

**Minutes of the meeting of the
Buildings & Property Portfolio Working Group of
Campbell Park Parish Council
held on Tuesday 8th February 2022
commencing at 6.30pm**

This meeting was held online through Microsoft Teams.

This meeting was open to the Public

Members of the public were able to access and participate in the meeting through the use of Microsoft Teams – see Parish Council website www.campbell-park.gov.uk for details.

WG/01/21 Members Present

Cllr T Baines	Cllr K Kavarana
Cllr V Dixon	Cllr K Kent
Cllr R Golding (Chair)	Cllr D Pafford
Cllr B Greenwood	Cllr M Petchey

In Attendance

D Warner, Clerk to Council

WG/02/21 Apologies for Absence

None

WG/03/21 Declarations of Interest

None

WG/04/21 Members of the Public Present

None

WG/05/21 Minutes of the Meeting held on the 9th November 2021

The Minutes of the meeting, having previously been circulated, were approved as a correct record, and signed by the Chair.

WG/06/21 Public Involvement – Deputations, Petitions and Questions

None

WG/07/21 Memorial Request – Parish Council Land

The Working Group noted that the requested Memorial Tree had been planted at Woolstone Sports Ground.

Research on how other local organisations manage memorial requests on their land is ongoing.

WG/08/21 Springfield Centre Disabled Parking Bay Provision

The Working Group noted that the installation of the parking bays has been delayed as it has been established that the project requires planning permission and cannot be completed through permitted development rights. It has also been established that a form of handrail will need incorporating into the scheme to form a barrier between the parking bays and the pedestrian ramp behind them. The cost of the

additional works, including the completion and submission of the planning application to be reported to the next meeting.

The Working Group noted that the installation delay may result in the earmarked funds for the project needing to be re-earmarked within the 2022/23 Council Budget, the Working Group resolved to recommend the course of action to Council should it become necessary.

WG/09/21 Milton Keynes Council Community Asset Transfer Scheme Potential Future Transfers (Minute No. 14/20, C61ci/20, 30/20, 46/20, 60/20, 91/20, 108/20)

- i. The Working Group received a verbal update from the Clerk on developments relating to the potential transfer to the Parish Council of Willen Pavilion and Woolstone Community Centre through the Milton Keynes Council Community Asset Transfer Scheme, confirming that the transfer of the Pavilion had been targeted by Milton Keynes Council for November 2022, but that there was no further information relating to Woolstone Community Centre. Having used Geoffrey Solicitors previously for similar transactions, the Working Group agreed to the suggestion by the Clerk that the firm be used again for the Pavilion transfer subject to the submission of a satisfactory fee proposal from them.
- ii. The Working Group noted that the Parish Council had been invited to submit a business case to support the proposed transfer of the play area at Fishermead Sports Ground through the Milton Keynes Council Community Asset Transfer Scheme.

WG/10/21 Play Area Improvements – Pirate Park, Kernow Crescent (Minute No. 97/20, 113/20, 131/20, 10/21)

The Working Group noted that the site clearance had been completed by the Parish Council landscape team and that the main contractor is due to commence work w/c 28.02.22.

WG/11/21 Parish Council Landscape Service – Winter Maintenance Programme, including associated Equipment/Personnel Requirements

- i. Further to Council submitting an expression of interest to Milton Keynes Council for the delivery of devolved landscape services from 2023 onwards (for a period of up to 10 years), the Working Group noted Milton Keynes Council had issued an associated documentation pack and that it was being analysed, and that a report will be made to the next meeting.
- ii. The Working Group considered the possibility of purchasing a roller mower for use in conjunction with the existing tractor and that its purchase and use would potentially enable the Ransomes deck mower to be sold as it would no longer be required. The Clerk provided the Working Group with a verbal update of the associated costs, including the hire purchase settlement fee for the Ransomes mower, see below:
 - Hire Purchase settlement figure (Ransomes) - £30,579
 - Existing value (Ransomes) - c£30,000
 - Future (3 year) costs (Ransomes) - £32,232 Hire Purchase + £12,000 - £15,000 servicing costs
 - Estimated value after 5 years (Ransomes) - c£10,000

- Roller mower purchase cost £6,200 + VAT
- Future (3 year) costs - £4,500 servicing

The Working Group resolved that Officers dispose of the Ramsomes mower at the best possible price and clear the outstanding Hire Purchase (settlement) figure. The Working Group further resolved that Officers proceed with the purchase of a new (1.8 metre) floating linkage roller mower on the best possible financial terms.

WG/12/21 Parish Council Defibrillator Update

The Working Group noted:

- That the unit at the Oldbrook Centre has been replaced and that the storage cabinet is being swapped over.
- That the unit and storage cabinet from Willen Lake has been returned by the Parks Trust and that an alternative site for the equipment is being sort. In the meantime, the storage cabinet has been re-deployed to the Oldbrook Centre.
- That consideration is currently being given to re-locating the unit at Willen local centre to a nearby building.
- Discussions are ongoing with Willen Pavilion Management Committee about a joint venture to provide a public-access unit at the Pavilion.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, and the following item being likely to disclose exempt information relating to establishment and contractual matters, the Working Group resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

****WG/13/21**

WG/13/21 Parish Council Community Hub

Springfield Public House

The Working Group received a verbal report from the Clerk, noting that the scheduled commencement of the demolition of the existing building on 14.03.22 may be delayed by 2 weeks due to an issue related to the Construction Environmental Management Plan. The Clerk went on to confirm that the Community Hub Working Group were liaising and meeting regularly with the Architect to develop the Hub plans and that it was the intention to bring a further update to the February meeting of Council. Finally, the Clerk, Chair and Chair of Council responded to Councillor questions and gave reassurances about the demolition and construction processes for the project.

WG/14/21 Date of the Next Meeting

Tuesday 8th March 2022

The Working Group agreed that due to foreseen staff circumstances at the time, that a meeting only be convened in April in the case of any urgent items and that as an alternative any necessary items be considered at the April meeting of Council.