

**Minutes of the meeting of Council held on
Tuesday 21st June 2022
at the Oldbrook Centre, Oldbrook Boulevard, Oldbrook
commencing at 7.30pm**

The meeting was open to the Public

Prior to the meeting commencing, the Clerk led a moment of reflection to mark the 40th anniversary of the end of Falklands conflict.

41/22

Members Present

Cllr T Baines (Chair)	Cllr K Kavarana
Cllr B Barton	Cllr D Kendrick
Cllr V Dixon	Cllr K Kent
Cllr T Fraser	Cllr C Odunewu
Cllr R Golding	Cllr D Pafford
Cllr P Halton-Davis	Cllr M Petchey
Cllr J Howard	Cllr D Reynolds

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

42/22

Apologies for Absence

Cllr B Greenwood – personal commitment
Cllr K Jones – work commitment
Cllr N Oguntola – personal commitment

43/22

Declarations of Interest

Cllr Petchey declared in interest in agenda item 8.d. in the event that matters relating to the Trinity Centre are discussed.

44/22

Members of the Public Present

Three members of the public were present.

At this point the Chair requested that agenda item 13 be moved up the proceedings, this was unanimously agreed.

45/22

Parish Councillor Vacancies

Consideration of Candidates for Co-option as a Parish Councillor

Council considered an application from one candidate for Co-option as a Parish Councillor to fill the vacant seat on Oldbrook ward.

Council resolved to co-opt Brian Barton as Councillor to represent Oldbrook ward for the period to May 2024. Cllr Barton signed his acceptance of office and was invited to join the meeting.

- 46/22 Minutes of the Annual Meeting of Council held on the 17th May 2022**
The Minutes of the meeting, having previously been circulated, were approved as a correct record, and signed by the Chair.
- 47/22 Minutes of the Meeting of Council held on the 17th May 2022**
The Minutes of the meeting, having previously been circulated, were approved as a correct record, and signed by the Chair.
- 48/22 Public Involvement – Deputations, Petitions and Questions**
A member of the public spoke on issues regarding landscape services (sightlines) in Fishermead. The Clerk requested that these be reported via the Parish website and these would then be picked up by the Landscape team.
- 49/22 Chair’s Report**
Council received a verbal report from the Chair, and took the opportunity to thank all those who attended the Jubilee Fun Day and the recent grand opening of the new play park on Kernow Crescent which was also attended by the Mayor of Milton Keynes.
- 50/22 Clerk’s Report**
The Clerk reported that Milton Keynes Council had confirmed that no request for an election had been received in regard to the vacancy in Fishermead and Council could therefore proceed with co-option. This will be on the July agenda.
- 51/22 Coronavirus Pandemic– Parish Council Response, Further Measures and Contingency Planning**
Council was invited to note any actions carried out in response to the Coronavirus pandemic and then consider any additional measures or contingency plans that it might wish to implement as a consequence of the ongoing situation – additional measures and contingency plans to include those that would ordinarily be advanced by the Committees and Working Groups of Council.
- Under this item Council was invited to consider converting the Working Groups of Council back to Committees, this change would require their meetings to revert to being in-person.
- It was proposed that Council return to in-person meetings after the summer recess, with due regard given at the time to prevailing Covid infection rates. It was agreed that CPPC would look in to having sufficient lateral flow tests, the results of which to be presented by Councillors and Officers prior to attending meetings. It was further agreed that the Community Hub Working Group retain their existing delegated powers and use them to progress the project.
Council resolved to accept the proposal.
- 52/22 Council received the Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes were raised under the relevant Committee.**
- a. Minutes of the Community & Social Wellbeing Working Group**
Chair: Cllr K Kavarana

Council received the Minutes with 1 item for ratification.

- i. **Woolstone Play Area Project – CIF 2022/23** (Council Minute 235/21, Draft minute CSW/WG/12/22)

The Working Group received a verbal update from the Committee Clerk on the progress with the Woolstone (Pattison Lane/Butterfield Close) play area improvement project, which will be jointly funded by CPPC and MK Council with a total budget of £20k. The Working Group noted that resident consultation was included in the May edition of Homeground. The Committee Clerk outlined the costs received from MK Council today for a basic refurbishment scheme – total cost £22,040. The proposal will be circulated to members by email, with any comments to be sent to the Committee Clerk.

