

**Minutes of the meeting of Council held on  
Tuesday 21<sup>st</sup> March 2023, 7.30pm  
at the  
Oldbrook Centre, Oldbrook Boulevard, Oldbrook**

This meeting was open to the public

**In the absence of the Chair, Cllr Greenwood Chaired the meeting in his capacity as  
Vice Chair of Council**

**214/22 Members Present**

Cllr B Barton	Cllr K Jones (arrived 7.59pm)
Cllr O Cole	Cllr K Kavarana
Cllr V Dixon	Cllr K Kent
Cllr T Fraser	Cllr C Odunewu (arrived 7.35pm)
Cllr R Golding	Cllr Z Osman
Cllr B Greenwood (Vice Chair)	Cllr D Pafford
Cllr P Halton-Davis	Cllr D Reynolds
Cllr J Howard	

**In attendance**

P Sullivan, Deputy Clerk

**215/22 Apologies for Absence**

Cllr T Baines – holiday  
Cllr D Kendrick – work commitment  
Cllr M Petchey – unwell

**216/22 Declarations of Interest**

None

**217/22 Members of the Public Present**

Two

**218/22 Minutes of the Meeting of Council held on the 21<sup>st</sup> February 2023**

The minutes of the meeting, having been previously circulated, were approved as a correct record and signed by the Chair.

**219/22 Public Involvement – Deputations, Petitions and Questions**

A member of the public present made a statement with regard to councillor access of a report from Milton Keynes City Council (MKCC) relating to safety concerns of certain blocks of flats in Fishermead.

**220/22 Chair's Report**

The Vice Chair reported on the positive impact of the public reporting the existence of Houses in Multiple Occupation (HMO) with recent enforcement action being carried out by MKCC. Residents are positively encouraged to continue reporting any concerns they have so that they may be investigated.

**221/22 Clerk's Report**

The Deputy Clerk reported that the application to the MKCC Community Infrastructure Fund had been recommended for approval subject to call-in and we will be receiving a grant for £20,000. The Deputy Clerk confirmed that the funds are towards fixtures for the Community Café, Larder and Fridge in the new Community Hub.

**222/22 Ward Members' Matters/Reports**

- i. Members are invited to raise a question with the Chair of Council, the Clerk of Council, or any Committee Chair, with Members allowed up to a minute to raise a question, with questionees allowed up to two minutes to respond. Any Member is limited to one question, with no further discussion on the given response. Any unanswered questions to receive a written response within seven days.

Cllr Pafford stated that he remains concerned with levels of councillor attendance. The Chair referred Cllr Pafford to discussions at previous meetings and the Deputy Clerk confirmed that there were no current breaches of the six-month rule on attendance.

Cllr Halton-Davis asked that any members available to help out at the Easter Tea Party (1<sup>st</sup> April), in whatever capacity, let her know as soon as possible. 6 volunteers are required to ensure that the event goes ahead as planned.

Cllr Reynolds requested confirmation that a grant of £1000 awarded to MK Hospital NHS Foundation Trust Neonatal Unit (min. 203/22 b.i.) had met the criteria by which Council was able to award the money. The Deputy Clerk confirmed that the organisation who applied for the grant had charitable status.

Cllr Kent reported that residents in Oldbrook were pleased that the bench seating had been repaired but wanted to know if the seating would be painted. Cllr Golding confirmed that, due to inclement weather, this could not be completed on the day but would be done once the weather had improved.

- ii. Council is invited to note that no written reports have been received.

**223/22 To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.**

**a. Minutes of the Community & Social Wellbeing Committee**

**Chair: Cllr K Kavarana**  
Council received the Minutes.

**b. Minutes of the Communications Committee**

**Chair: Cllr C Odunewu**

Council received the Minutes and agreed to ratify 2 items (i & agenda item 15) and noted 1 (ii).

**Draft minute 74/22 Committee Programme & Priorities 2023/24**

- i. The Committee welcomed Daniel Purchase of Breakthrough Communications via Teams who presented a proposal for development of a Communications and Community Engagement Strategy for Campbell Park Parish Council. This would include working with the council to complete a communications audit and strategy review, hold workshops with Officers and Members to review objectives and priorities and look at which channels are best used to deliver key messages to our audience. A report and action plan will be produced with recommendations and support to implement the strategy. The associated quotation also includes one year's free access (cost £1793+vat) to the Breakthrough Communication 'Council Hive' which is a dedicated service providing ongoing training, resources and support.

The Committee resolved to recommend this proposal and associated quote to Council for ratification.

Council resolved to accept the proposal and associated quote as presented.

- ii. Having viewed the examples suggested the Committee agreed that the developers concerned should be approached for an initial quotation to build a new WCAG 2.1AA compliant website. This to include all statutory content with the addition of a 'latest news' area and links to social media. The Committee will continue discussions on any other features/functionality which it considers necessary at the next meeting. This process will work in tandem with the development of a new Communications Strategy.

