

Minutes of the **meeting** of the **Community and Environment Committee**  
**of Campbell Park Parish Council** held on  
**Monday 22<sup>nd</sup> June 2015**  
at the **Oldbrook Centre, Oldbrook Boulevard**  
**commencing at 6.30pm**

<b>23/15</b>	<b>Members Present</b>	
	Cllr C Brown Cllr C Ennew Cllr I Fraser Cllr T Fraser Cllr P Halton-Davis	Cllr L Harris Cllr D Kendrick (arrived at 18:45) Cllr A Oguntola Cllr D Pafford Cllr D Priest
	<b>In attendance</b> D Warner, Clerk to Council T Jones, Community Officer/Committee Clerk	
<b>24/15</b>	<b>Apologies for Absence</b>	
	Cllr K Kent – holiday	
<b>25/15</b>	<b>Declarations of Interest</b>	
	Cllrs Pafford, Ennew, Harris, Halton-Davis, T Fraser – Agenda Item No. 5d Cllr Kendrick – Agenda Items No. 5a and 5f Cllr Priest – Agenda Item No. 5a	
<b>26/15</b>	<b>Minutes of the Meeting of the 26<sup>th</sup> May 2015</b>	
	The Minutes of the meeting, having been circulated to Members, were taken as read and approved as a correct record and signed by the Chair.  With reference to Minute No. 10. viii/15 it was confirmed that this was a temporary repair and a date for the full repair to be undertaken is awaited from the contractor.	
<b>27/15</b>	<b>Grant Applications</b>	
<b>i</b>	Committee considered the application for £1500 from Fishermead Residents Association (Grant Application No: 006/15-16 Section 137) and resolved to make an award of £1000.	
<b>ii</b>	Cllr Kendrick joined the meeting during the course of this item. Committee considered the application for £500 from Work For Us (Grant Application No: 008/15-16 Section 137) and resolved to make an award of £250.	
<b>iii</b>	Committee considered the application for £3500 from MK Community Mediation Service (Grant Application No: 007/15-16 Section 137) and resolved to make an award of £250.	
<b>iv</b>	Committee considered the application for £6500 from Geoff Taylor Educational Trust (Grant Application No: 002/15-16 Section 137).	

	<p>Committee resolved to recommend to Council that a provisional grant of £5000 be awarded subject to receiving written confirmation within the next 2 months that;</p> <ul style="list-style-type: none"> <li>i. The trust is fully legal in terms of Charity Commission requirements</li> <li>ii. Accounts are provided</li> <li>iii. The status of the Trust is qualified, in terms of its independence from the Council.</li> </ul> <p>This to be presented to Committee in September.</p>
<b>v</b>	<p>Committee considered the application for £1425 from Frank Howe Court Social Club (Grant Application No: 003/15-16 Section 137) and resolved to make an award of £250.</p>
<b>vi</b>	<p>Committee considered the application for £1890 from Young People are our Future (Grant Application No: 004/15-16 Local Government Miscellaneous Act 1976 (3a)) and resolved to make an award of £1000 subject to an agreement that they will offer at least 1 session at both Springfield and Oldbrook Centres as well as The Trinity Centre.</p>
<b>vii</b>	<p>Committee considered the application for £2000 from Willen Football Club (Grant Application No: 005/15-16 Section 137) and resolved to make an award of £1000.</p>
<b>viii</b>	<p>Having been deferred at the April Committee meeting, but omitted from the Agenda in error, the committee considered the grant application for £2000 from MK Gallaticos Football Club (Grant Application No: 014/14-15 Local Government Miscellaneous Provisions Act).</p> <p>For reason of openness and transparency Cllrs I Fraser, Ennew, Brown and Harris declared their involvement in the Football Working group. The committee resolved that MK Gallaticos be asked to provide a cost for the provision of 1 team kit with CPPC logo on and this cost be considered as a grant award at the next Committee meeting.</p>
<b>ix</b>	<p>The committee received a proposal from Cllr I Fraser that a refresh of Grant Application form be undertaken and additionally that the front page of the Application form be immediately amended to state:</p> <p>"Grants may be awarded up to a limited of £1000, (only in very exceptional circumstances will grants above this limit be made) <u>but are more likely to be in the region of £500.</u></p> <p>Grants may only be awarded for work or projects to be carried out within CPPC's boundaries which are out wards of Fishermead, Oldbrook, Springfield, Willen and Woolstone.</p> <p>Grant applications should be accompanied by written evidence i.e. number of residents served or proposed to be served within our boundaries.</p> <p>Applicants should complete all sections as failure to do so could result in the application being returned.</p> <p>Grants will be awarded in line with objectives identified in the CPPC Business Plan"</p> <p>Committee concluded that the monitoring and evaluation of grants awarded also needs to be revised and this should include the requirement for the applicant to provide photo evidence of how the grant was spent.</p> <p>Committee resolved that this be recommended to Finance and Administration Committee for implementation.</p>

