



1 Pencarrow Place
Fishermead
Milton Keynes
MK6 2AS
Tel: 01908 608559

Clerk: Dominic.warner@campbell-park.gov.uk

Meeting of the
PLANNING, INFRASTRUCTURE & TRANSPORT
COMMITTEE

AGENDA

Monday 9 September 2024

6.30PM

Springfield Centre, Springfield Boulevard, Springfield

Committee Members:

Cllr L Adura

Cllr R Golding

Cllr P Halton-Davis

Cllr V Dixon

Cllr B Greenwood (Chair)

Cllr K Kavarana

AGENDA

1. To receive

Apologies for Absence
Declarations of Interest
Members of the Public Present

2. Minutes of the Previous Meeting

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Committee are invited to approve the minutes of the last meeting, held on 12 August 2024, previously circulated and therefore taken as read.

3. Public Involvement – Deputations, Petitions and Questions

Members of the public may make representations in respect of the business on the agenda.

4. Consultations – including any applications or consultations received after the publication of the Agenda that must be considered before the date of the next meeting. Any additional items that will be considered will be published on the day of the meeting on the Campbell Park Community Council website.

a. Planning Applications

None

Notifications:

i. 24/01775/CLUE

Proposal: Certificate of Lawfulness for existing use as C4 House in Multiple Occupation
At: 189 Fishermead Boulevard Fishermead Milton Keynes MK6 2AA

Deadline: n/a (received 21 August)

Planning Officer: Suleman Uddin

ii. 24/01839/DISCON

Proposal: Approval of details required by conditions 4 (finished floor levels) and 18 (surface water drainage scheme) of permission ref. 24/00639/FULM
At: Lidl Oldbrook Boulevard Oldbrook Milton Keynes MK6 2YA

Deadline: n/a (received 28 August)

Planning Officer: Sonia James

iii. 24/01869/DISCON

Proposal: Approval of details required by condition 40 (Arboricultural Method Statement) of permission ref. 21/00999/OUTEIS
At: Mk East Development London Road Newport Pagnell

Deadline: n/a (received 3 September)

Planning Officer: Lauren Bradwell

b. Licensing

None

c. Update on Past Consultations

The Committee is invited to note the outcome of the following applications.

Permitted:

- i. 24/01475/NMA - Charlestown House Snowdon Drive Winterhill Milton Keynes MK6 1BU
- ii. 24/01429/CLUP - 2 Douglas Place Oldbrook Milton Keynes, MK6 2RL

Refused:

- iii. 24/01404/CLUE - 43 Mullion Place Fishermead Milton Keynes MK6 2DN
- iv. 24/01414/DISCON - Lidl Uk Gmbh Oldbrook Boulevard Oldbrook Milton Keynes MK6 2YA

d. Appeals

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- i. 23/01573/LBC - 20 Cowdray Close Woolstone Milton Keynes MK15 0AP
Listed Building Consent to replace windows on part of the building, and to replace exterior cladding Appeal ref. APP/Y0435/Y/24/3337685

The Planning Inspectorate has issued their decision in respect of the above appeal. The appeal was dismissed. The inspector's decision is attached, which explains this outcome in more detail.

e. Planning Enforcement

The Committee is invited to receive any reports relating to Planning Enforcement.

5. General Consultations

None

6. Projects – Committee Budget 2025/26, 2026/27, 2027/28, 2028/29 & 2029/30 **Page 17****

The Committee is invited to note that project proposals for the next five years need to be submitted in October 2024. All project proposals must comply with the Project Policy, be detailed on a Project Request Form (**including full costings and breakdown of expenditure**). Completed project proposals will be considered at the October Committee meeting, where projects will be prioritised.

**Project Proposals are not required if there is an existing budget cost code – all cost codes will be reviewed as part of the annual Council budget process.

7. Date of Next Meeting

Monday 7 October 2024 at 6:30pm

T Jones

Committee Clerk

3 September 2024

**Minutes of the Planning, Infrastructure & Transport Committee of
Campbell Park Community Council held on
Monday 12 August 2024
at the Springfield Centre, Springfield Boulevard, Springfield
commencing at 6.30pm**

This meeting was open to the Public

Members Present

Cllr L Adura

Cllr R Golding

Cllr P Halton-Davis

Cllr B Greenwood (Chair)

Cllr K Kavarana

In attendance

T Jones, Community Officer/Committee Clerk

A minute's silence was observed to honour the victims of the horrific Southport attack

19/24 Apologies for Absence

Cllr V Dixon - unwell

20/24 Declarations of Interest

Cllr Golding – declared a conflict of interest in 24/01468/COU as his relative lives in a neighbouring property. The Chair confirmed that Cllr Golding may contribute to this item, should he wish.