Council noted the update on the CPPC website.

**c. Minutes of the Planning, Infrastructure & Transport Committee**

**Chair: Cllr B Greenwood**

Council received the Minutes.

**d. Minutes of the Personnel Committee**

**Chair: Cllr D Pafford**

Council received the Minutes.

**e. Minutes of the Finance, Administration and Policy Committee**

**Chair: Cllr D Reynolds**

Council received the Minutes and agreed to ratify 1 item (i)

- i. **Draft Minute 45/22 Movement of funds from Unity to CCLA**

At the December meeting of Council (162/22d) it was ratified that the Responsible Financial Officer and Clerk, in consultation with the Chair of Finance, Administration and Policy Committee transfer funds between the CCLA and Unity savings accounts.

Since the meeting in December the interest rates on the CCLA savings account have increased to 3.9% whilst the Unity Trust Bank Instant Access Account has increased to 1.7% therefore Committee agreed that it was beneficial to transfer

funds to the higher interest rate account. The Committee resolved to transfer £500,000.00 from the Unity Trust Bank Instant Access Account to the CCLA Public Sector Deposit Fund on or after 1<sup>st</sup> April 2023.

Council agreed to the transfer of funds as proposed.

**f. Minutes of the Buildings & Property Portfolio Committee**

**Chair: Cllr R Golding**

Council received the Minutes.

**224/22 Review of Parish Council Standing Orders**

Council reviewed Standing Orders ahead of the Annual Meeting in May, noting that the Finance, Administration & Policy Committee have reviewed the section relating to financial procurement levels, with their recommendations being forwarded to the Annual Meeting.

Council agreed to recommend the adoption of Standing Orders with no amendments.

**225/22 Online Councillor Surgeries**

The issue of the personal safety of Councillors is now the primary concern surrounding a return to in-person surgeries. Council was generally supportive of the introduction of some form of online councillor surgeries and this would be discussed further at a meeting of the Communications Committee who will then report to Council.

**226/22 Parish Landscape Transformation Initiative**

Council received a verbal update from the Deputy Clerk. A meeting with Milton Keynes City Council will be held in April to discuss funding resources and services.

**227/22 Warm Spaces Initiative**

Council received a verbal update from the Deputy Clerk which confirmed the extension of the Warm Spaces initiative through to the end of April.

**228/22 Climate Emergency**

The Deputy Clerk requested that members let her know if they wish to attend an upcoming webinar from NALC - *Fighting Climate Change with Local Council Action* which is being held on 24<sup>th</sup> May 2023.

The Clerk and Deputy Clerk had attended the recent launch of the Parish Council Toolkit by the Carbon Literacy Project. Further information has been requested.

**229/22 Parish Council Community Hub, Room-by-Room Requirement Review – Working Group Update and Recommendations**

Council is invited to note that the reserved matters application will be considered at the MKCC Development Management Panel on 13<sup>th</sup> April, with a decision notice expected by 20<sup>th</sup> April.

Information from HM Land Registry requested by Stuart Thomas Associates has been forwarded and will assist in their work to gain the necessary permissions from Anglian Water to connect our system onto theirs. Once that permission is received we will be able to go back to the LLFA for them to discharge the associated planning condition.

**230/22 Public Works Loan Board (PWLB) application update**

A request has been received for some further information and a call arranged for 23<sup>rd</sup> March. The Deputy Clerk updated council on the most up to date interest rates.

**Confidential Item**

**In view of the terms of Schedule 12A Local Government Act 1972, the following item\* will be likely to disclose exempt information relating to establishment and contractual matters and the Committee is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.**

**\*Item 231/22**

**231/22 Draft Minute 77/22 Cloudy IT quotation/Microsoft Licence Renewal 2023/24**

Microsoft have recently announced that from 1<sup>st</sup> April 2023 they will be increasing their current prices by 9% as part of a move to align the pricing of Microsoft Cloud products globally so that customers will have consistent pricing reflecting the exchange rate of the local currency to the US dollar (USD).

Cloudy IT are offering existing customers the opportunity to renew at current prices for the next 12 months (to 1<sup>st</sup> April 2024).

The Committee, having carefully considered this quotation, agreed to make a recommendation to Council for renewal of the licences as per the quotation supplied subject to a 5% early payment discount being applied.

Council resolved to agree the recommendation from the Communications Committee as presented.

**232/22 Dates of Future Committee Meetings**

Communications – Tuesday 28<sup>th</sup> March at 6.30pm

Planning – Monday 3<sup>rd</sup> April at 6.30pm

Buildings & Property – Tuesday 11<sup>th</sup> April at 6.30pm

**233/22 Date of Next Meeting**

Tuesday 18<sup>th</sup> April 2023 at 7.30pm.