



## Campbell Park Parish Council

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Fishermead  
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You are hereby summoned to the **Meeting of Council** to be held on  
**Tuesday 20<sup>th</sup> October 2015,**  
at **the Oldbrook Centre, Oldbrook Boulevard**  
**commencing at 7.30pm**

**This meeting is open to the Public**

### **AGENDA**

- 1. To receive:**  
Members Present  
Apologies for Absence  
Declarations of Interest
- 2. Members of the Public Present**
- 3. Minutes of the Meeting of Council held on the 15<sup>th</sup> September 2015**  
Council is invited to approve the minutes of the meeting
- 4. Chair's Report**  
Council is invited to receive a report from the Chair
- 5. Clerk to Council's Report**  
To update Council on items received since the publication of the Agenda
- 6. Correspondence**  
Council is invited to note the schedule of correspondence received during the last month.  
All of the correspondence has been previously forwarded to Councillors as and when received
- 7. Ward Members' Reports**  
Council is invited to note that no written reports have been submitted by Members.
- 8. Public Involvement – Deputations, Petitions and Questions**
- 9. To Receive Reports from Committees**
- 9a Minutes of the Planning & Policy Committee – 22<sup>nd</sup> September 2015**  
**Chair: Cllr T Baines**  
Council is invited to receive the minutes
- 9b Minutes of the Planning & Policy Committee - 5<sup>th</sup> October 2015**  
**Chair: Cllr T Baines**  
Council is invited to receive the minutes with 1 item for ratification

**i. Draft Minute No. 82i/15 - Buckinghamshire & Milton Keynes Fire and Rescue Service – Possible merger of Bletchley and Great Holm Fire Stations, and creation of blue-light hub**

The Committee having considered the proposals resolved to recommend that Council support the merger of Bletchley and Great Holm Fire Stations, and the creation of blue-light hub

Members to be advised that they can respond individually to the consultation.

**9c Minutes of the Finance & Administration Committee  
Chair: Cllr I Fraser**

Council is invited to receive the minutes with 1 item for ratification

**i. Draft Minute No. 65/15 – Bank Signature Mandate**

Committee agreed and approved the HSBC mandate for Council bank signatories, to include Cllr Greenwood as a new signatory – the existing signatories being Cllrs Fraser (I), Harris and Pafford.

**9d Minutes of the Personnel Committee  
Chair: Cllr T Fraser**

Council is invited to receive the minutes with 2 items for ratification, Agenda Item No. 9dii to be considered under the confidential section

**i. Draft Minute No. 41/15 - Policies** (Minute No. 100/14 & 136/14,149/14 & 11/15,19/15 and 30/15)

**Parish Council Equality Policy**

Committee reviewed the Equality Policy and resolved to recommend it without amendment to Council for adoption.\*\*

\*\*Council re-adopted the Equality Policy in the above form at the Annual Meeting of Council in May 2015, therefore no further action is required.

**ii. Draft Minute No. 42/15 - Staff Retirement Issue** (Minute No. 21/15 & 32/15)  
To be taken under Agenda Item No. 15

**9e Minutes of the Extra ordinary meeting of the Community & Environment Committee - 8<sup>th</sup> September 2015**

**Chair: Cllr L Harris**

Council is invited to receive the minutes

**9f Minutes of the Community & Environment Committee – 28<sup>th</sup> September 2015**

**Chair: Cllr L Harris**

Council is invited to receive the minutes, with 6 items [i.i-i.vi] to note and 3 items to ratify [i.vii, ii and iii]

**i. Draft Minute No. 78/15 – Grant Applications  
Council is invited to note the decisions made on the following grant applications**

**i.i MK Gallacticos Football Club** (Minute No. 22viii/15, 62i/15)

Committee noted that MK Gallacticos Football Club had confirmed by email that they will not use any other green areas within Parish. Committee agreed that the grant award of £493.75, for a team kit with CPPC logo, can now be released

**i.ii Committee considered a grant application from South Central Ambulance Service – League of Friends for £1500** (Grant Application No: 010/15-16 Section 137) and resolved to award a grant of £250.

- i.iii Committee considered a grant application from Springfield Court Residents Association for £500 (Grant Application No: 013/15-16 Section 137) and resolved to award a grant of £250.
  - i.iv Committee considered a grant application from Food Bank for £2000 (Grant Application No: 012/15-16 Section 137) and resolved to award a grant of £500.
  - i.v Committee noted with interest the Grant Evaluation Form received from Junior Film Makers.
  - i.vi. Committee noted with interest the Grant Evaluation Form received from Willen Football Club.
  - i.vii **Committee resolved to recommend to Council** that in future full sets of accounts, submitted as part of a Grant Application, will not be circulated as part of the Agenda pack. Instead only the profit/loss page will be provided, with a copy of the full accounts being available in the Parish Office for viewing if required.
- ii. Draft Minute No. 81/15 - Community Asset Transfer – Pentewan Gate Depot**  
 Committee considered whether to make an application to acquire this asset through the Milton Keynes Council Community Asset Transfer Programme and resolved to recommend to Council that CPPC should not make an application.
- iii. Draft Minute No. 90/15 - External Re-decoration & Replacement Guttering**  
 To be taken under Agenda Item No. 16
- 9g Minutes of the Community & Environment Committee – 13<sup>th</sup> October 2015**  
**Chair: Cllr L Harris**  
 Council is invited to receive the minutes
- 9h Minutes of the Communications Committee**  
**Chair: Cllr D Priest**  
 Council is invited to receive the minutes with 1 item for ratification to be taken under the confidential section.
- i. Draft Minute No. 50/15 – Parish Magazine**  
 To be taken under Agenda Item No. 17
- 9i Emergency Plan Committee**  
 Council is invited to note that the equipment authorised by the September meeting of Council (Minute No. 101i/15) for use by the Emergency Plan Committee has started to be purchased, with the Committee still reviewing options for the most suitable radio type.
- 9j WW1 Centenary Working Group**  
 Council is invited to note that the Clerk to Council has written to the Parks Trust regarding the potential of a suitable project at the site of the former Motocross site in Pineham (Minute No. 101j/15)– a response is awaited
- 9k New Parish Council Headquarters –(Minute No. 253/14,**  
 Council is invited to note that CAD concept drawings for the new offices are being progressed