21/24 Members of the Public Present

None

22/24 Minutes of the Previous Meeting

The minutes of the meeting, having been previously circulated, were approved as a correct record and signed by the Chair.

23/24 Public Involvement – Deputations, Petitions and Questions
None

24/24 Consultations – including any applications or consultations received after the publication of the Agenda that must be considered before the date of the next meeting. Any additional items that will be considered will be published on the day of the meeting on the Campbell Park Community Council website.

a. Planning Applications

i. 24/01339/HOU

Proposal: The demolition of existing conservatory and erection of a single storey rear extension and first floor side extension over the garage, replacement of first floor bay window to the front with matching casements, and enlargement of first floor existing rear windows

At: 8 Aldrich Drive Willen Milton Keynes MK15 9JH

Deadline: 15 August

Planning Officer: Suleman Uddin

Committee resolved to make no comment.

ii. 24/01589/HOU

Proposal: Removal of existing study, archive room and carport. Erection of one and a half storey side extensions and two storey front porch; one and a half storey front/side extension connecting to the main house (west wing), one and a half storey side extension connecting to the main house (east wing), replacement and increase in height of main dwelling roof including addition of dormers; installation of roof mounted PV panels, reconfiguration of driveway and installation of sliding access gate with associated landscaping. (In principle re-submission of 22/01429/HOU)

At: Fox Covert 1 Linford Lane Willen Milton Keynes MK15 9DL

Deadline: 22 August

Planning Officer: Sonia James

Committee resolved to make no comment.

iii. 24/01546/HOU

Proposal: The erection of a two-storey side and rear extension. Single storey front, rear and side extension including a new front porch and roof light. The conversion of the garage into living accommodation, including associated alterations

At: 80 Century Avenue Oldbrook Milton Keynes MK6 2UH

Deadline: 28 August

Planning Officer: Sonia James

Committee resolved to make no comment.

iv. **24/01613/FUL**

Proposal: The erection of a front extension to part infill under the existing roof overhang, modification to openings onto the internal courtyards, erection of new access control gates, erection of new facade features to the front elevation, erection of a bin store enclosure

At: 1 - 6 Mill Lane Woolstone Milton Keynes MK15 0AJ

Deadline: 29 August

Planning Officer: Nathan Makwana

Committee shared the concerns raised by Highways, regarding the increased traffic and congestion, however, the Committee noted that there is some public parking nearby. There were no further comments on this proposal.

v. **24/01621/HOU**

Proposal: Erection of single-storey side extension

At: 1 Padstow Avenue Fishermead Milton Keynes MK6 2EP

Deadline: 30 August

Planning Officer: Suleman Uddin

Committee resolved to make no comment.

vi. **24/01634/HOU**

Proposal: The construction of a single storey outbuilding

At: 5 Cloebury Paddock Woolstone Milton Keynes MK15 0HP

Deadline: 3 September

Planning Officer: Suleman Uddin

Committee resolved to make no comment.

The following proposal/s were tabled having been received after the publication of the agenda but requiring a decision before the next meeting.

vii. **24/01468/COU**

Proposal: Change of use from dwelling class (use class C3) to 5 bedroom HMO (use class C4)

At: 63 Ulyett Place Oldbrook Milton Keynes MK6 2SD

Deadline: 06/09/2024

Planning Officer: Natalie Shafiroff

Committee resolved to make no comment on the proposal, however, the Committee did note that the Supporting Statement states that the nearest dwelling is 20m away. This is incorrect.

Notifications:

viii. **24/01414/DISCON**

Proposal: Approval of details required by conditions 4 (finished floor levels) and 19 (surface water drainage) of permission ref. 23/02877/FULM

At: Lidl Uk Gmbh Oldbrook Boulevard Oldbrook Milton Keynes MK6 2YA

Deadline: n/a (received 2 July)

Planning Officer: Suleman Uddin

Committee resolved to note this proposal

ix. **24/01467/DISCON**

Proposal: Approval of details required by conditions 50 (landscaping scheme in relation to highways infrastructure) and 55 (Landscape Management and Maintenance Plan (LMMP) for the highway infrastructure corridors) of permission ref. 21/00999/OUTEIS

