265	265	1,530	1,265		1,265	17.3%
4155 Refuse Disposal	105	105	1,200	1,095		1,095	8.7%
4160 Window Cleaning	50	50	700	650		650	7.1%
4170 Repair/Maintenance	2	2	3,000	2,998		2,998	0.1%
4175 Building Contracts	0	0	1,000	1,000		1,000	0.0%
4187 Furniture	0	0	400	400		400	0.0%
4590 Licenses	55	55	150	95		95	36.4%
9048 Earmarked SFC Disabled Parking	0	0	0	0	1,320	(1,320)	0.0%
Springfield Meeting Place :- Indirect Expenditure	3,211	3,211	16,580	13,369	1,320	12,049	27.3%
Net Income over Expenditure	3,235	3,235	(3,580)	(6,815)			
<u>306 Woolstone Pond</u>							
4205 Tree Works	0	0	500	500		500	0.0%
Woolstone Pond :- Indirect Expenditure	0	0	500	500	0	500	0.0%
Net Expenditure	0	0	(500)	(500)			
<u>307 Dog/Waste Bin Provision</u>							
4201 Grounds Maintenance	890	890	11,000	10,110		10,110	8.1%
4204 New Bin Purchase/Installation	0	0	500	500		500	0.0%
Dog/Waste Bin Provision :- Indirect Expenditure	890	890	11,500	10,610	0	10,610	7.7%
Net Expenditure	(890)	(890)	(11,500)	(10,610)			
<u>308 Kernow Crescent</u>							
4197 Play Equipment Maintenance	17	17	500	483		483	3.5%
9044 Earmarked Play Area Maint. Res	0	0	0	0	705	(705)	0.0%
Kernow Crescent :- Indirect Expenditure	17	17	500	483	705	(222)	144.5%
Net Expenditure	(17)	(17)	(500)	(483)			

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>350 Open Spaces</u>							
4170 Repair/Maintenance	0	0	250	250		250	0.0%
4206 Woodland Management Programme	0	0	4,000	4,000		4,000	0.0%
Open Spaces :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>4,250</u>	<u>4,250</u>	<u>0</u>	<u>4,250</u>	<u>0.0%</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(4,250)</u>	<u>(4,250)</u>			
<u>361 Fishermead Sports Ground</u>							
4205 Tree Works	0	0	1,000	1,000		1,000	0.0%
Fishermead Sports Ground :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0.0%</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(1,000)</u>	<u>(1,000)</u>			
<u>362 Willen Allotments</u>							
1080 Allotments Rentals	0	0	1,500	1,500			0.0%
Willen Allotments :- Income	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>			<u>0.0%</u>
4115 Water & Sewerage	21	21	600	579		579	3.4%
4170 Repair/Maintenance	0	0	250	250		250	0.0%
4205 Tree Works	0	0	350	350		350	0.0%
Willen Allotments :- Indirect Expenditure	<u>21</u>	<u>21</u>	<u>1,200</u>	<u>1,179</u>	<u>0</u>	<u>1,179</u>	<u>1.7%</u>
Net Income over Expenditure	<u>(21)</u>	<u>(21)</u>	<u>300</u>	<u>321</u>			
<u>363 Woolstone Allotments</u>							
1080 Allotments Rentals	51	51	1,900	1,849			2.7%
Woolstone Allotments :- Income	<u>51</u>	<u>51</u>	<u>1,900</u>	<u>1,849</u>			<u>2.7%</u>
4115 Water & Sewerage	11	11	900	889		889	1.2%
4170 Repair/Maintenance	19	19	250	231		231	7.7%
4205 Tree Works	0	0	350	350		350	0.0%
Woolstone Allotments :- Indirect Expenditure	<u>30</u>	<u>30</u>	<u>1,500</u>	<u>1,470</u>	<u>0</u>	<u>1,470</u>	<u>2.0%</u>
Net Income over Expenditure	<u>21</u>	<u>21</u>	<u>400</u>	<u>379</u>			
<u>370 Woolstone Sports Ground</u>							
4205 Tree Works	0	0	500	500		500	0.0%
Woolstone Sports Ground :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0%</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(500)</u>	<u>(500)</u>			

