

**Minutes of the meeting of the  
Buildings & Property Portfolio Working Group of  
Campbell Park Parish Council  
held on Tuesday 8<sup>th</sup> March 2022  
commencing at 6.30pm**

**This meeting was held online through Microsoft Teams.**

This meeting was open to the Public

Members of the public were able to access and participate in the meeting through the use of Microsoft Teams – see Parish Council website [www.campbell-park.gov.uk](http://www.campbell-park.gov.uk) for details.

Prior to the commencement of the meeting, Cllr Pafford announced that he would be resigning from the Working Group directly after the meeting.

**WG/15/21 Members Present**

Cllr T Baines	Cllr K Kavarana
Cllr V Dixon	Cllr K Kent
Cllr R Golding (Chair)	Cllr D Pafford

**In Attendance**

D Warner, Clerk to Council

**WG/16/21 Apologies for Absence**

Cllr B Greenwood  
Cllr J Howard - unwell  
Cllr M Petchey – technical issue

**WG/17/21 Declarations of Interest**

None

**WG/18/21 Members of the Public Present**

None

**WG/19/21 Minutes of the Meeting held on the 8<sup>th</sup> February 2022**

The Minutes of the meeting, having previously been circulated, were approved as a correct record, and signed by the Chair.

**WG/20/21 Public Involvement – Deputations, Petitions and Questions**

None

**WG/21/21 Springfield Centre Disabled Parking Bay Provision**

The Working Group noted that a planning application for the provision of the parking bays had been submitted to Milton Keynes Council (Ref 22/00381/FUL), with an associated determination date of 20.04.22. The cost of the additional works, including the completion and submission of the planning application to be reported to the next meeting (subject to availability).

**WG/22/21 Milton Keynes Council (MKC) Community Asset Transfer Scheme Potential Future Transfers** (Minute No. 14/20, C61ci/20, 30/20, 46/20, 60/20, 91/20, 108/20)

- i. The Working Group received a verbal update from the Clerk on developments relating to the potential transfer to the Parish Council of

Willen Pavilion through the MKC Community Asset Transfer Scheme. The Clerk confirmed that Geoffrey Leaver Solicitors had been approached for a fee proposal to represent the Parish Council in the transfer, and that the proposed Heads of Terms were needed from MKC before a fee proposal could be produced.

- ii. Submission of business case to support the proposed transfer of the play area at Fishermead Sports Ground through the Milton Keynes Council Community Asset Transfer Scheme – nothing to report.

**WG/23/21 Play Area Improvements – Pirate Park, Kernow Crescent** (Minute No. 97/20, 113/20, 131/20, 10/21)

The Working Group received an update from the Clerk on the commencement of the works, which had been weather delayed to W/C 14.03.22, with the Clerk further confirming that discussions were ongoing with Milton Keynes Council regarding the timing of their associated grant made through their Community Infrastructure Fund.

**WG/24/21 Parish Council Landscape Service – Winter Maintenance Programme, including associated Equipment/Personnel Requirements**

- i. Further to Council submitting an expression of interest to Milton Keynes Council for the delivery of devolved landscape services from 2023 onwards (for a period of up to 10 years), the Working Group received a verbal report from the Clerk relating to the associated documentation pack issued by MKC. The Committee noted that Council would need to make a final commitment by the end of March 2022 to deliver the service from 2023 onwards (subject to reaching an agreeable financial arrangement).
- ii. Noting that the necessary budget was in place, the Working Group resolved to recommend to Council that a seasonal landscape operative be employed between September 2022 and March 2023 to assist the delivery of the winter maintenance programme.
- iii. Disposal of Ransomes deck mower/Purchase of new floating linkage roller mower – nothing to report.

**WG/25/21 Community Centre Annual Hire Charge Review (01.04.2022)**

The Working Group considered the merits of increasing community centre hire charges from 01.04.2022. Noting the current increases to staff and utility costs, and that the charges had not been increased in 2021, the Working Group resolved to recommend to Council that hire charges be increased by 3% from 01.04.2022.

**WG/26/21 Parish Council Defibrillator Update**

The Working Group noted:

- Oldbrook Centre – storage cabinet had been swapped over. Claim for unit theft settled by Zurich Insurance
- That the unit and storage cabinet from Willen Lake had been returned by the Parks Trust and that an alternative site for the equipment was being sought.
- That consideration was currently being given to re-locating the unit at Willen local centre to a nearby building.

- Discussions were ongoing with Willen Pavilion Management Committee about a joint venture to provide a public-access unit at the Pavilion.

Further to the above, the Working Group resolved to relocate the previously removed unit from Willen Lake to Willen Pavilion – discussions to be held with the Pavilion Management Committee about the provision of an external storage cabinet and future unit maintenance.

**Confidential Item**

**In view of the terms of Schedule 12A Local Government Act 1972, and the following item\*\* being likely to disclose exempt information relating to establishment and contractual matters, the Working Group resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.  
\*\*WG/27/21**

**WG/27/21 Parish Council Community Hub**

**Springfield Public House**

The Working Group received a verbal report from the Clerk, including a summary of the planned works during March and April. The Working Group noted that emergency works were required to repair and replace the damaged site hoarding.

**WG/28/21 Date of the Next Meeting**

Tuesday 10<sup>th</sup> May 2022