

**Minutes of the meeting of the Community and Environment Committee
of Campbell Park Parish Council held on
22nd August 2016
at the Parish Office, 1 Pencarrow Place, Fishermead
commencing at 6.30pm**

At the start of the meeting Cllr L Harris advised Committee that he would be standing down as Chair of Community & Environment Committee for personal reasons. A new Chair will need to be appointed at the next meeting.

60/16 Members Present

Cllr C Brown

Cllr P Halton-Davis

Cllr E May

Cllr L Harris

Cllr D Taylor

In Attendance

T Jones, Committee Clerk

61/16 Apologies for Absence

Cllr D Priest – delayed at work

62/16 Declarations of Interest

None

63/16 Non-Committee Members/Members of the Public Present

Cllr T Fraser

Cllr I Fraser

64/16 Minutes of the Meeting of the 25th July 2016

Committee approved the Minutes of the previous meeting

65/16 Public Involvement – Deputations, Petitions and Questions

i. Hospital Parking

Cllr I Fraser outlined the issues at MK Hospital with Disabled Parking and also the closure of the Main Entrance resulting in the long distances to walk to particular wards/departments.

Committee resolved that Cllr L Harris would write to MK General Hospital outlining the issues, requesting that they provide more and better signposted disabled parking in front of the main hospital and asking when the main entrance will re-open. The letter to be circulated to Committee and Chair of Council prior to sending.

Committee also resolved to contact MK Hospital to request a map of the site, which could be included in the Homeground magazine.

Signed..... Chair

Date.....

66/16 Projects (minute no. 34/16, 50/16)

i. Parish Grants Programme

Annexe A

Committee reviewed the documentation for the following MK Council funds;

1. Parish Partnership Investment Fund (PPIF)
2. Play Area Improvement Scheme (PAIS)
3. Community Parking Partnership Scheme (CPPS)

As the proposal to install sun canopies at Springfield and Oldbrook Centres was the only costed project proposal put forward, it was resolved that this would be submitted for the Parish Partnership Investment Fund. No applications would be made to the other funds. As match funding is required for the application, Committee resolved that the September meeting of Finance and Administration Committee would be requested to allocate £5000 for this purpose.

The completed application to be put forward for Council approval in October.

ii. Committee Budget 2017/18, 2018/19, 2019/20

Annexe B

Committee considered the following proposals;

- Cllr Harris presented a proposal to provide a drop-in IT support session in each Ward – ‘Tech & Tea’. Targeted at older residents to teach basics on phone/tablets/pc’s but open to all. Approximate cost of £1619.
- Cllr Halton-Davis is developing a cost proposal for the work with Schools, Competitions, Picnics, Kids Corner etc. which will be presented at the next meeting.
- Cllr Harris presented a proposal to finish the refurbishment of Oldbrook Centre, to include new flooring in the small hall and ladies wc’s and a new hand drier – Approximate cost £2000.
- Play Areas – Committee discussed a budget proposal to enable an application to MKC’s Play Area Improvement Scheme in 2017/18 to upgrade a play area in Springfield and also the Robert Hooke Park in Willen.

Committee resolved that these proposals should progress. The completed Budget Request Forms to be approved and prioritised by Committee in September and identified as Cost Centres or Reserve Projects.

67/16 Relaxation of Allotment Tenancy (minute no. 52/16) –

Annexe C & Report No. C&E/004/16

Committee noted the decision of Planning and Policy Committee to refer the request for an Allotments Policy back to Community & Environment Committee.

Cllr I Fraser offered to draft a policy. Committee resolved to defer the item again, to consider the draft Policy at the next meeting.

68/16 Grant Applications - Annexe D

- i.** Committee noted the letter of thanks received from The Food Bank.

Signed..... Chair

Date.....

69/16 Booking List & Summary for the Oldbrook and Springfield Centres – Appendix E

Committee noted the booking list and summary for the Oldbrook and Springfield Centres.

Committee resolved that a request should be made to Finance & Administration Committee to consider creating a ring-fenced fund for all Community Centre profits

70/16 Nothing to Report / Ongoing Projects

General	Action	Committee Date
Publicly accessible Defibrillators within the Parish	Sub-Committee to meet to discuss locations for units at 1:30pm on 6 th September at the Parish Office.	Scheduled for September Agenda
Play Area Provision within the Parish	Awaiting MKC to complete works in Oldbrook	Update on September Agenda
Springfield Car Park	Awaiting outcome of application from MK Council.	Scheduled for September Agenda.
Fishermead Sports Ground – Site drainage	Monitor release of relevant Sport England funding programmes	Update on October Agenda
Oldbrook – Pedestrian Barriers at Road Crossing	Awaiting feedback from MK Council.	Update on September Agenda

71/16 Date of Next Meeting

Monday 26th September 2016, 6.30pm at the Oldbrook Centre

The following items were requested to be included on the next Agenda:

- Rats in Springfield (Cllr E May)
- Bins – Dog Waste & General waste

Any further items to be requested to Tracey Jones by Friday 16th September.

T Jones
Committee Clerk
23rd August 2016

Signed..... Chair

Date.....