

Minutes of the Meeting of the Buildings & Property Portfolio Committee held remotely in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on Tuesday 12th January 2021 commencing at 6.30pm

Given the current Government advice in relation to public gatherings, members of the public were not able to physically attend this meeting to observe proceedings, they were however able to access and participate at the meeting through the use of Microsoft Teams – see the Parish Council website <https://www.campbell-park.gov.uk/> for details.

Commencement of Meeting

Members and public are advised that the meeting will be recorded.

68/20 Members Present

Cllr T Baines	Cllr B Greenwood
Cllr E Dicerbo	Cllr K Jones
Cllr T Fraser	Cllr K Kavarana
Cllr R Golding (Chair)	Cllr D Pafford

In Attendance

D Warner, Clerk to Council

69/70 Apologies for Absence

Committee received and approved the following:
Cllr D Kendrick – illness
Cllr K Kent - illness
Cllr T Uranta – personal commitment

70/20 Declarations of Interest

None

71/20 Members of the Public Present

None

72/20 Minutes of the Meeting held on the 10th November 2020

The Minutes of the meeting, having previously been circulated, were approved as a correct record and signed by the Chair

73/20 Public Involvement – Deputations, Petitions and Questions

No deputations, petitions or questions had been submitted

74/20 Milton Keynes Council Community Asset Transfer Scheme – Potential Future Transfers (Minute No. 14/20, C61ci/20, 30/20, 46/20, 60/20)

Committee noted that following a request from Milton Keynes Council, a form (and a copy of the associated Council Minutes) had been submitted confirming the Parish Council's Expression of Interest in acquiring both Willen Pavilion and Woolstone Community Centres through the Community Asset Transfer scheme and further noted that Milton Keynes

Signed.....Chair

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Council will be contacting the Management Committees of the centres in the New Year regarding the potential transfers – Cllr Pafford confirmed that neither Willen Pavilion or Woolstone Community Centre had been contacted to date.

- 75/20 Community Centres – Plans for the Resumption of Community Centre Use** (Minute No. 17/20, 61cii/20, 33/20, 61/20)
Committee noted that in line with the current lockdown, the Community Centres are currently being used for Nursery School provision only.
- 76/20 Parish Council Green Spaces App**
Committee noted that the development of the App is ongoing and that its use should commence by the beginning of March 2021.
- 77/20 Parish Council Defibrillator Maintenance – Report No. B&PPC/02/20**
Committee received and noted the report on the maintenance status of the Parish Council defibrillators – Cllr Pafford to liaise with the owners of the building where the Woolstone unit is located to try and overcome the outstanding technical issue.
- 78/20 Parish Council Play Area Periodic Inspection Options (including training) – Report No. B&PPC/03/20**
Committee received a report detailing the requirement for periodic inspections of Parish Council play areas and equipment, including options for the service to be outsourced or carried out by Parish Council officers. Committee noted that the annual periodic inspection must be carried out by an independent provider.
Committee resolved to recommend to Council that the annual periodic inspection be carried out by the contractor recommended in the report and that the Environment Officer and a member of the landscape team undertake training to carry out the required regular checks between annual periodic inspections.

RPII Routine inspection level £375.00 + VAT per delegate (1-day course and written exam)
RPII Operational level £780.00 + VAT per delegate (2.5-day course Practical and Written Exam)

Having experienced technical issue throughout with Microsoft Teams, Cllr Fraser left the meeting during the course of the above item.
- 79/20 Dolben Court Allotments Perimeter Fencing – Report No. B&PPC/04/20**
Committee received the report and resolved to recommend to Council that the renewal of the perimeter fence is carried out in two phases, the first phase during the current winter, with the second phase planned from November 2021 onwards. Committee further noted that in order to have the first phase completed by 31.03.21, the contractor quotations be taken directly for consideration and determination at the first available meeting of Council. Committee went on to resolve that, if possible, the planned work to replace the gates and part of the fencing at the Newport Road allotment site be brought forward to the current financial year, with

Signed.....Chair

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cost of the work at both sites being met by the associated funds previously earmarked in the 2020/21 and 2021/22 budgets – the successful contractor for phase 1 of the Dolben Court to used to complete all follow on work at both sites.

80/20 Woodland Management Plan Review and Update
Committee noted that the Woodland Management Plan carried out in 2014 has been reviewed and updated by the original consultant (Jonathan Hazell), consultancy fee, £300.00 exc VAT and new works have been identified on Oldbrook Green and Fishermead and Woolstone Sports Grounds.

81/20 Winter Buildings Maintenance Report for the Springfield and Oldbrook Community Centres
Committee received and noted the report.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and Committee therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

**Items 12 & 13

82/20 Tree Maintenance Work at CPPC Sites
Committee received and considered 3 quotations for tree maintenance work at Oldbrook Green and Fishermead Sports Grounds and resolved to award the contract to Stanton Tree Care at an initial cost of £1,100 exc VAT. Committee further determined that the chosen contractor, if appropriate and subject to an acceptable quote, be used for the removal of a diseased Horse Chestnut tree at Woolstone Sports Ground, re-planting it with a suitably mature Hornbeam tree.
With the cost of works being within the agreed Committee limit, and with the required budget being in place, the works to be progressed at the earliest opportunity by the Landscape Manager/Clerk to Council.

83/20 Parish Council Community Hub (Minute No. 67/19,86/19, 96/19, 115i/19, 207/19, 98/20)

Springfield Public House

Committee received a verbal update from the Clerk regarding the purchase of the site, confirming that although the purchase was progressing, there was currently a delay due to the seller having to apply for a duplicate election to charge VAT notice from the VAT Office. Dependent on the timing of receiving said notice, there may be a knock-on impact on the planned intention to exchange and complete the purchase on or before 29 January 2021. The Clerk confirmed that the RFO was making the necessary arrangements for the transfer of funds at an appropriate point – a further update to be made to the January meeting of Council

84/20 Date of the Next Meeting
Tuesday 9th February 2021

Signed.....Chair

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