

**Minutes of the meeting of Council held on
Tuesday 19th July 2022
at the Springfield Centre, Springfield Boulevard, Springfield
commencing at 7.30pm**

The meeting was open to the Public

63/22 Members Present

Cllr T Baines (Chair)
Cllr V Dixon
Cllr T Fraser
Cllr R Golding
Cllr P Halton-Davis
Cllr J Howard
Cllr K Jones

Cllr K Kavarana
Cllr D Kendrick
Cllr C Odunewu
Cllr N Oguntola (7.50pm)
Cllr Z Osman
Cllr D Pafford
Cllr D Reynolds

In Attendance

P Sullivan, Deputy Clerk

64/22 Apologies for Absence

Cllr B Barton – family bereavement
Cllr B Greenwood – personal commitment
Cllr K Kent – unwell
Cllr M Petchey – family bereavement

65/22 Declarations of Interest

None

66/22 Members of the Public Present

One member of the public was present.

67/22 Minutes of the Meeting of Council held on the 21st June 2022

The minutes of the meeting, having previously been circulated, were approved as a correct record and signed by the Chair.

68/22 Public Involvement – Deputations, Petitions and Questions

None received.

69/22 Parish Councillor Vacancies

Consideration of Candidates for Co-option as a Parish Councillor

Council considered applications from two candidates for Co-option as a Parish Councillor to fill the vacant seat on the Fishermead ward.

Signed (Chair).....

Date.....

Council

July 2022

Council resolved to co-opt Zamzam Osman as Councillor to represent Fishermead ward for the period to May 2024. Cllr Osman signed the acceptance of office and was invited to join the meeting.

70/22 Committee Appointments

Council is invited to appoint members to the Committees agreed within the Scheme of Delegations (Standing Order 4dxiv applies). Members may wish to take this opportunity to review their current commitments in light of the new Councillor(s) coming on board and the availability of places on Committees/Working Groups.

Cllr Baines informed Council that he would be stepping down from the Finance & Administration and Buildings & Property Portfolio Committees due to current work commitments. Cllr Reynolds was nominated and appointed Chair of Finance & Administration. Cllr Reynolds confirmed that she would step down from the Community & Social Wellbeing Committee in order to free up a space.

The recently co-opted Councillors will be appointed to Committees at the September meeting of Council.

71/22 Chair's Report

The Chair had nothing to report.

72/22 Clerk's Report

The Deputy Clerk had nothing to report.

73/22 Ward Members' Matters/Reports

- i. Members are invited to raise a question with the Chair of Council, the Clerk of Council, or any Committee Chair, with Members allowed up to a minute to raise a question, with questionees allowed up to two minutes to respond. Any Member is limited to one question, with no further discussion on the given response. Any unanswered questions to receive a written response within seven days.

Cllr Kavarana advised on use of landscape reporting via the website, particularly on cutting of sightlines; a resident with a nuisance neighbour – advised how to record and report incidents.

Cllr Reynolds advised that she has joined the residents liaison group for the MK East development and will be attending the next meeting on 2 August.

Cllr Golding reported on concerns from allotment holders with regard to overhanging trees and bushes from neighbouring properties. The Chair advised that the residents concerned would need to be contacted by letter. On landscaping, a recent problem with the flail would be addressed under warranty.

- ii. Council noted that no written reports had been received.

Signed (Chair).....

Date.....

Council

July 2022

74/22 New Milton Keynes Council Code of Conduct

Council reviewed the new Milton Keynes Council Code of Conduct and agreed to adopt with no amendments.

75/22 To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.

a. Minutes of the Community & Social Wellbeing Working Group

Chair: Cllr K Kavarana

Council received the Minutes

b. Minutes of the Communications Working Group

Chair: Cllr N Oguntola

Council received the Minutes of meetings held on 24th May and 28th June with 1 item to ratify (i)

(i) Draft Minute WG/20/22 - Publication of Member Attendance

The Working Group considered an appropriate approach for reporting Member attendance at meetings, resolving that the existing system be left in place and that the existing provisions available to Council be utilised to address Councillor non-attendance at meetings.

Following discussion, a recorded vote was requested on ratification of draft minute WG/20/22 and the result was 1 for, 11 against and 2 abstentions. The minute was therefore not ratified and Council agreed that this should now be referred to the next Finance & Administration Committee meeting.

c. Minutes of the Planning, Infrastructure & Transport Committee

Chair: Cllr B Greenwood

Council received the Minutes.

d. Minutes of the Personnel Working Group

Chair: Cllr D Pafford

Council received the Minutes.

e. Minutes of the Finance & Administration Working Group

Chair: Cllr T Baines

Council received the Minutes.

f. Minutes of the Buildings & Property Portfolio Working Group

Chair: Cllr R Golding

Council received the Minutes.

76/22 Proposed Parish Name Change

Council was invited to consider the following motion:

Campbell Park Parish Council to become a Community Council and use the name 'Secklow Community Council'.

