

**Minutes of the Meeting of Council held remotely in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on Tuesday 16<sup>th</sup> February 2021 commencing at 7.30pm**

Given the current Government advice in relation to public gatherings, members of the public were not able to physically attend this meeting to observe proceedings, they were however able to access and participate at the meeting through the use of Microsoft Teams – see Parish Council website <https://www.campbell-park.gov.uk/> for details.

A live stream of the proceedings is available at the following link:  
<https://www.youtube.com/channel/UCOSI-XXjdIEzu2sxQODiNCO>

**Commencement of Meeting**

Members and public were advised that the meeting would be recorded and live streamed

Members observed a minutes silence in memory of Captain, Sir Tom Moore.

**192/20**

**Members Present**

Cllr T Baines (Chair)  
Cllr E Dicerbo  
Cllr V Dixon  
Cllr T Fraser  
Cllr R Golding  
Cllr B Greenwood  
Cllr P Halton-Davis  
Cllr K Jones

Cllr K Kavarana  
Cllr K Kent  
Cllr F Mensah  
Cllr C Odunewu  
Cllr N Oguntola  
Cllr D Pafford  
Cllr M Petchey

**In Attendance**

D Warner, Clerk to Council  
E Webb, Administration Officer

**193/20**

**Apologies for Absence**

Council noted apologies from  
Cllr D Kendrick - illness  
Cllr T Uranta – personal commitment

**194/20**

**Declarations of Interest**

Cllr Baines, as a Trustee of the Cloudy Foundation in Agenda Item 10biii

**195/20**

**Members of the Public Present**

Two representatives from CloudyIT  
A resident

Signed.....Chair

Date.....

- 196/20 Presentation from Johanna Hrycak  
Armed Forces Covenant Project Manager**  
Council received a presentation from Johanna Hrycak, Armed Forces Covenant Project Manager, on the Armed Forces Covenant, the work of the Veterans Community Network, including initiatives supporting mental health.
- The Chair proposed and Council resolved to bring forward Agenda Item 9
- 197/20 Parish Council Community Hub** (Minute No. 67/19,86/19, 96/19, 115i/19, 207/19, 100/20)  
**Springfield Public House**  
Council was advised by the Clerk that the purchase of the site was completed on the 10<sup>th</sup> February 2021, ownership of the site was just the first step with a great deal of work to be done to realise the aspiration of a Community Hub for all residents. An ECM will be convened on the 30<sup>th</sup> March 2021 to begin the process.  
**Draft Minute No. 100/20**  
Committee received a verbal update from the Clerk regarding the purchase of the site, confirming that the sale was due to complete on 10.02.21. The Clerk confirmed that there had been a delay in insuring the site, however, every effort was being made to ensure that cover was in place at completion, and that due to the condition of the building (including structural defects), cover would be limited to a demolition and site clearance basis only. The Clerk also confirmed that Business Rates on the property are payable on completion, but that every effort would be made to gain relief on the Rates. The Committee agreed that any necessary measure be taken by officers to secure the site.
- 198/20 Public Involvement – Deputations, Petitions and Questions**  
No deputations, petitions or questions had been submitted.
- 199/20 Minutes of the Meeting of Council held on the 19<sup>th</sup> January 2021**  
The minutes of Council having previously been circulated, were approved as a correct record and signed by the Chair.
- 200/20 Chair’s Report**  
The Chair reported on •the partnership working between Milton Keynes Council and Thames Valley Police on tackling anti social behaviour through the use of anti social behaviour orders and closure notices •Milton Keynes Council and Luton Borough Council’s initiative on tackling the rodent problem •assisted the Environment Officer with the removal of old fencing from Dolben Court
- 201/20 Clerk’s Report**  
The Clerk advised Council of the use of Decision’s software programme as a test run at the meeting.
- 202/20 Correspondence**  
Council noted the schedule of correspondence received during the last month. All the correspondence had previously been forwarded to Councillors as and when received.

Signed.....Chair

Date.....

**203/20 Ward Members' Matters/Reports**

Members were invited to raise a question with the Chair of Council, the Clerk of Council, or any Committee Chair. No questions were submitted.

Council noted that no Ward Member Reports had been submitted in advance of the meeting.

Cllrs Greenwood, Kent and Oguntola spoke on matters relating to their wards/Parish initiatives that they are involved with.

