

Minutes of the Meeting of Council held remotely in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on Tuesday 27th April 2021 commencing at 7.30pm

Given the current Government advice in relation to public gatherings, members of the public were not able to physically attend this meeting to observe proceedings, they were however able to access and participate at the meeting through the use of Microsoft Teams – see Parish Council website <https://www.campbell-park.gov.uk/> for details.

Commencement of Meeting

Members and public were advised that the meeting would be recorded and live streamed.

236/20

Members Present

Cllr T Baines (Chair)
Cllr E Dicerbo
Cllr V Dixon
Cllr T Fraser
Cllr R Golding
Cllr B Greenwood
Cllr P Halton-Davis
Cllr K Jones

Cllr A Kahin
Cllr K Kavarana
Cllr K Kent
Cllr F Mensah
Cllr C Odunewu
Cllr N Oguntola
Cllr D Pafford

In Attendance

D Warner, Clerk to Council
E Webb, Administration Officer

237/20

Apologies for Absence

Council noted apologies from
Cllr D Kendrick - illness
Cllr M Petchey – personal commitment

238/20

Declarations of Interest

None

239/20

Members of the Public Present

J Howard, resident

240/20

Public Involvement – Deputations, Petitions and Questions

No deputations, petitions or questions had been submitted.

241/20

Minutes of the Meeting of Council held on the 16th March 2021

The minutes of Council having previously been circulated, were approved as a correct record and signed by the Chair.

Signed.....Chair

Date.....

Council

[1]

April 2021

- 242/20 Minutes of the Extra ordinary Meeting of Council held on the 30th March 2021**
The minutes of the Extra ordinary meeting of Council having previously been circulated, were approved as a correct record and signed by the Chair.
- 243/20 Chair's Report**
The Chair commented on the improvement to the landscaping and the positive feedback he has received from residents. He also commented on the positive outcome of the Annual Internal Audit
- 244/20 Clerk's Report**
The Clerk followed up on the Chair's comment advising that residents have also contacted the Parish Office with their positive feedback and acknowledged the work of the Landscape Team. The Landscape Team had been delighted to meet other staff members and Councillors at the photo shoot for the Parish magazine, outside the Parish Office on the previous Friday.
- 245/20 Correspondence**
Council noted the schedule of correspondence received during the last month. All the correspondence had previously been forwarded to Councillors as and when received.
- 246/20 Ward Members' Matters/Reports**
Council noted that no questions were submitted prior to the meeting. Cllr Oguntola raised a comment about an area of shrubland in Springfield that needed attention, with the Chair responding that there was currently insufficient time to carry out the work. Cllr Kent asked the Chair for an update on the parking situation at Shackleton Place which the Chair duly responded to. Cllr Pafford raised an issue of the landscaping on Woolstone which the Clerk responded to. Being her last Council meeting, Cllr Dicerbo thanked everyone for their help and support, then going on to report on a Willen Hospice supporters event that she had attended earlier in the evening.

Council noted that no written reports had been submitted.
- 247/20 Council received the following Draft Minutes (including recommendations) from Committees.**
- 247a Minutes of the Community & Social Wellbeing Committee**
Council received the minutes.
- 247b Minutes of the Communications Committee**
Council received the minutes with 2 items to ratify [i & ii]
- i. **Draft Minute No. 77/20 - Parish Council 2021/22 IT Managed Service Contract**
Council resolved to approve the Committee's decision that no changes to the existing provisions were required for the 2021/2022 IT Managed Service Contract.

Signed.....Chair

Date.....

- ii. Council resolved to approve the Committee's decision to discontinue the use of Decisions software and use Adobe Pro as it provided the best software solution to ensure that information produced by the Council meets the associated website accessibility regulations.

247c Minutes of the Planning, Infrastructure & Transport Committee
Council received the minutes.

247d Minutes of the Personnel Committee
Council received the minutes.