Signed (Chair).....

Date.....

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Notification to Milton Keynes Council and a period of 12 weeks public consultation, including ward councillors, is recommended and it is proposed that notice is initially placed in the August edition of Homeground magazine. It is also proposed that the Oak Tree logo and 'Caring within the Community' strap line remain with just a name change to our existing branding.

Cost implications will be reported at the September meeting of Council.

Following discussion, a recorded vote was requested on the motion as presented, the results of which were 11 for, 2 against and 1 abstention. The motion was therefore carried.

77/22 Milton Keynes Council (MKC) Community Asset Transfer Scheme Potential Future Transfer

Fishermead Trinity Centre – Council is invited to note that following an approach to the Parish Council, an informal discussion had been held with representatives of the Trinity Centre regarding the potential involvement of CPPC in a future Community Asset Transfer (CAT). Council is invited to discuss future implications and opportunities associated with this CAT whilst remaining mindful of the three potential CAT transfers already being considered.

The Chair presented an in-principle proposal that CPPC continue discussions to move forward with the CAT request with Milton Keynes Council, including the garden area which would be from CPPC only and not the Trustees. Council agreed the in-principle proposal.

78/22 White Ribbon Accreditation – Report C/01/22

White Ribbon UK is a charity engaging with men and boys to prevent violence against women and girls. Council was invited to consider the merits of becoming an 'accredited' or 'supporter' organisation.

Council agreed to become an accredited organisation.

79/22 Potential declaration by Council of a climate emergency

Nothing to report.

80/22 Parish Council Allotments – Annual Rent Review – 2023/24

Council was invited to review and set the allotment rents for 2023/24. The current rent is 43.64 pence per square metre, which will increase to 44.56 pence per metre in 2022/23. Council is invited to note the most recent Consumer Prices Index (CPI inflation) rate is 7.9% This is the most up to date rate available (published 22 June 2022).

Council was also invited to consider an increase on deposits to £50 for new plot holders, which is reflective of the fact that there has been no recorded increase for a considerable number of years and the cost to us of clearing abandoned plots.

Council resolved to agree an increase in allotments rents for 2023/24 in line with the current Consumer Price Index rate of 7.9%.

It was further agreed that deposits for new plot holders be increased to £50, this amount to be reviewed in July 2023.

Signed (Chair).....

Date.....

Council

July 2022

81/22 Licensing & Planning Applications

Due to submission deadlines, Council is invited to consider and comment on the proposed licensing and planning applications (i & ii)

- (i) **Big Yellow Self Storage (SWFT Delivery LTD), Snowdon Drive, Winterhill, Milton Keynes, MK6 1AR
New Premises Licence Application**

LICENSING ACT 2003

The above application for a premises in your area was received by Milton Keynes Licensing Authority on **06/07/2022**. Brief details of the application are as follows:

Application Details:

Supply of Alcohol

Sale for Consumption Off Premises Only

Monday to Sunday 00:00hrs to 23:59hrs

Council objects to this application having concerns that there could be delivery of alcohol to premises where there may not be persons over 18 to receive it.

- (ii) **Application no: 22/01643/HOU
Proposal: Part garage conversion and extension including alterations to roof to form habitable area and rear extension.**

At: 24 Vellan Avenue Fishermead Milton Keynes MK6 2SW

Comments are required by 4th August 2022.

Members of the Planning & Infrastructure Committee present were aware of the planning history on this address and agreed that Cllr Golding would look in to any previous applications and submit an appropriate response.

82/22 Coronavirus Pandemic– Parish Council Response, Further Measures and Contingency Planning

Council is invited to note any actions carried out in response to the Coronavirus pandemic and then consider any additional measures or contingency plans that it might wish to implement as a consequence of the ongoing situation – additional measures and contingency plans to include those that would ordinarily be advanced by the Committees and Working Groups of Council.

Deputy Clerk reported that staff are working to make LFT tests available to those members who request one prior to the full return to face to face meetings in September.

Signed (Chair).....

Date.....

Council

July 2022

83/22 Parish Council Community Hub, Room-by-Room Requirement Review – Working Group Update and Recommendations

Council is invited to receive an update, including any recommendations from the Community Hub Working Group.

Deputy Clerk reported that the deadline for Expression of Interests had expired on 19th July and 10 forms had been returned. These will now be reviewed and scored as per the agreed criteria.

84/22 Dates of Future Committee & Working Group Meetings

Community & Social Wellbeing - Monday 25th July at 7.00pm

Communications – Tuesday 26th July at 6.30pm

Planning – Monday 8th August and Monday 5th September at 6.30pm

Personnel – Tuesday 6th September at 6.00pm

Finance & Administration – Tuesday 6th September at 7.00pm

Buildings & Property – Tuesday 13th September at 6.30pm

85/22 Date of Next Meeting

Tuesday 20th September at 7.30pm.

Signed (Chair).....

Date.....

Council

July 2022