

Minutes of the Finance, Administration and Policy Committee held remotely in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on Tuesday 4th May 2021 commencing at 6.30pm

Given the current Government advice in relation to public gatherings, members of the public will not be able to physically attend this meeting to observe proceedings.

AGENDA

103/20 Members Present

Cllr T Baines
Cllr K Kent

Cllr T Fraser
Cllr D Pafford

In Attendance

L Bradley, Responsible Financial Officer

104/20 Apologies for Absence

None

105/20 Declarations of Interest

None

106/20 Non-Committee Members/Members of the Public present

None

107/20 Minutes of the meeting held on the 6th April 2021

Committee approved the minutes of the previous meeting.

108/20 Public Involvement – Deputations, Petitions and Questions

None

109/20 Independent Financial Advice

Committee noted that the CCLA has now indicated that there is an alternative representative to offer independent financial advice. The new company is Arlingclose, advisors to the principal authority world, which charge £795.00 plus VAT for the service. The Responsible Financial Officer will now start the process of obtaining the advice.

110/20 Parish Council Asset Register – Review

Committee reviewed the updated Asset Register and resolved to recommend the register for acceptance by Council.

111/20

Parish Council Financial Accounts 2020-21 – Year End

Committee received the accounts detailing the financial position of the Parish Council as at 31st March 2021.

Cllr Baines pointed out that the Additional Chairs Allowance figure was incorrect and had been overstated by £231.00. The Responsible Financial Officer confirmed that a mistake had been made.

Committee resolved to recommend the accounts for acceptance by Council.

At the start of the above item Cllr Kent left the meeting and re-joined at the end of the item.

112/20

Parish Council Internal Audit Report 2020-21

Committee received the Internal Audit report for the financial year 2020-21 as performed by Audition Solutions Limited.

The committee thanked the Responsible Financial Officer for their work on the year end.

Committee resolved to recommend the report for acceptance by Council.

113/20

BACS, DD and Standing Order Payments to 31st March 2021

Committee noted the schedule of payments made from 1st March to 31st March 2021.

Cllr Kendrick joined the meeting at the end of the last item.

114/20

Date of Next Meeting

Tuesday 6th July 2021