

**Minutes of the meeting of the Community and Environment Committee
of Campbell Park Parish Council held on
Monday 28th September 2015
at the Oldbrook Centre, Oldbrook Boulevard
commencing at 6.30pm**

72/15 Members Present

Cllr C Brown

Cllr C Ennew

Cllr I Fraser

Cllr T Fraser

Cllr P Halton-Davis

Cllr L Harris (Chair)

Cllr D Kendrick (arrived at 18:55)

Cllr K Kent

Cllr A Oguntola

Cllr D Pafford

In attendance

T Jones (Committee Clerk)

Cllr T Baines

Member of the Public: M Cole
(until item 12)

73/15 Apologies for Absence

Cllr D Priest – Community First Responder Meeting

74/15 Declarations of Interest

Cllr Ennew – Item 7 iii

Cllr Oguntola – Item 7 v

75/15 Minutes of the Meeting of the 27th July 2015

Committee approved the Minutes of the previous meeting

76/15 Minutes of the Extra Ordinary Meeting of the 8th September 2015

Committee approved the Minutes of the Extra Ordinary meeting

77/15 Committee Budget for 2016/17, 2017/18, 2018/19

The Committee resolved to convene an extra-ordinary meeting on Tuesday 13th October 2015, 6.30pm to consider and prioritise the completed budget proposal forms.

78/15 Grant Applications

- i. **MK Gallacticos Football Club** (Minute No. 22viii/15, 62i/15)
Committee noted that MK Gallacticos Football Club had confirmed by email that they will not use any other green areas within Parish. Committee agreed that the grant award of £493.75, for a team kit with CPPC logo, can now be released.
- ii. Committee considered a grant application from South Central Ambulance Service – League of Friends for £1500 (Grant Application No: 010/15-16 Section 137) and resolved to award a grant of £250.

- iii. Committee considered a grant application from Springfield Court Residents Association for £500 (Grant Application No: 013/15-16 Section 137) and resolved to award a grant of £250.
- iv. Committee considered a grant application from Food Bank for £2000 (Grant Application No: 012/15-16 Section 137) and resolved to award a grant of £500.
- v. Committee noted with interest the Grant Evaluation Form received from Junior Film Makers.
- vi. Committee noted with interest the Grant Evaluation Form received from Willen Football Club.

Committee resolved to recommend to Council that in future full sets of accounts, submitted as part of a Grant Application, will not be circulated as part of the Agenda pack. Instead only the profit/loss page will be provided, with a copy of the full accounts being available in the Parish Office for viewing if required.

79/15 Defibrillators in CPPC buildings

Committee considered the proposal to provide defibrillators in all building owned by CPPC and resolved that this will not be progressed at this time.

80/15 Christmas Tree Outside Parish Office

Committee considered the proposal from Cllr Halton-Davis to have a Christmas tree outside the Parish office this year and resolved that instead of purchasing a Christmas tree, the tree outside the office will be decorated with lights. Additionally both Oldbrook and Springfield Centres to be decorated with external Christmas lights.

81/15 Community Asset Transfer – Pentewan Gate Depot

Cllr Kendrick arrived during the course of this item.

Committee considered whether to make an application to acquire this asset through the Milton Keynes Council Community Asset Transfer Programme and resolved to recommend to Council that CPPC should not make an application.

82/15 Parish Council Community Picnic Events 2015 (minute no. 135ii/14, 10i/15, 23/15)

Committee reviewed the consultation feedback following completion of picnic event programme and resolved that in future a combination of fun days and picnics should be provided. Committee noted that this would be subject to submission of a Budget Proposal, to include provision of staff time, and subsequent budget allocation.

83/15 Member of the Public – Community Car Scheme

Cllr Harris invited the Member of the Public to speak. Marion Cole presented a leaflet on the Community Car Scheme. Committee resolved to include this as an Agenda item at the Committee meeting in October and invited Marion to attend to present further information.

