

**Minutes of the meeting of Council held on  
Tuesday 15<sup>th</sup> November 2022, 7.30pm  
at the  
Oldbrook Centre, Oldbrook Boulevard, Oldbrook**

**The meeting was open to the public**

**125/22**

**Members Present**

Cllr T Baines (Chair)	Cllr K Kavarana
Cllr O Cole (arrived 7.46pm)	Cllr D Kendrick
Cllr V Dixon	Cllr C Odunewu (arrived 7.38pm)
Cllr R Golding	Cllr Z Osman
Cllr B Greenwood	Cllr D Pafford
Cllr P Halton-Davis	Cllr M Petchey (arrived 7.35pm)
Cllr J Howard	Cllr D Reynolds
Cllr K Jones	

**In Attendance**

D Warner, Clerk to Council  
P Sullivan, Deputy Clerk

**126/22**

**Apologies for Absence**

Cllr B Barton - unwell  
Cllr T Fraser - unwell  
Cllr K Kent - unwell

**127/22**

**Declarations of Interest**

None

**128/22**

**Members of the Public Present**

None

**129/22**

**Minutes of the Meeting of Council held on the 18<sup>th</sup> October 2022**

The minutes of the meeting, having been previously circulated, were approved as a correct record and signed by the Chair.

**130/22**

**Public Involvement – Deputations, Petitions and Questions**

None

**131/22**

**Committee Appointments**

This item was deferred to the December meeting of Council as Cllr Cole was not present at this point of the meeting.

Signed (Chair).....

Date.....

**132/22 Appointment of Representative on Milton Keynes Association of Local Councils (MKALC)**

Council agreed to appoint Cllr Kendrick as the representative on MKALC.

**133/22 Chair's Report**

The Chair spoke on a request that Council hold a public event for the King's Coronation, following the huge success of the Jubilee event earlier this year at Willen Pavilion. He confirmed that this would not be financially possible given our commitment to the Community Hub and existing projects and asked that members consult with their communities and suggest that those wishing to hold events apply for grants from the Council.

The Chair also gave his thanks to the Councillors who attended the Halloween tea party and presented Cllr Kendrick with a prize for best costume.

**134/22 Clerk's Report**

The Clerk confirmed that the NJC pay award had now been agreed and implemented, backdated to April 2022. Milton Keynes City Council are expected to make a recommendation shortly with regard to councillor allowances.

**135/22 Ward Members' Matters/Reports**

- i. Members are invited to raise a question with the Chair of Council, the Clerk of Council, or any Committee Chair, with Members allowed up to a minute to raise a question, with questionees allowed up to two minutes to respond. Any Member is limited to one question, with no further discussion on the given response. Any unanswered questions to receive a written response within seven days.

Cllr Halton-Davis reiterated the comments of the Chair in regard to the Halloween tea party and reported on what a great afternoon it had been; well attended and well organised. Cllr Halton-Davis also invited those present to congratulate Cllr Reynolds who had been unable to attend the Halloween event as she was successfully competing for GB in wheelchair tennis.

Cllr Dixon asked for volunteers for the children's Christmas party which is being held on 20 December at the Springfield Centre between 2-4pm. She also reported that she had recently attended the opening of the Land of Lights exhibit at Gullivers theme park and confirmed that Gullivers would like to work more closely with the Council and local community in the future.

- ii. Council is invited to note that no written reports have been received.

**136/22 To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.**

- a. **Minutes of the Community & Social Wellbeing Working Group  
Chair: Cllr K Kavarana**

Signed (Chair).....

Date.....

Council received the Minutes and agreed to ratify item (i) as presented.

- i. Draft minute 21/22 Parameters for community groups one-off use of the Springfield/Oldbrook Centre free of charge** (CSW Minute WG/34/22ii, Council minute 91/22ii)

Further to the Committee's request to Council relating to the granting of powers to award community groups one-off use of the Springfield/Oldbrook Centre free of charge to support their projects and Councils determination that parameters for granting such use needs be considered, Committee determined the detail of this proposal, to be put to Council for resolution, as attached in Annexe A.

Committee further resolved, subject to approval of this policy, to seek delegated powers to determine the allocation of free use in line with the proposed policy, without the need to seek ratification from Council, in order to minimise delay to the implementation of the activity/use.

- b. Minutes of the Communications Working Group**

**Chair: Cllr C Odunewu**

Council received the Minutes.

- c. Minutes of the Planning, Infrastructure & Transport Committee**

**Chair: Cllr B Greenwood**

Council received the Minutes.

- d. Minutes of the Personnel Committee**

Council received the Minutes and agreed to ratify item (i) as presented.