## 10. Business Plan

Council is invited to note that it has been necessary to reschedule the October and November Committee meetings of the Finance & Administration Committee which were due to progress the Business Plan. New dates to be advised.

## 11. National Association of Local Councils -Larger Councils' Committee

NALC are seeking nominations for election to the Larger Councils' Committee for a two year period to December 2017 – the Committee meet on a quarterly basis, normally in London.

Nominations close on 23.10.15, nomination forms can be downloaded at <http://www.nalc.gov.uk/largercouncilscommitteeelections2015> - completed forms need to be counter signed by Council

## 12. Buckinghamshire and Milton Keynes association of Local Council Annual General Meeting 3.11.15

The Annual General Meeting of the Buckinghamshire and Milton Keynes Association of Local Councils is being held 3.11.15 at Judges Lodgings, Aylesbury starting at 7pm. Member Councils may send two representatives, with only one delegate permitted to vote.

## 13. Members' Items

### i. Recent Fire on Fishermead

Council is invited to debate the following motion as proposed by Cllr Petchey –  
That this council –

Notes with concern the conclusions of the report from Bucks and MK Fire and Rescue on the recent fires in Fishermead

Requests Milton Keynes Council to meet with Bucks and MK Fire and Rescue to implement the report's recommendations as far as it is able

Requests our local councillors to work to expedite this process

Requests a meeting with Milton Keynes Council to discuss ways in which owners and tenants of housing in the private sector may be made aware of, and assisted to implement, the conclusions of the report

Resolves to write to Milton Keynes Council to request that

- a) A condition requiring the implementation of these proposals is contained in any planning permission for new HiMos in Fishermead
- b) Licences for HiMOs (new and renewed) in Fishermead contain a condition requiring the implementation of these conclusions

## 14. Training Courses and Conferences

Council is invited to note the following training and conferences and if required nominate Councillors/staff to attend relevant events.

Provider	Date	Venue	Content	Cost £
BMKALC	Fri 28.10.15 6pm to 9pm	Stokenchurch	Councillor Induction training	£31.40pp
NALC	Wed 2.12.15	TBC	Larger Councils Conference TB,IF,TF,KK,LH,DP, BG, Clerk to Council	TBC
PDP	Central London	3.02.16, or 21.10.16	Data Protection - Preparing for the New Law	£475 per delegate
PDP	Central London	11.1.16, 25.4.16 or 11.7.16	Data Protection Essential Knowledge - Level 1	£475 per delegate

PDP	Central London	10.11.15, 12.1.16 or 26.4.16	Data Protection Essential Knowledge - Level 2	£475 per delegate
PDP	Central London	18.11.15, 20.1.16 or 20.4.16	FOI and Data Protection - How They Work Together	£475 per delegate

**CONFIDENTIAL ITEM**

**In view of the terms of Schedule 12A Local Government Act 1972, the following items\*\* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

**\*\*Items 15-17**

**15. Minutes of the Personnel Committee**

**Chair: Cllr T Fraser**

**Draft Minute No. 42/15 – Staff Retirement** (Minute No 21/15)

Council is invited to receive the Committee's recommendation

**16. Draft Minute No. 90/15 - External Re-decoration & Replacement Guttering**

Committee received a report on the external re-decoration and guttering replacement at Oldbrook Centre and resolved that Contractor A be appointed to undertake the work at a cost of £2340.00 exc VAT –

**17. Draft Minute No. 50/15 – Parish Magazine**

The Committee considered the options open to them at the end of the current contract for the design and production of the Parish Magazine which expires in January 2016. The Committee resolved to recommend to Council that the existing contract be extended by a year to January 2017.

**18. Committee Meeting Dates**

Community & Environment – Monday 26<sup>th</sup> October 2015, 6.30pm

Communications – Tuesday 27<sup>th</sup> October 2015, 6.30pm

Planning & Policy – Monday 2<sup>nd</sup> November 2015, 7pm

Finance & Administration – Tuesday 3<sup>rd</sup> November 2015, 7pm

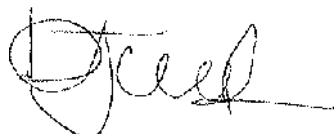
Personnel – Monday 9<sup>th</sup> November 2015, 6.30pm

**19. Date of Next Meetings**

Tuesday 10<sup>th</sup> November 2015 – Extra Ordinary Meeting of Council to consider budget proposals

Tuesday 17<sup>th</sup> November 2015

**BY ORDER OF THE COUNCIL**



**D Warner**

**Clerk to Council**

**13<sup>th</sup> October 2015**