

**Minutes of the meeting of the  
Buildings & Property Portfolio Committee of  
Campbell Park Parish Council**  
held on **Tuesday 14<sup>th</sup> September 2021**  
**at the Oldbrook Centre, Oldbrook Boulevard, Oldbrook**  
**commencing at 6.30pm**

**01/21 Members Present**

Cllr T Baines	Cllr D Kendrick
Cllr R Golding (Chair)	Cllr K Kent
Cllr J Howard	Cllr D Pafford
Cllr K Kavarana	Cllr M Petchey

**In Attendance**

D Warner, Clerk to Council

**02/21 Apologies for Absence**

Committee received and approved the following:  
Cllr V Dixon – Willen planning meeting  
Cllr B Greenwood – Unwell  
Cllr K Jones – Work commitment

**03/21 Declarations of Interest**

None

**04/21 Members of the Public Present**

Cllr N Oguntola

**05/21 Minutes of the Meeting held on the 13<sup>th</sup> April 2021**

The Minutes of the meeting, having previously been circulated, were approved as a correct record, and signed by the Chair.

**06/21 Public Involvement – Deputations, Petitions and Questions**

None

**07/21 Parish Council Landscape Service – Winter Maintenance Programme, including associated Equipment/Personnel Requirements – item brought forward on agenda by resolution**

- i. Committee received a verbal update from the Clerk on the proposed 2021/22 winter maintenance programme, including the requirement to purchase additional equipment (side-arm flail head and tractor guard kit, £2,000) and potentially engage contractors (subject to availability) to carry out some aspects of the programme. Committee further discussed the weekly hire (£800pw) of a 'heavy-duty' tractor to complete work on larger hedges. With the necessary budget already in place to fund the proposals, Committee resolved to recommend the course of action to Council.
- ii. Mindful of the current state of the landscaping and the necessary resource required to improve it, Committee resolved to recommend to Council that an additional temporary Landscape Operative be employed to assist with the winter maintenance programme until April 2022.

- 08/21 Community Asset Transfer Scheme - Additional Application (Fishermead Sports Ground)** (Minute No. 92/20, 109/20, 127/20)  
Nothing to Report – Milton Keynes Council Play Area Review ongoing, publication date currently unknown. Committee agreed that the item be removed from the agenda until the review outcome is published.
- 09/21 Parish Council Defibrillator Maintenance** (Minute No. 78/20, 93/20, 110/20, 128/20)  
Committee noted that agreement has been reached to relocate the Woolstone unit to outside the Cross Keys Pub, relocation to be completed in the next month.  
  
Committee noted that agreement has been reached to relocate the Willen Lake unit to the new Watersports Centre, relocation date to be confirmed.
- 10/21 Play Area Improvements – Pirate Park, Kernow Crescent** (Minute No. 97/20, 113/20, 131/20)  
Committee noted that the Working Group has yet to hold its first meeting, it is envisaged that the first meeting will be held before the end of September (potentially 28<sup>th</sup>).
- 11/21 Memorial Request – Parish Council Land**  
Open to considering the request that a memorial tree be planted at Oldbrook Green, the Committee directed the Clerk to obtain further information relating to the specific nature of it. The Committee also directed the Clerk to research any criteria used by other public landowners when considering and granting similar requests.
- 12/21 Projects – Committee Budget 2022/23, 2023/24, 2024/25, 2025/26 & 2026/27\*\***  
Committee noted that project proposals for the next five years need to be submitted by the end of September 2021. All project proposals must comply with the Project Policy, be detailed on a Project Request Form (including full costings and breakdown of expenditure). Any project proposals will be considered at the October Committee meeting.  
  
\*\*Project Proposals are not required if there is an existing budget cost code – all cost codes will be reviewed as part of the annual Council budget process. However, proposed works in excess of existing cost code levels (e.g., the resurfacing of allotment footpaths) will require the submission of a project proposal.
- Confidential Item**  
**In view of the terms of Schedule 12A Local Government Act 1972, the following item\*\* will be likely to disclose exempt information relating to establishment and contractual matters and Committee is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**  
**\*\*Item 10**

**13/21 Parish Council Community Hub** (Minute No. 67/19,86/19, 96/19, 115i/19, 207/19, 98/20, 119/20, )

**Springfield Public House**

Committee received a verbal update from the Clerk regarding the redevelopment of the site, including the associated hybrid planning application and demolition tender. The Clerk updated the committee on the project timeline, including the need to amend it in order that the demolition work be carried out in-line with the recommendations of the Bat Report.

The Clerk re-confirmed that as stated previously, a future reserved matters planning application will detail the design of the new Community Hub, its location within the site and the materials it will be constructed of.

Committee noted that a site/building viability study and an associated costing will be completed in time for consideration at the September meeting of Council. Committee agreed the likely requirement that an ECM would be necessary in order that that the information be fully considered.

**14/21 Date of the Next Meeting**

Tuesday 12<sup>th</sup> October/Tuesday 9<sup>th</sup> November 2021 – to be confirmed