- 84/15 Community Parking Fund Application – Springfield**
 In order to progress the application made to Milton Keynes Council, Committee considered the 3 options provided by MK Council, to increase parking provision outside the Springfield Meeting Place. Committee resolved that their preferred option is;
Removal of half of grass area directly in front of Community Centre creating 3 spaces.
 It was agreed that this should be made up of 2 disabled bays and 1 standard bay with enforcement rights.
- 85/15 Play Area Provision within the Parish Area –** (minute no. 10iii/15, 25/15, 54/15) - **Report No: C&E/07/15**
 Committee considered the report from Cllr Oguntola which provided an update from the meeting held with Phil Snell (MKC) and recommendations to progress the play area improvements within the Parish. The Committee resolved that the Play area on Pattison Lane, Woolstone, which has been highlighted by MK Council for removal, should be retained. Additionally, that improvements to the play areas at Pattison Lane, Oldbrook Green and up to 2 play areas on Fishermead should be costed, up to the value of the budget (£45k), with detailed proposals being presented to the Committee for approval prior to commissioning MKC to undertake the works. Committee agreed that the proposals for the Robert Hooke Park in Willen should not be progressed.
- 86/15 Pedestrian Protection Barriers on the redway at Shackleton Place, Oldbrook** (minute no. 134vii/14, 9i/15, 56/15)
 Committee noted the email response from MK Council.
- 87/15 Oldbrook Green Handrails** (minute no. 59/15) – **Report No: C&E/08/15**
 Committee considered the report regarding the installation of a handrail at Oldbrook Green. The Committee resolved that this should now be progressed on the basis of the quotation provided.
- 88/15 Parking Issues in Lidl Car Park, Oldbrook**
 Committee received an update from Cllr I Fraser in relation to the ongoing parking issues at the Lidl car park in Oldbrook. Committee resolved that this issue should be dealt with by the Planning & Policy Committee.
- 89/15 Woolstone Sports Ground Resident Consultation** (Minute no. 27/15, 50/15)
 Committee approved the consultation document subject to “retain it as an open grassed area” being presented as the first suggested option. The leaflets to be distributed to Woolstone residents in October.
- 90/15 Oldbrook Centre – External Re-decoration & Replacement Guttering**
Report No: C&E/09/15
 Committee received a report on the external re-decoration and guttering replacement at Oldbrook Centre and resolved that Contractor A be appointed to undertake the work at a cost of £2340.00 exc VAT
- 91/15 Review of Parish Dog Bins – Report No: C&E/10/15**
 Committee received a report on the usage of the dog bins in the Parish and resolved that as this is a matter of housekeeping, Environment Officer (Land), be given the go-ahead to re-locate dog bins as required.

92/15 Booking List & Summary for the Oldbrook and Springfield Centres –
Committee noted the booking list and summary for the Oldbrook and Springfield Centres.

93/15 Completed Items

Committee noted the completion of the following items:

1. Oldbrook Centre Periodical Electrical Testing/Remedial works (minute no. 31/15) at a cost of £171.00 (exc. VAT)
2. Fishermead Sports Ground – Condition of Use Agreement (minute 26/15) has been signed by MK Gallacticos
3. Notice Board Oldbrook Centre - installed

94/15 Nothing to Report/Ongoing Projects

General	Action
Allotment Security Review	Ongoing to be considered for 2016/17 budget
Car parking associated with FM Football	Ongoing
Review of Oldbrook Pavilion	Ongoing
Wildflower beds Oldbrook Green	Ongoing
Structure of Committee Agenda & Order of business	Review – December 2015
Fishermead Sports Ground – Review of Pitches (minute no. 08i/15)	October 2017
Milton Keynes Council Joint Partnership Funding/Schemes 2015/16 – (Minute No. 10ii/15)	Ongoing
Woodland Walk - Oldbrook Green	£500 budget in earmarked reserves
Dog Fouling Signage - (Minute No. 134iii/14, 10iv/15)	Permission awaited from MKC. £200 budget in earmarked reserves.
Ringway Corporate Responsibility Programme (Minute No. 111vii./14,12ix/15)	Ongoing
Ping 2014! – Table Donation (Minute No. 98viii/14, 114ii./14, 126/14 & 13ii/15)	Ongoing
Code of Practise for Shops within the Parish (Minute No. 83iv/14, 98ix/14 &114iii./14, 126/14 & 13iii/15)	Ongoing
Toilet facilities at the Oldbrook Centre (Minute no. 28/15)	Feasibility study to be undertaken
Geoff Taylor Trust Grant Application (minute no. 22iv/15)	Ongoing
Activities Survey – Oldbrook and Springfield Centres (minute no. 134ii/14, 52/15)	Ongoing

Committee reviewed the Ongoing Projects list and agreed that the items (highlighted) should be removed.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and Committee resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.
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95/15 Ducklings Pre School at Springfield Centre (minute no. 35/15) – Committee considered the letter received from Ducklings Pre-School and resolved to provide a discount of 50% until October Half Term, to be reviewed thereafter.

96/15 Incidents around Oldbrook Green
Committee received information about 2 incidents that had taken place on Friday 25th September which the Police had been involved. Cllr Baines advised the Committee of the subsequent actions taken by CPPC in the area, which has included identifying a number of street lamps out and some landscape maintenance requirements.

97/15 Date of Next Meeting
Extra Ordinary Meeting to discuss budget proposals only: Tuesday 13th October 2015, 6:30pm at the **Springfield Centre**

Monday 26th October 2015, 6.30pm at the Oldbrook Centre

Tracey Jones
Community Officer/Committee Clerk
29th September 2015