247e Minutes of the Finance, Administration & Policy Committee
Council received the minutes with 2 items to ratify [i & ii]

- i. **Draft Minute No. 94/20 - 2022/23 Parish Council Budget/Precept Level Consultation**

Council noted that the Committee had reviewed and approved the draft letter and questionnaire together with the inclusion of a future police priorities form as part of the consultation and resolved to approve the Committee's recommendation that the consultation commences on the 14/6/21 with a return date for responses of the 2/8/21

- ii. **Draft Minute No. 95/20 - Landscape Equipment Review**

Council noted that the Committee reviewed the funding received for the devolved service through the Precept and MKC grant and resolved to set up an earmarked reserve of £25,000 for each year in future budgets from 2022/23 as both a contingency and forward plan for the acquisition of replacement/new equipment after an initial 5 year period.

247f Minutes of the Buildings & Property Portfolio Committee
Council received the minutes with 3 items to note [i, ii & iv] and 2 items to ratify [iii & v]

- i. **Draft Minute No. 127/20 - Community Asset Transfer Scheme - Additional Application** (Minute No. 92/20, 109/20)

Council noted that further to submitting an expression of interest to Milton Keynes Council (MKC) regarding the potential acquisition of the play area adjacent to Fishermead Sports Ground, MKC have put the transfer on hold while a wider review of play areas across Milton Keynes is undertaken, with one outcome of the review being a more expansive future programme of transfers across each Parish / Town Council area.

- ii. **Draft Minute No. 133/20 - Litter Bin Emptying Arrangements - Parish Council Land** (Minute No. 115/20)

Council noted that Warner's of Bedford had been retained for the emptying of litter bins on Parish Council land from April 2021 onwards.

- iii. **Draft Minute No. 138/20 - Kernow Crescent Flag Poles**

Council resolved to approve Committee's recommendation to submit an application to adopt the 3 poles located at Kernow Crescent, an ongoing safety and maintenance regime be put in place and that a new partner be identified to work with to develop new flags.

Signed.....Chair

Date.....

- iv. **Draft Minute No. 139/20 - Oldbrook Depot Refurbishment - Retention Fee Payment**
Council noted the payment to Bucks Builders of £4,851.40 at the end of the 12-month retention period with no defects identified at the end of the retention period.
- v. **Parish Council Community Hub** (Minute No. 67/19,86/19, 96/19, 115i/19, 207/19, 98/20, 119/20)
Springfield Public House
Item to be taken under Minute No. 253/20

248/20 Thames Valley Police Forum
Council resolved to approve the proposal from Thames Valley Police that the next Community Forum is held on the 30th June 2021. The forum will be hosted by the Parish Council using Microsoft Teams. With all Members being able to attend and participate in the forum, Council appointed Cllr Cllr Kent (Oldbrook), Cllr Kavarana (Springfield), Cllr Dixon (Willen), Cllr Howard (Woolstone) and if no other Fishermead Councillor came forward, Cllr Halton-Davis (Fishermead) to act as a contact for issues identified by residents/be responsible for actions identified at the forum.

249/20 Cessation of Remote Meeting Legislation/ Alternative Meeting Arrangements, 7th May – 21st June 2021 – Report No. C/07/21
Council received the report and noted the cessation of remote meeting legislation after 6th May 2021. The Clerk spoke to his report. The following proposal being proposed and seconded and with an amendment to the proposal

- that the Personnel Committee is given further delegated power to handle and progress all issues it is currently dealing with
- To the continued use of delegated powers, where necessary, to deal with any issues arising between 7th May - 21st June and beyond.
- That the Annual Meeting of Parish Electors, Annual Meeting of Council and May Council meeting are all held on the same night (18th May) in the smaller conference hall at the Christian Centre, Oldbrook.
- That no Committee meetings will be held between 8th May and 21st June with the June Council meeting pushed back to the 4th Tuesday – the 22nd June, the meeting to be held at the Springfield Centre.
- That any urgent items that would have been considered at Committee meetings between 7th May – 21st June, are taken directly to Council for determination. New temporary powers of delegation granted (possibly to the Committee Chair, Planning Lead Member and Clerk of the Planning Committee) to respond to Planning matters on behalf of Council.
- That subject to the lifting of lockdown restrictions, all Committees to meet in July and resume their normal cycle.