At: Mk East Development London Road Newport Pagnell

Deadline: n/a (received 8 July)

Planning Officer: Lauren Bradwell

Committee resolved to note this proposal

x. **24/01429/CLUP**

Proposal: Certificate of Lawfulness for the proposed erection of a summer house

At: 2 Douglas Place Oldbrook Milton Keynes MK6 2RL

Deadline: n/a (received 9 July)

Planning Officer: YuLing Wong

Committee resolved to note this proposal

xi. **24/01563/DISCON**

Proposal: Approval of details required by conditions 22 (Highways infrastructure) and 59 (Surface water drainage scheme) of permission ref. 21/00999/OUTEIS At: Mk East Development London Road Newport Pagnell

Deadline: n/a (received 25 July)

Planning Officer: Lauren Bradwell

Committee resolved to note this proposal

xii. **24/01475/NMA**

Proposal: Non-material amendment seeking to increase the proportion of ancillary spaces, create five walk-up storage units directly accessible from the car park through additional roller shutter doors, relocate fire exit, changes and additions to windows and doors, changes to cladding materials and colour, addition of entrance canopy, changes to roof including the location of solar PV panels, fall protection and overruns, alterations to hard and soft landscaping and parking layout and removal of vehicle and pedestrian gates (relating to permission ref. 23/01961/FUL for Demolition of existing office building and erection of self-storage building (Use Class B8), alongside car parking and landscaping, access and associated engineering operations.)

At: Charlestown House Snowdon Drive Winterhill Milton Keynes MK6 1BU

Deadline: n/a (received 25 July)

Planning Officer: Tamlin Barton

Committee resolved to note this proposal

xiii. **24/01607/CLUP**

Proposal: Certificate of lawfulness for the creation of additional parking space by the installation of new porous hardstanding and flower beds to the principal elevation of the property

At: 12 St Brides Close Springfield Milton Keynes MK6 3EY

Deadline: n/a (received 29 July)

Planning Officer: Suleman Uddin

Committee resolved to note this proposal

xiv. **24/01676/DISCON**

Proposal: Approval of details required by condition 24 (Ground and site levels) of permission ref. 23/01961/FUL

At: Charlestown House Snowdon Drive Winterhill Milton Keynes MK6 1BU

Deadline: n/a (received 6 August)

Planning Officer: Suleman Uddin

Committee resolved to note this proposal

b. Licensing

i. **New Premise Licence Application**

Zimbabwe Heritage Festival Campbell Park Amphitheatre, 1300 Silbury Boulevard, Campbell Park, Milton Keynes, MK9 4AD

The above application for a premise in your area was received by Milton Keynes Licensing Authority on 25/07/2024. Brief details of the application are as follows:

Application Details

The application requests authorisation for the following licensable activities:

Provision of outdoor Regulated Entertainment involving Live and or Recorded Music and Performance of Dance for one day on Saturday 7th September between 10am and 9pm with opening hours between 8am and 10pm.

Full details of the application can be viewed via the Licensing Register at the Civic Offices of the Council. This is accessible Mondays to Thursdays between the hours of 9.00 am to 5.00 pm, and Fridays 9.00 am to 4.00 pm (excluding Bank Holidays).

A copy of the application is also available to view online at:- <https://elicensing.milton-keynes.gov.uk/elr/start.aspx>

Please note that any representation must relate to one or more of the Licensing Objectives and will be sent to the applicant.

Committee resolved to note this proposal

Committee noted the following licensing application/s was responded to with a response of 'no comment', through the delegated powers given to the Committee Clerk:

ii. **Boroughwide Street Trading Consent – Renewal - Ref 159272**

MK Ices (Reg R99 FLK) for 1 ice cream van to trade Boroughwide for the following times:
Monday to Sunday 16:00 to 19:00

c. Update on Past Consultations

The Committee noted the outcome of the following applications.

