

Campbell Park Community Council

1 Pencarrow Place
Fishermead
Milton Keynes
MK6 2AS

Tel: No: 01908 608559

Clerk - Dominic.warner@campbell-park.gov.uk

Minutes of the meeting of Council held on Tuesday 18th July 2023, 7.30pm at the Springfield Centre, Springfield Boulevard, Springfield

This meeting was open to the public

57/23 Members Present

Cllr B Barton (arrived 8.01pm)

Cllr O Cole (arrived 7.37pm)

Cllr T Fraser

Cllr R Golding (Vice-Chair)

Cllr B Greenwood (Chair)

Cllr K Jones

Cllr D Kendrick

Cllr K Kent

Cllr Z Osman

Cllr M Petchey

Cllr D Reynolds (arrived 7.38pm)

In Attendance

D Warner, Clerk to Council

P Sullivan, Deputy Clerk

58/23 Apologies for Absence

Cllr T Baines – work commitment

Cllr V Dixon - unwell

Cllr P Halton-Davis – personal commitment

Cllr J Howard – personal commitment

Cllr K Kavarana – personal commitment

Cllr C Odunewu – personal commitment

Cllr D Pafford – personal commitment

59/23 Declarations of Interest

None

60/23 Members of the Public Present

One

61/23 Minutes of the Meeting of Council held on the 20th June 2023

Council approved the minutes of the meeting.

62/23 Public Involvement – Deputations, Petitions and Questions

The member of the public present presented a written submission to the Chair which was read out. The letter addressed some issues of concern on Fishermead, mostly concerning landscaping and the new wheelie bins.

Signed (Chair).....

Date.....

Council

July 2023

63/23 Chair’s Report

Council received a verbal report from the Chair. He had been approached by residents concerned about the new wheelie bin roll-out and reiterated that we cannot judge until after the collections start in September.

The Chair also reported that the work of CPCC in encouraging residents to report concerns regarding HMO’s is proving to be effective.

64/23 Clerk’s Report

Council received a verbal report from the Clerk.

Notification had recently been circulated to Members inviting them to apply for nomination on to the Milton Keynes City Council Standards Committee as the Parish Council Representative. Members are advised to act quickly, the application deadline is 11th August.

Activities in the Springfield Centre (warm space) will start on 14th September between 10am and 12noon. It is also planned to hold a Macmillan coffee morning on 28th September.

As agreed at the Annual Meeting of Council, changes to the banking arrangements are in hand and all necessary actions have been taken for work to be completed.

65/23 Ward Members’ Matters/Reports

- i. Members are invited to raise a question with the Chair of Council, the Clerk of Council, or any Committee Chair, with Members allowed up to a minute to raise a question, with questionees allowed up to two minutes to respond. Any Member is limited to one question, with no further discussion on the given response. Any unanswered questions to receive a written response within seven days.

Cllr Kent raised concerns over the area where residents needed to store their new wheelie bins. In some properties this meant storing them at the bottom of the drive and consequently their vehicle then hangs over the footpath. Cllr Kent asked the Clerk if they are advised to do this, given that it is a potential obstruction which could result in enforcement action. The Clerk responded that this is an action repeated over all estates but would suggest that if there is any problem regarding the storage of new bins there is an appeals process which can be actioned on the MKCC website. Cllr Petchey added that you can also find information on assisted collections on the MKCC website should that be necessary.

- ii. Council is invited to note that no written reports have been received.

66/23 To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.

- a. **Minutes of the Community & Communications Committee**
Chair: Cllr K Kavarana

Council received the Minutes and agreed to ratify 2 items (i) & (iii) and noted (ii).

Signed (Chair).....

Date.....

Council

July 2023

i. Draft minute 21/23 (i) - Grants
RSPCA Milton Keynes & North Bucks Branch
(Grant Application 006/23-24/Sect 137)

Committee considered an application from RSPCA Milton Keynes for £770.00 towards "Interventions" - trapping, rehabilitating, rehoming stray cats & neutering and welfare of cats & kitten within the Parish.

Committee resolved that the grant is awarded in full.
With this organisation being based outside of the Parish, this decision will need to be ratified by Council.

Council resolved to grant the award in full.

ii. Draft minute 22/23 (ii) - Communications Programme & Priorities 2023/2024
New website and logo redesign

Deputy Clerk gave an overview of the three proposals for the development of a new website and Committee accepted the costs presented. Committee determined that Zonkey, as the preferred supplier, be appointed. Committee further resolved that Zonkey would also be appointed to format the logo redesign, as per the costs presented.

Further information on the new logo is presented at agenda item 9.

Council noted the information on the development of the new website.

iii. Draft minute 23/23 – Online Councillor Surgeries

The Clerk and Deputy Clerk have met with CloudyIT to discuss the best way of facilitating the online surgeries and they have proposed that Councillors set up a page on the 'Bookings' app which will allow residents to book online appointment slots on days/times which we will promote via all our communications channels. This will be via Microsoft Teams and will be accessible to all – no subscription to Microsoft is necessary to access Teams. The app is already included in our 365 package, CloudyIT will hold a 1 hour evening training session to advise Councillors on how to set up and use the Bookings app at a cost of £250 + vat.

