

**Minutes of the Meeting of Council held on
Tuesday 18th January 2022
at the Discovery Suite 1, The Christian Centre, Strudwick Drive, Oldbrook
commencing at 7.30pm**

The meeting was open to the Public

168/21 Members Present

Cllr T Baines (Chair)	Cllr K Kavarana
Cllr T Fraser	Cllr K Kent
Cllr R Golding	Cllr C Odunewu
Cllr B Greenwood	Cllr M Petchey
Cllr J Howard	Cllr D Reynolds

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

169/21 Apologies for Absence

Cllr V Dixon
Cllr P Halton-Davis - unwell
Cllr K Jones- unwell
Cllr D Kendrick – family bereavement
Cllr D Pafford
Cllr D Priest - unwell

170/21 Declarations of Interest

None

171/21 Members of the Public Present

None

172/21 Minutes of the Meeting of Council held on the 14th December 2021

The Minutes of the meeting, having previously been circulated, were approved as a correct record, and signed by the Chair.

173/21 Public Involvement – Deputations, Petitions and Questions

A member of the public present at the meeting raised concerns regarding a property out of which he runs a business based in Fishermead. It was suggested that he contact the three ward councillors for further discussions.

- 174/21 Chair's Report**
The Chair had nothing to report.
- 175/21 Clerk's Report**
The Clerk had no items to report and took the opportunity to wish members a happy new year.
- 176/21 Correspondence**
Council noted the schedule of correspondence received during the last month.
- 177/21 Ward Members' Matters (i)/Reports (ii)**
- i. ●Cllr Petchey drew attention to a notification from NALC on available funding for climate change initiatives and suggested that the council enter an expression of interest before the deadline, which he believes is before the end of January. The Chair asked the Clerk to investigate further.
 - ii. Council noted that no written reports had been received.
- 178/21 To Receive Draft Minutes (including recommendations) from Committees.**
- 178a Minutes of the Planning, Infrastructure & Transport Delegated Panel Meeting**
Chair: Cllr B Greenwood
Council received the minutes.
- 178b Minutes of the Personnel Working Group**
Chair: Cllr D Pafford
Council received the minutes under item 185/21.
- 179/21 Coronavirus Pandemic – Parish Council Response, Further Measures and Contingency Planning**
The Clerk reported that the VOIP telephone system will be going live on 26th January and staff are receiving training this week.
- 180/21 Councillor Resignation – Willen Ward**
The Chair had received notification from Cllr Philip Dunn indicating his wish to resign as Councillor representing Willen Ward.
Council accepted the resignation and the Clerk will advertise the vacancy as prescribed.
- 181/21 Committee Appointments**
The Chair asked if any members present who were not currently members on four committees would like to join the Finance, Administration & Policy and Planning & Infrastructure Committees where vacancies exist. As no members had come forward, the Clerk would contact those members not present. Cllr Golding offered to switch from the Personnel Working Group to the Finance & Administration Committee and this was accepted by the Chair.

182/21 MK Council HAF Funding – Easter Activities and Food 2022 Programme

In partnership with MK Play Association, the Parish Council have the opportunity to be involved in the delivery of indoor craft, art and play sessions with a hot lunch for each child attending during the Easter school holiday. MK Council HAF funding is aimed at creating provision for children during the school holiday that would normally receive Free School Meals. MK Play Association's proposal to MK Council seeks to provide daily sessions from 11th-14th April, for around 30 children in each session, at both the Oldbrook and Springfield community centres.

Council agreed unanimously to support the above initiative, which would include making the community centres available without charge, Council further unanimously agreed to funding the hall hire cost of any sessions held in Fishermead.

183/21 Parish Council Community Hub, Room-by-Room Requirement Review – Working Group Update and Recommendation

The Clerk provided an update from the Working Group on the room-by-room requirement review of the new Community Hub, including their recommendation for a high-level layout to inform the commencement of the architectural design of the building. He asked Council to note that the conceptual nature of the drawings are not an exact representation of how the space will look and are an evolution from the plans members had seen at the October ECM. The architect will use the conceptual plan to inform the detailed architectural design. Officers are visiting local established community larders/fridges to get more information on how the space works and the Working Group have been given 'homework' by the architect as to the use of the council chamber, multi-purpose spaces and kitchen. The Clerk reiterated that there will be a number of rooms/spaces which can be used by members for various purposes.

Council received the update as reported.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.**

****Items 184/21 & 185/21**

184/21 Parish Council Community Hub

i. **Professional Service Appointments**

Council received and considered contractor quotations for the provision of professional services. Council also considered appropriate appointments for the services as below:

- Structural & Civil Engineering
Council resolved to accept the quotation received from Contractor B and further resolved to appoint Contractor B.

- Quantity Surveying
Council resolved to accept the quotation received from Contractor A, option 2 (Bill of Quantities) and further resolved to appoint Contractor A.
- Mechanical & Electrical Engineering) for the Community Hub development.
Council resolved to accept the quotation received from Contractor A and further resolved to appoint Contractor A.

ii. **Stenton Obhi Architects – Proposed Invoicing Schedule**
Council is invited to receive the proposed invoicing schedule for fee payments through to completion of the Community Hub project (RIBA stages 2-6).
Council resolved to accept the invoicing schedule from Stenton Obhi Architects.

iii. **Updated Project Programme**
Council is invited to receive the updated Community Hub project programme (Version 6). More detailed project tools will be utilised from the commencement of the architectural design phase of the project.
Council resolved to accept Version 6 of the project programme.

185/21 Minutes of the Personnel Working Group
Chair: Cllr D Pafford
Council accepted the Minutes. **Council resolved to accept the recommendations made of the Working Group as detailed in Draft Minute No. WG/14/22iii.**

186/21 Deferred Council Agenda Items
Council is invited to note the following items which have been deferred to minimise the length of the in-person January meeting of Council - they will be considered at Council in the coming months

- Potential declaration by Council of a climate emergency
The Chair reported that this will be on the agenda at the February meeting of Council
- Parish Council 'White Ribbon' Accreditation – noted.
- Milton Keynes Council Flood Resilience and Sustainable Drainage Systems (SuDS) Officer Presentation - noted

187/21 Date of Next Meeting
Tuesday 15th February 2022, 7.30pm. To be kept under review, with regard to latest government guidelines re covid-19.