



**Minutes of the meeting of Council held on  
Tuesday 17<sup>th</sup> October 2023, 7.00pm  
at the  
Oldbrook Centre, Oldbrook Boulevard, Oldbrook**

**THIS MEETING WAS OPEN TO THE PUBLIC**

**95/23**

**Members Present**

Cllr B Barton

Cllr O Cole

Cllr V Dixon

Cllr T Fraser

Cllr R Golding (Vice-Chair)

Cllr B Greenwood (Chair)

Cllr P Halton-Davis

Cllr J Howard

Cllr K Kavarana

Cllr D Kendrick – 7.25pm

Cllr K Kent – 7.27pm

Cllr C Odunewu – 7.14pm

Cllr Z Osman

Cllr D Pafford

Cllr M Petchey

**In Attendance**

D Warner, Clerk to Council

P Sullivan, Deputy Clerk

N Stenton, Stenton Obhi Architects

A Faraday, Currie & Brown UK Ltd

**96/23**

**Apologies for Absence**

Cllr T Baines – work commitment

**97/23**

**Declarations of Interest**

None

**98/23**

**Members of the Public Present**

None

**99/23**

**Minutes of the Meeting of Council held on the 19<sup>th</sup> September 2023**

The Minutes of the meeting, having previously been circulated, were approved as a correct record, and signed by the Chair.

**100/23**

**Public Involvement – Deputations, Petitions and Questions**

None

**Confidential Item**

**In view of the terms of Schedule 12A Local Government Act 1972, the following item\* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to**

Signed(Chair).....

Date.....

Council

October 2023

**resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.**

**\*Item 4**

**101/23 Community Hub, Room-by-Room Requirement Review – Working Group Update and Recommendations**

**Project Milestone – Tender and Contract Framework Approval**

Council received a verbal update from the Working Group on their progression of the Community Hub project, including any associated recommendations.

The Chair invited representatives of Currie & Brown (Quantity Surveyors) and Stenton Obhi Architects (Contract Administrator) to provide an overview of the project to date and give detailed information on the tender process. This was followed by a short statement from Cllr Howard as part of the Working Group, commenting on the effects of geopolitical and economic events on the project and stressing the importance of the council moving forward as a group toward completion of the Hub. Members had been asked to submit any questions in advance of the meeting, one had been received and responded to prior to the meeting.

Council was then invited to consider the following:

- i. The Community Hub Pre-Tender Cost Estimate provided by Currie and Brown
- ii. The affordability of the Community Hub project considering the impact the Pre-Tender Cost Estimate will have on the overall financial position of Council.
- iii. The approval of the proposed tender documentation and associated process.
- iv. The approval of using a JCT contract to govern the construction of the Community Hub.

Cllr Howard proposed that Council, having considered items i-iv, accept the Pre-Tender Cost Estimate, and note the affordability of the Community Hub project considering the impact the Pre-Tender Cost Estimate will have on the overall financial position of Council. Cllr Howard further proposed the approval of the proposed tender documentation and associated process and the use of a JCT contract to govern the construction of the Community Hub. Cllr Golding seconded the proposals and, following a vote, Council resolved to approve the proposals as presented.

**101/23 Chair’s Report**

The Chair had no specific items to report, except to say that the issue of HMO’s in Oldbrook and Fishermead particularly is ongoing.

**102/23 Clerk’s Report**

The Clerk asked that his (verbal) report on matters relating to councillor attendance be received at the end of the meeting\*

Members were also reminded that MKALC are holding a planning conference on 22<sup>nd</sup> November at the MK Christian Centre. Any member interested in attending should contact the Clerk/Deputy Clerk.

**103/23 Ward Members’ Matters/Reports**

- i. Members are invited to raise a question with the Chair of Council, the Clerk of Council, or any Committee Chair, with Members allowed up to a minute to raise a question, with questionees allowed up to two minutes to respond. Any Member is limited to one question, with no further discussion on the given

Signed(Chair).....

Date.....

Council

October 2023

response. Any unanswered questions to receive a written response within seven days:

Cllr Kent asked when repairs to the bench on Oldbrook Green would be completed and it was confirmed by the Clerk that this work would be done over the October half term holidays (weather permitting).

Cllr Fraser stated that it was his opinion that the wording of this particular item in the agenda was questionable. The Clerk offered some clarity in confirming that this was not a statutory agenda item and was formulated and agreed by this council some years ago. He further suggested that if it was the will of members this item could be removed.

- ii. Council is invited to note that no written reports have been received. Cllr Petchey reported that in his MKCC constituency only a small percentage of residents on the 2020 census are on the electoral roll. He suggested that members encourage any residents they engage with to register to vote. Cllr Kent expressed the concern of residents, particularly on Shackleton Place, with regard to vehicles parking on pavements. Cllr Petchey asked that she report this to her two MKCC ward councillors (present) who would take the matter forward. Cllr Halton-Davis reminded members of the Autumn Festival event on 28<sup>th</sup> October and asked for more volunteers to help on the day. Cllr Halton-Davis also reported that a 'swap shop' initiative for jumpers and warm clothing is being set up at the Thursday coffee morning session in Springfield and that Cllr Kent will be attending with a knitting group to produce kids gloves, scarves etc. Cllr Halton-Davis also hopes to recruit singers from the session to form a choir for Christmas. Cllr Pafford reported that the Geoff Taylor Trust had received 10 grant applications and awarded 7. He further reported that the Chapman Trust had received 20 applications, all of which had been awarded.

