

**Minutes of the meeting of Council held on
Tuesday 18th October 2022
at the Oldbrook Centre, Oldbrook Boulevard, Oldbrook
commencing at 7.30pm**

The meeting was open to the Public

AGENDA

107/22 Members Present

Cllr B Barton	Cllr D Kendrick
Cllr V Dixon	Cllr K Kent
Cllr B Greenwood	Cllr Z Osman
Cllr P Halton-Davis	Cllr D Pafford
Cllr J Howard	Cllr M Petchey
Cllr K Jones	Cllr D Reynolds
Cllr K Kavarana	

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

108/22 Apologies for Absence

Cllr T Baines – work commitment
Cllr T Fraser – illness
Cllr R Golding - personal commitment
Cllr C Odunewu - personal commitment

109/22 Declarations of Interest

None

110/22 Members of the Public Present

Two

111/22 Minutes of the Meeting of Council held on the 27th September 2022

The minutes of the meeting, having been previously circulated, were approved as a correct record and signed by the Chair.

112/22 Public Involvement – Deputations, Petitions and Questions

A member of Willen Church Council attended, seeking written Council support to include in their application for lottery funding to carry out a feasibility study which would consider the development of a dedicated heritage centre at Willen

Signed (Chair).....

Date.....

Church. It was reported that the project had the support of the Diocese of Oxford and was generally supported in the community. Council requested that further information be submitted to be included as an agenda item at a future meeting of the Planning, Infrastructure and Transport Committee.

113/22 Councillor Vacancy – Springfield Ward

Consideration of a Candidate for Co-option as a Parish Councillor

Council considered a candidate for Co-option as a Parish Councillor to fill the vacant seat on the Springfield ward.

Council resolved to co-opt Ophelia Cole as Councillor to represent Springfield ward for the period to May 2024.

114/22 Chair’s Report

The Chair had nothing to report.

115/22 Clerk’s Report

The Clerk gave a reminder to members of the forthcoming BMKALC conference and asked that if a member wished to attend, they contact the Deputy Clerk as soon as possible.

116/22 Notice of Conclusion of External Audit 2021/22

Council noted the successful conclusion of Audit 2021/22 and the comments of the External Auditor. Council further noted that, with the audit successfully completed, there is no requirement for an associated action plan.

117/22 Ward Members’ Matters/Reports

Cllr Pafford asked the Clerk for clarification on the responsibility of the Council for managing the allotment sites. The Clerk confirmed that the legislation is in place (LGA 1972) which allows the Council to employ staff and deploy necessary resources to manage the allotment sites.

Cllr Halton-Davis reminded members that the Halloween tea party is on 29th October and thanked all those who had already volunteered to help. All those attending please wear your council identification.

Cllr Kent asked for an update on when refurbishment works might be carried out on bench seating in Oldbrook as discussed earlier this year. The Clerk reported that the Environment Officer is currently working with the Probation Service to carry out some projects, of which this is one.

Cllr Howard asked about the availability of lateral flow tests for members to take prior to attending face to face meetings. The Clerk confirmed that these are available on request from the office.

- i. Council noted that no written reports had been received.

118/22 To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.

- a. **Minutes of the Community & Social Wellbeing Working Group
Chair: Cllr K Kavarana**

Signed (Chair).....

Date.....

Council is invited to receive the Minutes with 1 item to ratify (i).

i. Draft Minute 11/22 Warm Spaces

With the cost of living and energy costs increasing, Committee considered if there are any opportunities within the Parish to provide a 'Warm Space' that parishioners can visit during the winter months. Committee resolved to;

- iii. Recommend to Council that a cost centre be identified to support this activity, with appropriate provisions in place for its use, should action need to be taken quickly to respond to an identified need.

Council agreed to utilise the Social Cohesion cost centre for any related costs in the future provision of warm spaces.

Cllr Petchey added that the Trinity Centre breakfast sessions on Monday and Wednesday are also being promoted as 'warm spaces' and an outside provider has come forward with a proposal to facilitate this service at the Trinity Centre on other days/times.

b. Minutes of the Communications Working Group

Chair: Cllr C Odunewu

Council received the Minutes.

c. Minutes of the Planning, Infrastructure & Transport Committee

Chair: Cllr B Greenwood

Council received the Minutes.

d. Minutes of the Buildings & Property Portfolio Committee

Chair: Cllr R Golding

Council is invited to receive the Minutes with 1 item to ratify (i) and 2 items to note (ii & iii).

i. Draft Minute 44/22 - Fishermead Sports Ground – Service Level Agreement (Gallacticos FC)

The Committee resolved to serve notice of the Council's intention to terminate the current agreement for the use of Fishermead Sports Ground by Gallacticos FC at the end of the current football season (31.05.23), with the intention of discussing and agreeing a new conditional agreement with the club for 2023-24 season. The Committee recognised the ongoing need for the existing agreement being adhered to as a condition of entering into any new arrangement.

Council agreed with the recommendation of the Committee to serve notice on the current agreement for the use of Fishermead Sports Ground by Gallacticos FC at the end of the current football season (31.05.23). Council further agreed that discussions be held to agree a new conditional agreement for 2023-24.

ii. Draft Minute 42/22 - Future Commitments/Projects Review – Recommendation to Council considering the likely increased cost associated with the development of the Community Hub

The Committee considered whether to continue the progression of future commitments/ projects (e.g., Springfield Centre disabled parking bay provision and the acquisition of assets through the Milton Keynes Council community asset transfer scheme) considering the likely increased cost

Signed (Chair).....

Date.....

associated with the development of the Community Hub. The Committee resolved that information be presented at the next meeting detailing the future projects/commitments, including their likely cost. The Committee recognised the need for future projects/commitments to be paused until such time as their aggregate cost is established and what impact the cost would have on the overall Council budget.

Council noted the recommendation of the Committee.

iii. **Draft Minute 48/22 - Parish Council Devolved Landscaping Agreement – Contract Extension**

Council noted that the devolved landscaping agreement with Milton Keynes Council has been extended by 6 months to September 2023. The extension is due to a delay in the commencement of the wider Milton Keynes waste and landscaping contract. An interim grant payment will be made at the commencement of the extension period.

119/22 Proposed Parish Name Change - Update

Council noted that cost implications are being worked on and a report will be presented once all the information has been gathered.

120/22 Potential declaration by Council of a climate emergency

Council noted that delegates will be attending the Buckinghamshire and Milton Keynes Association of Local Councils climate change conference, and reporting to the November Council meeting.

121/22 Parish Council Community Hub, Room-by-Room Requirement Review – Working Group Update and Recommendations

Council noted that we still await the decision on the reserved matters application and that no further information is available at this time.

122/22 Public Works Loan Board (PWLB) application update

Council received an update from the Clerk, including the most up to date figures relating to the cost of PWLB borrowing.

123/22 Dates of Future Committee Meetings

Community & Social Wellbeing – Monday 24th October at 7.00pm
Communications – Tuesday 25th October at 6.30pm
Planning – Monday 31st October at 6.30pm
Personnel – Tuesday 1st November at 6.00pm
Buildings & Property – Tuesday 8th November at 6.30pm

124/22 Date of Next Meeting

Tuesday 15th November at 7.30pm.

Signed (Chair).....

Date.....