Permitted:

- i. 24/01170/ADV - Lidl Uk Gmbh Oldbrook Boulevard Oldbrook Milton Keynes MK6 2YA
- ii. 24/01064/DISCON - Charlestown House Snowdon Drive Winterhill MK6 1BU
- iii. 24/01109/DISCON (split decision) Condition 5 and 6 - Warbler On The Wharf Campbell Wharf Marina Frobisher Gate Newlands Milton Keynes
- iv. 24/01131/HOU - 82 The Boundary Oldbrook Milton Keynes MK6 2HW
- v. 24/01234/CLUE - 179 Fishermead Boulevard Fishermead Milton Keynes, MK6 2AA
- vi. 24/00639/FULM - Lidl Uk Gmbh Oldbrook Boulevard Oldbrook Milton Keynes MK6 2YA

Refused:

- vii. 24/01109/DISCON (split decision) Condition 3 and 4 - Warbler On The Wharf Campbell Wharf Marina Frobisher Gate Newlands Milton Keynes
- viii. 24/01004/CLUP - 5 Cloebury Paddock Woolstone Milton Keynes MK15 0HP

d. Appeals

- i. Appeal Ref: APP/Y0435/D/24/3341679
Application ref. 24/00142/HOU 80 Century Avenue Oldbrook Milton Keynes MK6 2UH
Erection of two-storey side and rear extension, conversion of garage, single storey front, rear and side extension and extension of dropped kerb
Decision: The appeal is dismissed.

e. Planning Enforcement

The Committee received reports relating to Planning Enforcement.

25/24 General Consultations

i. MK City Plan 2050

Consultation in relation to the new MK City Plan 2050, will run for 12 weeks until 9th October.

MKCC are inviting local people and organisations to provide feedback about the draft Regulation 18 MK City Plan 2050 as part of a 12-week consultation. The new plan, the MK City Plan 2050, is an important planning document that sets out how Milton Keynes will change and grow in the years ahead.

MKCC's aim is to get the right type of development in the right places to meet the growing needs of local people and businesses, while protecting our green spaces and rural areas. MKCC want to make sure:

- Infrastructure is put first (such as health facilities, schools and shops).
- Developers provide what communities need to benefit local people.
- Milton Keynes grows sustainably, tackling and reducing the impact of climate change.

The Regulation 18 consultation on the draft plan is open from 17 July 2024 until 5pm on 9 October 2024. MKCC have prepared a series of Topic Papers to give more information about the key themes of the Plan. As well as commenting on the draft Plan, you can also

tell MKCC what you think about any of the supporting documents. These include the Sustainability Appraisal and comprehensive suite of evidence documents which have informed the Plan, and the policies maps MKCC have produced.

The consultation documents are on the MKCC website: www.milton-keynes.gov.uk/city-plan.

Alternatively, copies of the response form, draft MK City Plan 2050, policies maps and Topic Papers are all available in the Central Library at 555 Silbury Boulevard, as well as other public libraries across Milton Keynes (www.milton-keynes.gov.uk/libraries/library-info/library-hours). Alternatively, you can contact MKCC if you wish to make an appointment to view the documents in the Civic office.

You can submit your comments online by following the link above which is the easiest way for you to submit your views.

Once the consultation is complete, MKCC will consider the feedback and adjust the plan accordingly. Everyone will have a further opportunity to comment before it is submitted to the Secretary of State next year.

There are a series of drop-in public exhibitions where colleagues from MK City Council will be available to explain the draft plan and answer your questions. There is no need to book or pre-register for these.

There is a drop in at MK Christian Centre, Oldbrook on Wednesday 18 September, 9:30am-4:30pm

Details of other sessions being held can be found at www.milton-keynes.gov.uk/planning-and-building/planning-policy/mk-city-plan-2050/come-talk-us-drop-sessions

Committee resolved that this consultation should be drawn to the attention of Council, with all Councillors encouraged to attend the drop-in session and/or submit comments to MK City Council.

26/24 Concerns regarding the safety of H7 Chaffron Way Junctions - Oldbrook & Leadenhall

Following the concerns previously raised by the Committee and subsequent discussions and meeting with Highways Officers at Milton Keynes City Council, Committee noted the draft Traffic Monitoring report which has been commissioned by MKCC for the Phoenix Drive junction on the H7.

Committee further noted that MKCC have indicated that the only viable option to make this junction safer would be to signalise it. However, the next step MKCC are going to undertake is to look at the feasibility of such an option which will include traffic modelling and a safety impact assessment, and we await the outcome of this.

27/24 Date of Next Meeting

Monday 9 September 2024 at 6:30pm



Appeal Decision

Site visit made on 10 July 2024

by K Stephens BSc (Hons) MTP MRTPI

an Inspector appointed by the Secretary of State

Decision date: 22nd August 2024

Appeal Ref: APP/Y0435/Y/24/3337685

20 Cowdray Close, Woolstone, Milton Keynes MK15 0AP

- The appeal is made under section 20 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended) against a refusal to grant listed building consent.
 - The appeal is made by Mrs Angela Gill against the decision of Milton Keynes City Council.
 - The application Ref is 23/01573/LBC.
 - The works proposed are to replace windows on part of the building. To replace exterior cladding.
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Decision

1. The appeal is dismissed.

Preliminary Matters

2. During the course of the appeal a revised National Planning Policy Framework (the Framework) was published in December 2023. However, as any policies in the Framework that are material to this decision have not fundamentally changed, I am satisfied that neither party would be prejudiced by my consideration of the revised Framework in reaching my decision.