Under this item, the Clerk invited Council to consider and make a determination on the proposal from Cllr Oguntola that the Parish Council purchase a bench to be sited in Oldbrook in memory of Lewis Wenman. A plaque to be provided by the family. The Chair advised that a replacement bench had been ordered, to be painted in the Parish Council colour and proposed that, if Council agreed, it would be sited on Oldbrook Green close to Leyland Place, the family home of the deceased. Council approved the proposal.

**204/20 Parish Council Community Hub** (Minute No. 67/19,86/19, 96/19, 115i/19, 207/19, 100/20)

**Springfield Public House**

Item taken under Minute No. 197/20

**205/20 Council received the following Draft Minutes (including recommendations) from Committees.**

**205a Minutes of the Community & Social Wellbeing Committee**

Council received the minutes with 2 items to ratify [ii & iii] and 2 items to note [i, & iv]

**i. Draft Minute No. 43/20 – Grants**

Council noted that the Committee considered a grant application from St Mary Magdalene Church, Willen for £2000.00 (Grant Application 007/20-21/Sect 137).

The Clerk reminded Members of the Grant Award limit of £1000 and also informed Committee of advice received from NALC & BALC confirming that Parish Councils cannot subscribe to the upkeep of the fabric of churches, and the maintenance of burial grounds/churchyards remained a grey area.

On the basis of the advice received specifically relating to this application, Committee resolved to award a grant of £1000 to only be used for the purpose of purchasing and installing the 2 benches identified within the project breakdown. The benches must remain available for the use of the community.

ii. Council resolved to approve the Committee's recommendation to award the full grant of £1000 (Grant Application 008/20-21/Sect 137) to the Bedford & Milton Keynes Waterway Trust.

**iii. Draft Minute No. 44/20 - Play Area Improvements**

Council resolved to approve the Committee's recommendation that the Building & Property Committee progress the installation of the fenced play

Signed.....Chair

Date.....

area for Under 5's in line with the public support (87%) received from the recent consultation

iv. **Draft Minute No. 45/20 - Activity Packs for Children**

Council noted that the Committee received a verbal update on the implementation of the Councillor led initiative to make Activity Packs available in each estate, for local children, during the lockdown and further noted that the packs are currently available on a trial basis in Fishermead, Oldbrook, Springfield and Willen.

**205b Minutes of the Communications Committee**

Council received the minutes with 2 items to note [ii & iv] and 2 items to ratify [i & iii]

i. **Draft Minute No. 52/20 - April Edition**

Council resolved to approve the new annual pattern for publishing Homeground magazine, with editions circulated in February, May, August and November.

ii. **Draft Minute No. 54/20 - Communications Strategy**

Council noted that the Committee reviewed the strategy, identifying the opportunity for all Councillors to contribute copy for use across Council media channels. The Chair of Committee and Chair of Council urged Members to submit copy on their work in supporting residents.

iii. **Draft Minute No. 55/20 – IT Managed Service Contract**

Council resolved to approve the Committee's recommendation to extend the current contract with CloudyIT for a further 12 months to May 2022. Cllr Baines abstained from voting on the proposal.

Council acknowledged the contribution of Cloudy IT in supporting the Council through the pandemic period, particularly in the use of new and emerging technologies.

iv. **Draft Minute No. 58/20 - Potential IT System Subscription - Decisions for Boards & Councils**

Council noted that the implementation of the new system is ongoing. Although the implementation has been slowed by several technical issues, it remains on track to be fully utilised by the beginning of the new Council year in May 2021.

**205c Minutes of the Planning, Infrastructure & Transport Committee**

Council received the minutes.

**205d Minutes of the Finance, Administration & Policy Committee**

Council received the minutes with 3 items to note [i, ii & iii]

i. **Draft Minute No. 70/20 - CCLA Local Authorities Property Fund - Independent Financial Advice – Potential Parish Council Investment**

Council noted that following their decision at the January Council meeting, to invest the Oldbrook Endowment (£114,189) in the CCLA Local Authorities Property Fund subject to advice from an Independent Financial

Signed.....Chair

Date.....