The Working Group resolved that the costed proposal be presented to Council for agreement prior to progressing with MK Council.

Council resolved to accept the costed proposal as recommended by the Working Group.

- b. **Minutes of the Planning, Infrastructure and Transport Committee**

Council received the Minutes.

- c. **Minutes of the Personnel Working Group**

Council received the Minutes.

- d. **Minutes of the Buildings & Property Portfolio Working Group**

Chair: Cllr R Golding

Council received the Minutes.

53/22 Grant Application – Geoff Taylor Trust

Council considered a grant application for £10,000 from the Geoff Taylor Educational Trust to support their programme of financial assistance to Parish residents wishing to further their education.

The following matters were discussed:

- The requirement to provide wider acknowledgment of CPPC funding by the Trust.
- More rigorous scrutiny of applicants/applications to ensure the validity of any grants made by the Trust.
- Any unspent grants should be returned to the Trust and details supplied back to CPPC.
- The Trust should investigate and consider other funding streams and the appointment of trustees from the wider community.

Council resolved to award a grant of £10,000 to the Geoff Taylor Educational Trust.

54/22 Summer Activity Programme 2022 (Draft minute CSW WG/11/22)

Council noted that MK Play Association have been successful in their HAF funding bid and hope to deliver play sessions at the Pirate Park in Fishermead during the summer, subject to agreement of Council.

Council agreed that MK Play Association deliver play sessions at the Pirate Park during the summer.

**55/22 Parish Council Allotments – Annual Rent Review – 2023/24
(Draft Minute B&P WG/10/22)**

Council was invited to review and set the allotment rents for 2023/24. The current rent is 43.64 pence per square metre, which will increase to 44.56 pence per metre in 2022/23. Council was invited to note the most recent Consumer Prices Index (CPI inflation) rate is 7.8% (April 2022). The next CPI rate will be published on 25th June.

Council agreed to defer this item to the July meeting when the updated rate will be available.

56/22 Potential declaration by Council of a climate emergency

Cllr Kent gave Council a verbal report on NALC's Fighting Climate Change seminar and next steps to be considered.

57/22 Public Works Loan Board (PWLB) – Resolution to Borrow

Council resolved to seek approval of the Secretary of State for Levelling Up, Housing & Communities to apply for a PWLB loan of up to £2,000,000 over a borrowing term of up to fifty years for the Community Hub initiative. Annual loan repayments will be in the region of £83,600.

This Council also confirmed that it does not intend to increase the council tax precept for the purpose of loan repayments.

Council agreed the Resolution to Borrow as presented.

**58/22 Parish Council Community Hub, Room-by Room Requirement Review
- Working Group Update and Recommendations**

Council received an update from the Clerk. The first stage of a two-stage procurement process commences shortly and will be published on the Contracts Finder website, closing date 18th July.

The reserved matters planning application is proceeding through Milton Keynes Council planning process.

59/22 Deferred Council Agenda Items – Updates

- **Parish Council 'White Ribbon' Accreditation**

This item will now be on the agenda of the July meeting of Council.

60/22 Training & Conferences

BMKALC – Chaining Skills, 6th October, 6.30pm online – **Cllrs Kent & Fraser**

BMKALC – Councillor Training, 13th October, 6.30pm online

BMKALC – Addressing Conflict between Employees & Members, 8th November, 11am online – **Cllrs Fraser, Kent, Halton-Davis & Pafford**

BMKALC – Biodiversity – Practical Measures for T&P Councils, 22nd November, 10am online – **Cllr Kent, T Jones and S Gibbens**

BMKALC – S106 and CiL, 24th November, 10am online – **Cllr Fraser**

61/22 Dates of Future Committee & Working Group Meetings

Community & Social Wellbeing - Monday 27th June at 7.00pm

Communications – Tuesday 28th June at 6.30pm

Planning – Monday 4th July at 6.30pm

Personnel – Tuesday 5th July at 6.00pm

Finance & Administration – Tuesday 5th July at 7.00pm

Campbell Park Parish Council

Buildings & Property – Tuesday 12th July at 6.30pm

62/22

Date of Next Meeting

Tuesday 19th July at 7.30pm. This meeting will be held at the Springfield Centre and will be preceded by a visit to the site of the Community Hub.

Signed (Chair).....
Council

Date.....
June 2022