Main Issue

3. The main issue in this appeal is whether the proposed works would preserve the Grade II listed building or any features of special architectural or historic interest which it possesses.

Reasons

Special interest and significance of the heritage asset

4. The host property, No.20, forms parts of a Grade II listed building, which according to the official listing¹ is known as "*Bellcote/gazebo to west of Church Farmhouse; now part of No.20 The Cottage*". The listing describes the property as a former outbuilding, now a house, with a mid-19th century hexagonal brick tower and tiled roof with gabled top piece and two storey triangular heads to doors and windows. It is joined to the north by a two storey, two window cottage, with red brick and tiled roof. A one storey former cart shed, now converted, links with the adjacent Grade II listed Church Farmhouse² and is part of No.20.

¹ National Heritage List for England: list entry number 1160989

² National Heritage List for England: list entry number 1332331

5. The cart shed part of the building is clad in matt black painted timber cladding on its long front and rear elevations. In addition, there are smaller panels of black timber cladding on the side return elevation between the cart shed and brick cottage, and also a double-height panel that forms a link between the hexagonal tower and cottage. The existing windows and cladding are most likely not historic fabric following the building's conversion to a dwelling. Nonetheless, the cladding and windows are made of traditional materials compatible with a traditional building.
6. The special interest and significance of the listed building, insofar as it relates to this appeal, are largely derived from the building's architectural and historic interests as part of a group of former farm buildings that include the adjacent former farmhouse and hexagonal brick outbuilding and cottage. The building's age, use of traditional materials and construction, and legibility of its development and group association make important contributions in these regards. Whilst the property has been converted into a dwelling, its timber cladding ensures it still displays its historic function as an agricultural outbuilding and its relationship with the former farmhouse is still legible.

Appeal proposal and effects

7. The proposed works are two-fold and would involve replacing the timber cladding on the building with black composite cladding and replacing some of the timber windows with uPVC windows. From the submitted evidence it would appear that the Council's Conservation Officer reviewed the materials and samples for both the windows and cladding and found them both inappropriate. However, I have not seen these, nor any photos of the submitted samples.
8. Turning first to the replacement cladding, the Council considers the composite cladding would be shiny and the woodgrain effect over pronounced. In addition to not seeing any samples, I have not been presented with any details or specifications of the proposed composite cladding, such as its thickness, profile, appearance, texture, decorative effects or the lengths of the boards and how they would meet or overlap. The lack of the necessary details means it is difficult for me to meaningfully assess the impact of the proposed composite cladding on the listed building.
9. In general, composite materials are likely to fade rather than develop a patina that would occur with timber. Even with decorative woodgrain effects, the different weathering combinations and natural undulations of wood, including how the light falls on timber and is reflected off it, often fail to be replicated in composite plastic. On getting up close, the inadequacies of the detailing of composite cladding are often more apparent. The replacement of the double-height panel of cladding between the brick components of the hexagonal tower and cottage would be a further incompatibility and represent an unduly prominent and unsympathetic juxtaposition of traditional and synthetic materials.
10. The windows to be replaced are timber and include a variety of fixed lights or side or top-hung opening casements. I have only been presented with some photographs of the existing building showing the windows to be replaced circled in red. The photos show the full height windows on the rear timber-clad elevation of the cart shed would be replaced, as would three other windows in the brick link and cottage part of the building.