Council resolved to approve the proposal.

Signed.....Chair

Date.....

Council

[4]

April 2021

Under this item the Chair encouraged all Members to take up the offer of the free lateral flow tests enabling Members, Officers and residents to feel safe when public meetings resume. Results of the weekly tests to logged with the Administration Assistant. The Clerk advised that all Officers were now doing the test.

250/20

Planning Applications

- i. **21/00878/FUL** - Erection of a single storey side and rear extension and a first floor side extension with external fenestration alterations at 18 Rhodes Place Oldbrook MK6 2LU
Council had no comment to make on the application.
- ii. **21/00980/FUL** - Single storey front extension with removal of existing front entrance roof (lean-to) for replacement with wider roof (gable fronted) at 6 Edrich Avenue Oldbrook MK6 2HN
Council had no comment to make on the application.
- iii. **21/00897/CLUP** - Certificate of lawfulness for the proposed garage conversion and creation of front porch at 15 Holywell Place Springfield MK6 3LP
Council had no comment to make on the application.

251/20

Parish Council Local Council Elections 06.05.21

Council noted that the elections for Campbell Park Parish will not be contested, with all 15 candidates duly elected for a 3-year term. This will leave the following vacancies: Oldbrook (2), Springfield (1) and Willen (1). Present Councillors retire from the Council on 11 May 2021 and the new Councillors become incumbent on the same date.

The Chair thanked Cllrs Dicerbo, Mensah, Kahin, retiring Councillors, for their work and support over the last few years with especial thanks to Cllr Tom Fraser who had been one of the first elected Councillors to the Parish Council and had served and supported the residents and the Parish Council throughout the years. Individual Members expressed their thanks to Cllr Fraser for his work, knowledge and unstinting support of them individually and as a Parish Council.

The Vice Chair proposed and Council unanimously agreed a vote of thanks be duly recorded to Cllr Tom Fraser.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and Council therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.**

****Items 14, 15 & 16**

252/20

Communications Committee

Draft Minute No. 77/20 - Parish Council 2021/22 IT Managed Service Contract Extension [Minute No. C/205biii]

Council resolved to accept the quote from CloudyIT for the IT Managed Service Contract Extension for 2021/22.

Signed.....Chair

Date.....

253/20 Buildings & Property Portfolio Committee
Draft Minute No. 144/20 - Parish Council Community Hub (Minute No. 67/19,86/19, 96/19, 115i/19, 207/19, 98/20, 119/20)

Springfield Public House

Committee resolved to accept the proposed scope of works and fee proposal from Stenton Obhi to progress the project to the stage of demolishing the existing building on the site.

254/20 Smith Jenkins Fee Proposal – Springfield Public House Planning Application

Council resolved to accept a fee proposal from Smith Jenkins to progress and apply to demolish the existing building and obtain outline and reserved matters permission for the new Community Hub.

255/20 Committee Meeting Dates

Council noted the forthcoming meeting dates

Personnel – Tuesday 4th May 2021, 11.00am

Finance, Administration & Policy – Tuesday, 4th May 2021, 7pm

Planning, Infrastructure & Transport – Wednesday 5th May 2021, 6.30pm

256/20 Date of Next Meeting

Annual Meeting of Parish Electors, Tuesday 18th May 2021, 6.30pm

Annual Meeting of Council, Tuesday 18th May 2021, 7.00pm

May meeting of Council, Tuesday 18th May 2021, 7.30pm

Signed.....Chair

Date.....