**104/23 To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.**

- a. **Minutes of the Community & Communications Committee**  
**Chair: Cllr K Kavarana**  
Council received the Minutes, and noted item (i.).
  - i. **Draft Minute 51/23 Grants - MK Gallacticos FC** (Grant Application 008/23-24/Sect 137)  
Committee is invited to consider an application from MK Gallacticos for £1000.00 towards goal posts and a line marker for use at Fishermead Sports Ground - **Committee resolved that this grant be awarded in full.**
- b. **Minutes of the Planning, Infrastructure & Transport Committee**  
**Chair: Cllr B Greenwood**  
Council received the Minutes.
- c. **Minutes of the Estates Committee**  
**Chair: Cllr R Golding**  
Council received the Minutes, and ratified item (i.) as presented.
  - i. **Draft Minute 42/23 - Future Commitments/Projects Update Report**  
At the September meeting Cllr Petchey suggested that discussions begin on a future project to build a pavilion/changing facility at Fishermead Sports

Signed(Chair).....

Date.....

Council

October 2023

Ground. Committee considered an associated report from Cllr Petchey and **resolved to recommend to Council that a Working Group be formed to carry out a (no-cost) feasibility study to progress the initiative** – membership of the Working Group to be opened to all Councillors.

Cllrs Petchey, Kendrick, Pafford, Dixon and Fraser agreed to be members of the Working Group and the Clerk suggested that the Estates Manager also be included.

**105/23** **BMKALC AGM & 75<sup>th</sup> Anniversary Awards, 1<sup>st</sup> November 5-7.30pm**  
The Celebration event will be hosted by BMKALC President Lady Howe with a very special guest awards ceremony compere soon to announced. Leaders from both Buckinghamshire Council and Milton Keynes City Council plus invited Cabinet Members, Jonathan Owen CEO of NALC (National Association of Local Councils) and Malcolm Nicholson the newly appointed president of the SLCC (Society of Local Council Clerks) will all be attending.

The awards take place from 5.45pm to 6.30pm followed by a vintage cream tea celebration.

The 75<sup>th</sup> Anniversary Excellence Awards celebrate the skills, dedication and professionalism of officers and councillors serving councils large and small, the awards are for Long Service (Officers), Long Service (Councillors), Council Team Excellence and Volunteer awards for both Officers and Councillors In serving their communities.

Council determined that Cllrs Cole and Fraser should attend the event.

**106/23** **Community Council Annual Insurance Policy Renewal**  
Council noted that the Council Insurance Policy has been renewed at a cost of £5,555 (2022 cost - £4,005) with Zurich. In addition to sector cost increases, the requirement for higher fidelity guarantee cover (relating to PWLB borrowing) and landscape equipment cover has increased the cost further. The renewal is the last of a three-year arrangement with Zurich.

**107/23** **Licensing**  
Street Trading Consent – Renewal - VN Dosa Van - Trading At Fishermead Boulevard – 133416. To sell: Hot takeaway food

<b>School Holidays</b>	<b>Hours applied for</b>
<b>Monday – Sunday 12.00 – 22.00</b>	
<b>School Term Time</b>	<b>Hours applied for</b>
<b>Monday – Friday 17.00 – 22.00</b>	<b>Saturday – Sunday 12.00 – 22.00</b>

Signed(Chair).....

Date.....

Council

October 2023



**The existing conditions on the consent are:**

**CONDITION:**

1. The trailer to be removed at close of trading (see condition 3).
2. The trader is to communicate with Fishermead Residents Association and with the Parish Council regarding any issues raised and is to work with them to obtain a resolution.
3. The trailer is to arrive/leave not more than one hour before/after trading times.
4. The trader is to supply a litter bin and to pick up litter from the site.

Deadline for responses: 6<sup>th</sup> November

Council resolved to offer no comment.

**108/23**

**Dates of Future Committee & Working Group Meetings**

Community & Communications – Tuesday 24<sup>th</sup> October at 6.30pm  
 Planning – Monday 6<sup>th</sup> November at 6.30pm  
 Personnel – Tuesday 7<sup>th</sup> November at 6.00pm  
 Estates – Tuesday 14<sup>th</sup> November at 6.30pm

**109/23**

**Date of Next Meeting**

Tuesday 21<sup>st</sup> November at 7.30pm

\*As noted earlier in the meeting (Minute No.102/23) the Clerk reported on councillor attendance and advised members that Cllr Mensah had not attended a council or committee meeting since 25<sup>th</sup> April 2023 and would therefore disqualify himself as a councillor as of 25<sup>th</sup> October 2023. The Clerk will inform Milton Keynes City Council and take the necessary steps to advertise the vacancy as per the statutory guidelines.

Signed(Chair).....

Date.....

Council

October 2023