11. The appellant states that the replacement uPVC windows would be of a 'heritage style'. However, I have not been presented with any full, large-scale details or sections of the windows, or elevations showing the uPVC windows in context, or specifications or brochure details of the proposed windows for all the different sized window apertures, and whether opening or fixed. As not all windows would be replaced by uPVC ones, there would be a mismatch of window materials across the building.
12. Whilst uPVC window design, detailing and finishes have improved over the years and become more refined, synthetic fabrics do not satisfactorily capture the character, texture or nuances of painted, stained, varnished or weathered wood. The Council has deemed the uPVC windows to be chunky in design and too shiny. As with the cladding, the wholesale lack of details means I cannot fully assess the suitability of the proposed windows or their effect on the listed building.
13. Drawing the various points together, the Council had the benefit of seeing window and cladding samples and refused the application. I have not seen the samples and the appeal before me is wholly deficient in even basic details. In the absence of such details I am, therefore, unable to make any meaningful assessment of the potential effects of the proposed works and their effects on the special interest and significance of the Grade II listed building.
14. Even if I found the detailing of the composite cladding and uPVC 'heritage style' windows were sufficient, I have considerable concerns regarding the proposed extensive use of synthetic composite cladding and uPVC materials on such a traditional building. The incompatibility of these materials with the historic form and function of the listed building would, more likely than not, undermine its integrity and authenticity.
15. I have considered whether imposing conditions controlling the details of the proposed windows and cladding could mitigate my concerns. However, the proposed works are expressly for replacement cladding and some of the windows. The omitted information goes to the heart of understanding the proposed works and any effects they may have on the special interest and significance of the listed building. Therefore, in my view it would not be acceptable to leave such fundamental matters to condition.
16. In conclusion, given the lack of sufficient detail I am unable to properly assess whether the proposed works would preserve the Grade II listed building or any features of special architectural or historic interest which it possesses. Consequently, I am unable to determine whether the proposed works would meet the requirements of sections 16(2) of the Act, comply with the provisions of the Framework or comply with Policy HE1 of the Plan:MK (2016-2031)³.
17. I note that the Council did not refuse the application on a lack of detail or request additional information. I have reached my own conclusion based on the evidence before me. As such, this does not detract from my findings in this regard, which are a result of a lack of information and uncertainty over what is proposed.

³ Adopted March 2019

Other Matters

18. I saw that an unlisted nearby property had used black plastic cladding on part of its building. On closer inspection the pattern and texture of the boarding was very unlike timber and was obviously synthetic. This reinforces my concerns set out above regarding the potential effects of the use of this type of material on a listed building.
19. The appellant has drawn my attention to the uPVC windows installed at the adjacent listed Church Farmhouse. The Council has advised that these windows are unauthorised and the subject of ongoing enforcement investigations. Notwithstanding this, the windows in the neighbouring property do not set a precedent for the proposed uPVC windows the subject of this appeal, which are of a different nature and involve a very different type of building. Thus it is not comparable.
20. Further attention is drawn to a number of examples of listed buildings around the country that have incorporated composite cladding and uPVC windows into their modernisation, such as St Pancras Renaissance Hotel in London, the Royal Shakespeare Theatre in Stratford-upon-Avon and the Royal Crescent Bath. Whilst this may be the case, I do not have the full details or circumstances of each of the alleged works or their extent. Furthermore, as the examples and buildings are not similar to the appeal proposal, they are not directly comparable. In any event, I must consider the appeal on its own merits.

Conclusion

21. For the reasons given, I conclude that the appeal should fail.

K. Stephens
INSPECTOR

BUDGET REQUEST FORM

COMMITTEE PROJECTS FOR 2025/26, 2026/27, 2027/28, 2028/29 & 2029/30

Committees must: (1) Complete one form per project

(2) Prioritise their projects in order of importance

Committee Name:

Project Title:

Does this project deliver on the budget spending priorities as identified by residents in the Budget/Precept Level Consultation? Yes No (tick one)

Project Year: (tick all applicable)

2025/26

2026/27

2027/28

2028/29

2029/30

Project Location: (tick all applicable)

Fishermead

Oldbrook

Springfield

Willen

Woolstone

Start Date:

Duration of Project:

Give a brief description of project proposal for the next 5 years, commencing 2025/26 and the benefit to CPCC. Attach further information sheets if required.

Please list a breakdown of expenditure for the project for which you are applying, this may include contractor costs, materials costs, venue hire, advertising/publicity, etc

For multi-year projects, please break down costs per year.

CPCC Staff time – will your project involve staff time YES / NO

If YES, how many hours

Item	Detail	Cost £	Quotes Enclosed Yes / No
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Total Cost of Project: £

CPCC Funding Required: £

External Funding if Required: £

Completed forms to be submitted to the RFO as soon as possible but no later than Friday 25 October 2024.

Project approved/not approved by Committee for Council consideration

Date:..... Minute No:

** Project Proposals are not required if there is an existing budget cost code – all cost codes will be reviewed as part of the annual Council budget process.

<p>For Committee use only, all approved proposals require prioritisation</p> <p>Priority of (eg Priority 1 of 4)</p>
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