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Campbell Park Parish Council
Caring within the Community

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**Minutes of the meeting of the
Finance, Administration & Policy WORKING GROUP
Of Campbell Park Parish Council
held on Tuesday 1st February 2022
Commencing at 6.30 p.m.**

This meeting was held online through Microsoft Teams

WG/31/21 Members Present

Cllr T Baines
Cllr R Golding
Cllr K Kent
Cllr D Pafford
Cllr D Reynolds

In Attendance

L Bradley, Responsible Financial Officer

WG/32/21 Apologies for Absence

Cllr D Kendrick

WG/33/21 Declarations of Interest

None

WG/34/21 Non-Working Group/Members of the Public Present

None

At this point Cllr D Pafford announced that this was to be his last Finance, Administration and Policy Working Group meeting as he was stepping down from the Working Group.

WG/35/21 Minutes of the Previous Meeting

The Working Group approved the minutes of the Finance, Administration and Policy Working Group meeting held on Tuesday 7th December 2021.

WG/36/21 Public Involvement – Deputations, Petitions and Questions

None

WG/37/21 Public Works Loan Board Borrowing – Parish Council Community Hub

The working group noted that initial enquiries are being made with PWLB regarding making a loan application for £1.5 million.

WG/38/21 Unity Trust Bank Card Machine

The Working Group received a report from the Responsible Financial Officer regarding the card payment machine now being offered by Elavon to Unity Trust Bank customers compared to the Worldpay card machine currently in use at the Parish Office.

The Working Group resolved to recommend to Council, moving over to the Elavon card machine.

WG/39/21 Income & Expenditure Report to 31st December 2021

The Working Group noted the Income and Expenditure report as at 31st December 2021.

WG/40/21 Balance Sheet to 31st December 2021.

The Working Group noted the Balance Sheet as of 31st December 2021.

WG/41/21 BACS and Direct Debit Payments to 31st December 2021

The Working Group noted the schedule of payments made to the 31st December 2021. This schedule is for information only.

WG/42/21 Date of Next Meeting

The next meeting will be held on Tuesday 5th April 2022