

Campbell Park Parish Council

Caring within the Community

1 Pencarrow Place
Fishermead
Milton Keynes
MK6 2AS

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Clerk: Dominic.Warner@campbell-park.gov.uk

**Minutes of the meeting of the
Finance, Administration & Policy Working Group of
Campbell Park Parish Council
held on Tuesday 2nd November 2021**

This meeting was held online through Microsoft Teams

This meeting was open to the Public

WG/01/21 Members Present

Cllr T Baines
Cllr T Fraser
Cllr K Kent
Cllr D Kendrick
Cllr D Pafford

In Attendance

L Bradley, Responsible Financial Officer

WG/02/21 Apologies for Absence

None received

WG/03/21 Declarations of Interest

None

WG/04/21 Non-Committee Members/Members of the Public Present

None

WG/05/21 Minutes of the Previous Meeting

The Working Group noted that the minutes of the Finance, Administration and Policy Committee meeting held on 7th September 2021, were received by Council on 21st September 2021.

WG/06/21 Public Involvement – Deputations, Petitions and Questions

None

WG/07/21 Curotec Settlement

The Working Group noted the details of the settlement received from Curotec.

WG/08/21 Anglian Water Account Query/Future Payments

The Working Group noted that the Responsible Financial Officer has cancelled the direct debit to Anglian Water and that all future payments will be made by BACS transfer. The Working Group also agreed that a letter of complaint should be sent to Anglian Water, the banking ombudsman and OFWAT regarding the direct debit being taken in error for a second time for an amount of over £12,000.00. The Responsible Financial Officer to provide the Clerk to Council the information required for him to write the letter of complaint.

WG/09/21 External Audit Outcome

The Working Group received and noted the outcome of the Annual Return as completed by the external auditor. The Working Group also noted that there were no issues requiring note or action. A copy of the Annual Return outcome will be considered at the November meeting of Council.

WG/10/21 Budget Requests

The Working Group noted that no Budget Request forms were received from any of the Councillors.

WG/11/21 Budget Review – December Meeting

The Working Group noted that the Annual Budget Review will take place on Tuesday 7th December 2021.

WG/12/21 Income & Expenditure Report to 30th September 2021

The Working Group noted the Income and Expenditure report as at 30th September 2021.

W/G13/21 Balance Sheet to 30th September 2021

The Working Group noted the Balance Sheet as at 30th September 2021.

WG/14/21 BACS and Direct Debit Payments to 30th September 2021

The Working Group noted the schedule of payments made to the 30th September 2021.

WG/15/21 Date of Next Meeting.

Tuesday 7th December 2021.