Council

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Adviser, the Responsible Financial Officer will start the process of obtaining the Independent Financial Advice from James Ryan Thornhill Ltd, and then report back to Committee at the meeting of Finance, Administration & Policy meeting in April 2021.

ii. **Draft Minute No.73/20 - Section 137 Expenditure Limits for 2021-22**

Council noted the revised Section 137 expenditure limit of £8.41 (per elector) for 2021-22.

iii. **Draft Minute No. 79/20 - Business Interruption Claim – Came and Company**

Council noted that Came and Company advised that AXA have confirmed that they remain unable to cover claims for losses arising from the closure of businesses due to Covid-19. Therefore a claim cannot be made for loss of income from the community centres being closed due to the pandemic. When the insurance is renewed Committee recommended that a cover is sought which offers Pandemic cover.

**205e Minutes of the Buildings & Property Portfolio Committee**

Council received the minutes with 2 items to ratify [i & iii] and 2 items to note [ii & iv]

i. **Draft Minute No. 92/20 - Community Asset Transfer Scheme - Additional Application**

Council noted that Milton Keynes Council has indicated the possibility of re-visiting the potential transfer to the Parish Council of the play area adjacent to Fishermead Sports Ground. Council resolved to register their interest in acquiring the site through the Community Asset Transfer Scheme, with any transfer being on the condition of there not being a TUPE implication.

ii. **Draft Minute No. 95/20 - Dolben Court Allotments Perimeter Fencing** (Minute No. 79/20)

Council noted that Secure-a-Field have been appointed to carry out phase 1 of the perimeter fence renewal at a cost of £6,384\* exc VAT. Subject to weather conditions, work on the project is due to commence w/c 08.02.21. Council further noted that Secure-a-Field have been appointed to renew the gates and part of the fencing at the Newport Road allotment site, at a cost of £4,553\* exc VAT. Work is due to be completed by the end of the current financial year.

iii. **Draft Minute No. 97/20 - Play Area Improvements – Pirate Park, Kernow Crescent**

Council resolved to approve the Committee's recommendation that the installation of the fenced play area for Under 5's is progressed, in line with the public support (87%) received from the recent consultation.

iv. **Draft Minute No. 100/20 - Parish Council Community Hub** (Minute No. 67/19,86/19, 96/19, 115i/19, 207/19, 98/20)  
**Springfield Public House**

Item taken under Minute No. 197/20

Signed.....Chair

Date.....

**206/20 Coronavirus Pandemic– Parish Council Response, Further Measures and Contingency Planning**

Council were advised that MK Melting Pot were using the Springfield Centre on a temporary basis to provide meals for 200 families. Going forward, the community centres will be hygienically cleaned using a mist dispenser to provide a more thorough cleaning process and to protect staff. No new additional measures were identified to be put in place.

**207/20 Thames Valley Police Forum – 8<sup>th</sup> March 2021**

Council noted that the virtual forum will be held at 6.30pm on Monday 8<sup>th</sup> March 2021 and will be hosted by the Parish Council using Microsoft Teams. With all Members being able to attend and participate in the forum, Council appointed Cllr Baines (Fishermead), Cllr Greenwood (Oldbrook), Cllr Ogunola (Springfield), Cllr Odunewu (Willen) and Cllr Pafford (Woolstone) to act as a contact for issues identified by residents/be responsible for actions identified at the forum.

**208/20 Willows School, Fishermead – Nomination of a Councillor for Co-option as a School Governor**

Council confirmed the nomination of Cllr Tom Fraser as a potential candidate for Co-option as a Governor at Willows School

**209/20 Member’s Item  
Parish Councillor Allowance Levels 2021/22**

Cllr Baines spoke to the item.  
Council resolved that further to the 2020 Government Spending Review and the associated proposed public sector pay freeze for 2021/22, that the Parish Councillor Allowance levels for 2021/22 are kept at their current level and that the previously agreed increase formula be reinstated at the end of the freeze period.

**210/20 Committee Meeting Dates**

Council noted the forthcoming meeting dates.  
Community & Social Wellbeing – Monday 22<sup>nd</sup> February 2021, 7pm  
Communications – Tuesday 23<sup>rd</sup> February 2021, 6.30pm  
Planning, Infrastructure & Transport – Monday, 1<sup>st</sup> March 2021, 6.30pm  
Personnel – Tuesday 2<sup>nd</sup> March 2021, 11.00am  
Buildings & Property Portfolio – Tuesday 9<sup>th</sup> March 2021, 6.30pm

**211/20 Date of Next Meeting**

Tuesday 16<sup>th</sup> March 2021  
ECM – 30<sup>th</sup> March 2021

Signed.....Chair

Date.....

Council

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