- i. Draft minute C/26/22 Dignity at Work/Bullying and Harassment Policy**

Further to Council signing the pledge as part of the National Association of Local Councils (NALC) Civility and Respect project, Committee reviewed the NALC Anti-Bullying & Harassment Policy, resolving to recommend it to Council for adoption and incorporation into the Staff Handbook.

- e. Minutes of the Buildings & Property Portfolio Committee**

**Chair: Cllr R Golding**

Council received the Minutes and agreed to ratify item (i) as presented.

- i. Future Commitments/Projects Review – Recommendation to Council considering the likely increased cost associated with the development of the Community Hub**

Having previously recognised the need for future projects/commitments to be paused until such time as their aggregate cost was established and what impact the cost would have on the overall Council budget, Committee considered the initial associated cost projections and resolved to recommend to Council that the projects/commitments be delivered over a phased timespan – **See Annex A**

**137/22 Review of Earmarked Reserves**

Signed (Chair).....

Date.....

Council

November 2022

Council reviewed the existing earmarked financial reserves of Council, and, following a recorded vote of 14 for and 1 abstention, agreed those financial reserves which need to be earmarked on an ongoing basis, including those which require earmarking for a year or more. No new project proposals were presented which would require an earmarked reserve being put in place. There was some discussion regarding the Highways EMR, in particular the need for funds to combat the problem of speeding on Chaffron Way/Woughton Campus which had already been flagged up to MKCC some years ago by CPPC. It was agreed that Council contact Woughton Community Council and work together to address the issue.

- 138/22 White Ribbon Accreditation** (Council minute 78/22)  
Following a request from Councillors Baines, Golding and Kavarana (standing order 7a) Council agreed to reverse its original decision made on 19<sup>th</sup> July 2022 to become a White Ribbon accredited organisation. Council further resolved to adopt supporter status.  
The Clerk informed Council that MKCC are holding a drop-in event on White Ribbon Day (25<sup>th</sup> November) at Civic between 10am and 2pm and Cllr Petchey reported that a torchlit vigil will be held at the MK Rose at 4.30pm.
- 139/22 Warm Spaces**  
As part of Milton Keynes City Council's Cost of Living Winter Plan, the Council has been allocated £12,000 to fund the provision of 'warm spaces' across the parish. Council agreed that the formation of a Working Group is now necessary in order that we can action effective use of the grant on a proactive basis and the following Cllrs volunteered to join: Cllrs Petchey, Dixon, Kendrick, Howard, Osman, Halton-Davis, Jones and Kavarana. The group will also include the Clerk, Deputy Clerk and Community Officer.
- 140/22 Fishermead 50<sup>th</sup> Anniversary**  
The Building Fishermead Citizens Alliance project has organised a meeting on Friday 18<sup>th</sup> November at the Trinity Centre in Fishermead from 6 pm to 8 pm. This aims to rally the local community to help organise Community Events in 2023 to celebrate the 50<sup>th</sup> Anniversary. As part of the celebrations the Alliance is hoping to attract a member of the Royal family to one of the events.  
Council fully endorsed the application for a Royal visit and agreed to give their support to The Building Fishermead Citizens Alliance in future events.
- 141/22 Proposed Parish Name Change - Update**  
Cost implications are being worked on and a report will be presented once all the information has been gathered.
- 142/22 Potential declaration by Council of a climate emergency**  
Council noted a report by Cllr Petchey on the Buckinghamshire and Milton Keynes Association of Local Councils climate change conference. Council agreed Cllr Petchey's proposal that a Working Group be convened to work on the declaration of a climate emergency and to write an action plan. Council also agreed that formation of the Working Group be placed on the December

Signed (Chair).....

Date.....

agenda of Council in order that members consider that they have the necessary time to offer this most important issue.

**143/22 Parish Council Community Hub, Room-by-Room Requirement Review – Working Group Update and Recommendations**

Council noted that we still await the decision on the reserved matters application, some recent progress has been made with regards to paperwork required from Anglian Water.

**144/22 Public Works Loan Board (PWLB) application update**

The Clerk confirmed that the application had been approved by BMKALC and forwarded to the Department of Levelling Up, Housing & Communities. It is anticipated that the application will take between 8-12 weeks.

**145/22 Dates of Future Committee Meetings**

Community & Social Wellbeing – Monday 21<sup>st</sup> November at 7.00pm. Please note that this meeting has now been cancelled.  
Communications – Tuesday 22<sup>nd</sup> November at 6.30pm  
Planning – Monday 28<sup>th</sup> November at 6.30pm  
Finance, Administration & Policy – Tuesday 6<sup>th</sup> December at 6.00pm  
Buildings & Property – Tuesday 13<sup>th</sup> December at 6.30pm (only in the event of any urgent business requiring determination.)

**146/22 Date of Next Meeting**

Tuesday 13<sup>th</sup> December at 7.30pm.

Signed (Chair).....

Date.....