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>390 Grants</u>							
1700 Grant Income	0	0	1,000	1,000			0.0%
Grants :- Income	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>			<u>0.0%</u>
4800 General Grants	0	0	5,000	5,000		5,000	0.0%
4801 Section 137	0	0	7,000	7,000		7,000	0.0%
4806 Youth Provision Budget	0	0	2,000	2,000		2,000	0.0%
4807 Education Trust Grants	0	0	5,000	5,000		5,000	0.0%
Grants :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>19,000</u>	<u>19,000</u>	<u>0</u>	<u>19,000</u>	<u>0.0%</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>(18,000)</u>	<u>(18,000)</u>			
<u>399 Community</u>							
4192 Social Cohesion	461	461	12,000	11,539	420	11,119	7.3%
4195 Visit to MK Safety Centre	0	0	3,570	3,570		3,570	0.0%
4198 Warm Space Grant Spend	18	18	0	(18)		(18)	0.0%
Community :- Indirect Expenditure	<u>478</u>	<u>478</u>	<u>15,570</u>	<u>15,092</u>	<u>420</u>	<u>14,672</u>	<u>5.8%</u>
Net Expenditure	<u>(478)</u>	<u>(478)</u>	<u>(15,570)</u>	<u>(15,092)</u>			
<u>901 Earmarked Reserves</u>							
9001 Earmarked Oldbrook Centre	0	0	80,850	80,850		80,850	0.0%
9006 Earmarked 3 month running cost	0	0	183,600	183,600		183,600	0.0%
9022 Earmarked New Office HQ	0	0	1,800,893	1,800,893		1,800,893	0.0%
9027 Earmarked Roof Rplcmt/Rep Fund	0	0	5,000	5,000		5,000	0.0%
9044 Earmarked Play Area Maint. Res	0	0	25,000	25,000		25,000	0.0%
9048 Earmarked SFC Disabled Parking	0	0	20,000	20,000		20,000	0.0%
9050 Earmarked L/scape Equipment Re	0	0	19,343	19,343		19,343	0.0%
9051 Earmarked Pavilion Gable End R	0	0	10,000	10,000		10,000	0.0%
Earmarked Reserves :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>2,144,686</u>	<u>2,144,686</u>	<u>0</u>	<u>2,144,686</u>	<u>0.0%</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(2,144,686)</u>	<u>(2,144,686)</u>			
Grand Totals:- Income	671,788	671,788	3,168,403	2,496,615			21.2%
Expenditure	282,599	282,599	3,342,021	3,059,422	35,531	3,023,891	9.5%
Net Income over Expenditure	<u>389,188</u>	<u>389,188</u>	<u>(173,618)</u>	<u>(562,806)</u>			
Movement to/(from) Gen Reserve	<u>389,188</u>	<u>389,188</u>	<u>(173,618)</u>	<u>(562,806)</u>			

31st March 2023

31st March 2024

31st March 2023		31st March 2024	
	Current Assets		
2,810	Debtors	3,964	
21,328	Vat Refunds	43,058	
14,073	Prepayments	0	
49,578	Unity Current Account T2	246,312	
292,317	Unity Instant Access	432,317	
957,456	CCLA Fund Deposit Acc	961,710	
342	Petty Cash	189	
0	Cash Book Suspense	100	
1,337,904			1,687,650
1,337,904	Total Assets		1,687,650
	Current Liabilities		
0	Multipay Credit Card	757	
53,636	Creditors Control	25,307	
1,281	Miscellaneous Creditors	0	
1,958	Accruals	0	
17,945	Payroll Creditor	8,439	
1,863	Allotment Deposits	1,938	
1,650	Short Term Deposits	2,450	
1,300	Hall Hire Deposits	1,300	
79,632			40,191
1,258,271	Total Assets Less Current Liabilities		1,647,459
	Represented By		
572,743	General Reserves		(497,227)
685,528	Earmarked Reserves		2,144,686
1,258,271			1,647,459

The above statement represents fairly the financial position of the authority as at 30/04/2024 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Date : _____