Committee resolved to make a recommendation to Council that this be progressed as outlined, with a daytime training session (providing a recording for those that can't attend) also being considered, depending on cost.

As a further update, the daytime training session is £195 + vat and both sessions include a recording.

Council resolved to accept the recommendation and opted for an evening training session.

b. Minutes of the Planning, Infrastructure & Transport Committee
Chair: Cllr B Greenwood

Council received the Minutes.

c. Minutes of the Estates Committee

Signed (Chair).....

Date.....

Council

July 2023

Chair: Cllr R Golding

Council received the Minutes agreed to ratify 2 items (i) & (ii)

i. Draft Minute 08/23(i) Council Allotments Annual Rent Review – 2024/25

The Committee reviewed allotment rent levels for 2024/25, resolving to recommend to Council that they be increased by the current CPI rate (8.7%) - the recommendation would see rents increase from the 2023/24 level of 48.08 pence per square metre to 52.26 pence per metre.

Council resolved to accept the recommendation as proposed.

ii. Draft Minute 09/23 Milton Keynes City Council Devolved Landscaping Service 2023 – 2028 Proposed Final Agreement and Specification

The Committee considered the proposed final agreement and specification for the delivery of devolved landscaping services for a 5-year period from September 2023, resolving to recommend them to Council for acceptance.

Please see agenda item 12 (Minute No.71/23)

67/23 Licensing & Planning Applications

Due to submission deadlines, Council is invited to consider and comment on the proposed licensing and planning applications (i)

i. Town and Country Planning Act 1990 (As Amended) Town and Country Planning (Development Management Procedure) Order 2015

Application no: 23/00739/HOU

Proposal: The erection of a second floor rear extension for the conversion of the existing balcony to bedroom

At: 62 Pencarrow Place Fishermead Milton Keynes MK6 2BJ

<https://publicaccess2.milton-keynes.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RS87WXKWGWC00>

Council resolved to return a 'no comment' response to this application.

68/23 New CPCC Logo

Following discussions at the recent meeting of the Community & Communications Committee and the appointment of a new website developer, the same company were asked to format the proposed new CPCC logo into a useable file which can be carried across the new website and all of our communications channels. The introduction of the new logo to council vehicles, uniforms and signage will be carried out only when it is necessary to renew/replace assets, thus keeping costs to a minimum.

Council is invited to agree the new design and begin the introduction of the new CPCC logo.

Council agreed to adopt the new logo (1st and 3rd design options presented, see Annex 1 attached).

69/23 Climate Emergency

Signed (Chair).....

Date.....

Council

July 2023

In consideration of members who also have MKCC commitments, the next meeting of the Climate Emergency Working Group will be held in person on Tuesday 19th September at 7pm before the meeting of Council. Meetings thereafter will be held via Teams. Deputy Clerk offers apologies in advance.

70/23 Community Hub, Room-by-Room Requirement Review – Working Group Update and Recommendations

Council is invited to receive an update from the Working Group on their progression of the Community Hub project, including any associated recommendations. Council is further invited to receive, consider and note an updated project programme which has been amended to reflect recent delays – updated programme indicates construction commencing 19.02.24 .

The Clerk reported that an updated copy of the programme had been circulated. Construction start date has been pushed back but key dates are set for council decisions.

The date for a potential ECM in August has been cancelled. Once completed tenders are back from the QS these will be considered by council with a possibility of an ECM on 19th December. The Clerk confirmed that as part of the condition of tender contractors must submit a detailed timeline.

A selection of exterior and internal finishes had been available for inspection at this meeting.

Council recorded agreement from the members on the new project programme.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.

***Item 71/23**

71/23 Milton Keynes City Council Devolved Landscaping Service 2023 – 2028 Proposed Final Agreement and Specification

Council is invited to consider the recommendation of the Estates Committee and to accept the proposed final agreement and specification for the delivery of devolved landscaping services for a 5-year period from September 2023.

Council resolved to accept the final agreement and specification for the delivery of devolved landscaping services for a 5-year period from September 2023.

72/23 Health & Safety Policy Review – deferred to the next meeting

73/23 Dates of Future Committee & Working Group Meetings

Community & Communications - Tuesday 25th July at 6.30pm

Planning – Monday 7th August at 6.30pm

Community Hub Working Group – Friday 11th August at 1.30pm

Planning – Monday 4th September at 6.30pm

Finance & Administration – Tuesday 5th September at 7.00pm

Personnel – Tuesday 5th September at 6.00pm

Signed (Chair).....

Date.....

Council

July 2023

Community Hub Working Group – Friday 8th September at 1.30pm
Estates – Tuesday 12th September at 6.30pm
Climate Emergency Working Group – Tuesday 19th September at 7.00pm

74/23 Date of Next Meeting

Tuesday 15th August (ECM) - cancelled
Tuesday 19th September at 7.30pm
Tuesday 19th December (ECM) - **TBC**

Signed (Chair).....

Council

Date.....

July 2023



Signed (Chair).....
Council

Date.....
July 2023