

The minutes of the **Community and Environment Committee  
of Campbell Park Parish Council** held on  
**Monday 21<sup>st</sup> March 2016**  
at **the Oldbrook Centre, Oldbrook Boulevard**  
commencing at **6.30pm**

**163/15 Members Present:**

Cllr C Brown	Cllr D Kendrick (arrived at 18:40)
Cllr I Fraser	Cllr A Oguntola
Cllr T Fraser	Cllr D Pafford
Cllr P Halton-Davis	Cllr D Priest (departed at 19:15)
Cllr L Harris (Chair)	Cllr T Uranta

**In attendance:**

Tracey Jones – Committee Clerk

Gareth Brock – Community First Responder, Woolstone  
Andrew Gilcraft - ParkRun

**164/15 Apologies:**

Cllr K Kent – family reasons

**165/15 Declarations of Interest**

Geoff Taylor Trust – Cllrs Pafford, Harris, Halton-Davis, T Fraser, Kendrick  
Christian Centre Members – Cllrs Oguntola, Uranta  
Junior Film Makers – Cllr Oguntola

**166/15 Publicly accessible Defibrillators within the Parish**

Committee decided to discuss this Item (5) first, in order to accommodate the guests in attendance.

Garether Brock spoke about his work as a Community First Responder, based in Woolstone, and the difference having an AED in the community can make.

Andrew Gilcraft spoke about the ParkRun and the route which the weekly organised run takes. ParkRun HQ are keen for the MK route to have access to an AED asap and possible locations were put forward.

Committee resolved that following Council's decision on 15<sup>th</sup> March 2016 to purchase 3 AED's for Oldbrook, Springfield and Fishermead, a sub-committee comprising the Cllrs for Willen and Woolstones plus Cllr Fraser and Cllr Harris would meet to discuss the locations for the units to be installed in other areas of the Parish.

**167/15 Minutes of the Meeting of the 22<sup>nd</sup> February 2016**

Committee approved the Minutes of the previous meeting

In relation to minute number 27iv/15, which outlined the conditions under which the provisional grant award to the Geoff Taylor Trust of £5000 would be released, Cllr Pafford confirmed that, by the presentation of the accounts which were tabled, the conditions now had been satisfied. This was outline by a paper tabled which contained the details of the response from the Charity Commission.

Committee resolved that the grant should now be released.

**168/15 Policy Review** (minute no. 101/14)

Committee reviewed the Small Events Policy (Annexe A) with the supplementary Advice Sheet (Annexe B) and Community Engagement Strategy (Annexe C) and made the following recommendations to be put forward to Council;

Small Events Policy –

Item 10 – should be re-worded to state that the device should meet current standards and have a valid test certificate.

In addition to the signature at the end of the document, the position/title of the person signing should be stated.

Cllr Priest departed at 19:15 during the course of this item.

Community Engagement Strategy –

Under 'Engagement', Sports & Fitness groups should be added.

**169/15 Grant Applications**

- i. Committee considered a grant application from Fishermead Community Craft Club for £1000 (Grant Application No: 018/15-16 Section 137) and resolved that application should be deferred until such time as the group provide their Accounts.
- ii. Committee considered a grant application from MK Christian Centre (Fuse Youth) for £1000 (Grant Application No: 019/15-16/ Section 137) and resolved to recommend to Council that the grant be awarded in full.
- iii. Committee considered a grant application from Independent Cinema Milton Keynes for £960 (Grant Application No: 020/15-16/ Local Gov Act 1972 sec 145) and resolved that this application be declined.
- iv. Committee considered a grant application from Friends and Families MK for £260 (Grant Application No: 021/15-16/ Section 137) and resolved that this application be declined.
- v. Committee considered a grant application from Junior Filmmakers Club for £2500 (Grant Application No: 022/15-16/ Local Gov Act 1972 sec 145) and resolved to recommend to Council that they be awarded a grant of £2000.

**170/15 Woughton Parish Carnival** (minute no. 159/15) **Annexe D**

Committee noted that CPPC's application to have a stall at the Woughton Carnival on 18<sup>th</sup> June has been accepted with special arrangements to accommodate the 4x3m CPPC gazebo. Committee gave consideration to the stall holder guidelines (Annexe D) and the arrangements/personnel for the day and resolved that Cllrs Halton-Davis, Harris, T Fraser, I Fraser and Oguntola be in attendance.

**171/15 Oldbrook Centre Outside Lights - Report to be tabled** (C&E/019/15-16)

Committee considered the report and quotations tabled for installation of new external lighting to the Oldbrook Centre and resolved that Contractor B be commissioned to undertake the work at a cost of £600 + vat. Additionally, as the quotation was significantly less than the £1656.37 budget allocated, that Contractor B also be asked to replace the distribution board for which a quote of £750 + vat had been provided.

**172/15 Oldbrook Centre – Toilet Reconfiguration** (minute 113/15) – **Report to be tabled** (C&E/020/15-16)

The report, containing the specification for the toilet re-configuration at Oldbrook Centre, was tabled. Committee resolved that the tender process should now be commenced.

**173/15 Fishermead Sports Field additional work – Report No. C&E/18/15-16**

Committee noted the landscape clearance works being undertaken at Fishermead and detailed within the report.

**174/15 Dog Fouling Signage** (minute no. 134iii/14, 10iv/15, 112/15)

Committee noted that the signage had now been designed to incorporate the winning design from Orchards School and that 7 signs are now being manufactured at a cost of £154.00.

Committee also noted the positive work being undertaken by Cllr Halton-Davis with the Schools and that this was also noted by our recent visitors from DCLG.

**175/15 Booking List & Summary for the Oldbrook and Springfield Centres –**  
**Annexe E**

Committee noted the booking list and summary for the Oldbrook and Springfield Centres.

Additionally Committee noted that it has been agreed that charges will be applied for Council meetings from the start of the new financial year.

**Confidential Item**

**In view of the terms of Schedule 12A Local Government Act 1972, the following items\*\* will be likely to disclose exempt information relating to establishment and contractual matters and Committee is therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. \*\*items 11**

**176/15 Letter from User Group - Annexe F**

Committee considered a letter received from a Springfield Centre user group in relation to a 3 week summer holiday scheme proposal. Committee resolved that this group be given a 50% discount on the hire charges for this 3 week period.

**177/15 Date of Next Meeting**

Monday 25<sup>th</sup> April 2016, 6:30 pm at Oldbrook Centre

Committee consider a time critical request from MK Council for views on an application from Fishermead Residents Association to hold an event to celebrate St Georges Day at the Pirate Park on Fishermead. Committee resolved that there were no objections to this.

Cllr Harris requested that the Committee give consideration to possible projects that could be submitted to the Parish Partnership Fund when the applications open. Costed ideas to be brought to the next meeting.

**T Jones - Committee Clerk**

**21st March 2016**