Signed :
Responsible
Financial
Officer

Date : _____

BACS Direct Debit payments
1/4/2024 to 30/4/2024

	Name	Description	Amount
	<u>BACS Payments</u>		
B1	Cleaning Supplies	Cleaning supplies	421.84
B2	Coverguard Services	Key holding services	42.00
B3	Stanton Tree Care	Tree works	720.00
B4	Willen Pavilion	Hire of hall	84.00
B5	Engineering services	Costs for new hub	600.00
B6	Block Aid	Costs for new hub	330.00
B7	Milton Keynes Council	Rates - Depot	2478.28
B8	D & I Windows	Window cleaning	161.76
B9	Tracey Jones	Expenses	18.02
B10	Milton Keynes Council	Rates - SFC	2824.09
B11	Tracey Jones	Mileage	75.60
B12	Milton Keynes Council	Rates - PO	1008.60
B13	MK Dons	Summer school 2023	540.00
B14	Dominic Warner	Retirement cake for John McLinton	25.00
B15	AJGIBL	Insurance	757.49
B16	Lisa Bradley	Mileage	11.07
B17	Milton Keynes Council	Rates - OBC	1959.57
B18	Geosphere	Digital mapping	480.00
B19	MK Play Association	Summer sessions	1980.00
B20	Cloudy IT	IT costs	318.30
B21	ROSPA Playsafe	Playground inspection course - SG	360.00
B22	Fishermead Trinity Centre	Hall hire	4250.00
B23	Maggie Savill	Seated aerobics instruction	270.00
B24	Warners of Bedford	Empty bins	854.40
B25	Dominic Warner	Mileage	58.95
B26	Milton Keynes Council	Parish office rent	1892.50
B27	HMRC	PAYE	8674.17
B28	JMS First Aid	First aid training	1410.00
B29	Stenton Obhi	Costs for new hub	4680.00
B30	Stuart Thomas	Costs for new hub	720.00
B31	Currie Brown	Costs for new hub	960.00
B32	D2D Distribution	Distribution of news letter	918.00
B33	Cloudy IT	Annual contract	17456.40
B34	Steele Bray	Costs for new hub	150000.00
B35	Steele Bray	Costs for new hub	80678.78
B36	MPL Tree Consultation	Tree works	750.00
B37	Turney	Landscape costs	2748.97
B38	Turney	Landscape costs	1871.89
B39	L & S Engineers	Landscape costs	55.49
B40	Warners of Bedford	Empty bins	854.40
B41	BALC	Training	100.00
B42	HMRC	PAYE	9270.66
B43	Christina Tudor	Refund of allotment deposit	25.00
B44	D & I Windows	Window cleaning	161.76
B45	Milton Keynes Council	Building control inspection fee - Hub	1146.00
B46	Rialtas Business	Account/bookings/allotment software	4755.60
B47	Staff	April salaries	26308.47
B48	Bucks Pension Fund	Pension payments	10232.68
	Total BACS payments		346,299.74

BACS Direct Debit payments
1/4/2024 to 30/4/2024

	DD Payments		
DD1	Biffa	General waste removal	538.03
DD2	EE Ltd	Mobile phone bill	57.60
DD3	Direct 365	Sanitary service OB	54.79
DD4	Direct 365	Sanitary service PO	42.59
DD5	BT Group	Broadband	61.15
DD6	RCI Financial Services	Lease of electric van	259.43
DD7	Water Plus	Water - Woolstone allotments	41.38
DD8	Water Plus	Water - SFC	26.89
DD9	Water Plus	Water - Willen	4.47
DD10	Water Plus	Water - SFC	9.97
DD11	Worldpay	Refund of deposit	100.00
DD12	Water Plus	Water - Depot	28.37
DD13	Restore Datashred	Onsite destruction of paper	74.85
DD14	De Landen	HP of landscape equipment	612.00
DD15	NPower	Electricity PO	199.69
DD16	NPower	Electricity OBC	179.42
DD17	NPower	Electricity Pavilion	23.55
DD18	NPower	Electricity SFC	60.73
DD19	NPower	Electricity Depot	185.36
DD20	Water Plus	Water - PO	29.17
DD21	Water Plus	Water - OBC	39.46
DD22	Novuna	Landscape costs	656.98
DD23	BT Group	Phone bill	547.56
DD24	Lloyds Bank	Credit card	1292.57
DD25	Worldpay	Refund of deposit	150.00
DD26	Worldpay	Card charges	82.07
DD27	Peninsula	HR costs	568.25
DD28	Total Energies	Gas - SFC	272.03
DD29	De Landen	HP of landscape equipment	213.00
DD30	Total Energies	Gas - PO	307.09
DD31	Total Energies	Gas - OBC	207.39
DD32	EE Ltd	Mobile phone bill	62.14
DD33	Restore Datashred	Onsite destruction of paper	74.85
DD34	The Fuel Card Company	Landscape fuel	593.17
	Total Direct Debits		7,656.00