<b>28/15</b>	<b>Parish Council Community Picnic events 2015 –</b> (Minute No. 135ii/14, 10i/15)
	<p>Cllr Halton-Davis advised Committee that the arrangements for the Parish Council Community Picnic events were in place.</p> <p>At the February meeting the committee agreed that consultation would be undertaken at each of the picnics to inform future plans.</p> <p>Committee resolved that the consultation should ascertain from residents what events/activities they would like to see and also if they would be willing to help with events in the future.</p>
<b>29/15</b>	<b>Refurbishment of Springfield Centre –</b> (Minute No. 134/14,07/15)
	<p>Committee noted that Lynx Networks have completed the network installation/connection at the Springfield Centre at a cost of £375 exc VAT.</p>
<b>30/15</b>	<b>Play Area Provision within the Parish Area - Report No: C&amp;E/03/15</b> (Minute No. 10iii/15)
	<p>Committee received an update from Cllr Oguntola on the working group meeting held with Phil Snell (MKC) to discuss future play area provision. Cllr Oguntola also presented a report on the condition of the play areas in Willen and Woolstone Ward areas, which had now completed the condition reports for the all parks in the Parish, with the exception of the play area on Pattison Lane, Woolstone.</p> <p>Committee resolved to follow the Action Plan as detailed on page 21 of the report with the condition report for all areas of the Parish to be sent to Phil Snell for his input. Committee agreed that the identified requirements should then form a rolling programme as part of the Business Plan.</p>
<b>31/15</b>	<b>Fishermead Sports Ground - Football Service Level Agreement Review</b>
	<p>The Committee received an update from the Working Group. A review of the Condition of Use Agreement with Milton Keynes Gallacticos Football Club for the use of Fishermead Sports Ground has been undertaken. This incorporates the use of the storage container, further clarify responsibilities including the requirement to provide training schedules to CPPC, as well as bringing it in line with the new landscape contract specification.</p> <p>In order that this can be signed by both parties prior to the start of the football season, Committee resolved that the updated Agreement be presented to the July Council meeting.</p>
<b>32/15</b>	<b>Woolstone Sports Ground Resident Consultation</b>
	<p>Cllr I Fraser advised committee that a draft consultation document was developing and would be shared with the Woolstone Ward Councillors before the next meeting.</p>
<b>33/15</b>	<b>Toilet Facilities at the Oldbrook Centre – Report No: C&amp;E/02/15</b>
	<p>The committee received a report on the potential re-configuration of toilet facilities at the Oldbrook Centre to enable DDA compliance and resolved that recommendation be made to Council that Option 2 be progressed to reconfigure both the male and female toilet spaces. A full feasibility study to be undertaken prior to obtaining costings.</p>

<b>34/15</b>	<b>Allotment Rent Review for 2016/17 – Report No: C&amp;E/04/15</b>	
	Committee considered the report regarding allotment rent levels for 2016/17 and resolved to recommend to Council that the increase falls in line with CPI for June 2015. Committee also considered the process for setting allotment rent levels in future years and resolved that in each year the June CPI be used to determine the forthcoming rent review.	
<b>35/15</b>	<b>Additional Dog Waste Bin Requirement at Woolstone Sports Ground</b>	
	Committee agreed to the request by Cllr Brown to install an additional dog waste bin in the Parish Car park adjacent to the Woolstone Sports Ground.	
<b>36/15</b>	<b>Oldbrook Centre Periodic Electrical Testing/Remedial works</b>	
	Committee noted that, following the periodical electrical inspection of the Oldbrook Centre by AAES contractors, further remedial works were identified at the cost of £400 (exc VAT). Committee agreed that these works be undertaken.	
<b>37/15</b>	<b>Booking List &amp; Summary for the Oldbrook and Springfield Centres – Appendix A</b>	
	Committee noted the booking list and summary for the Oldbrook and Springfield Centres.	
<b>38/15</b>	<b>Nothing to Report/Ongoing Project</b>	
	<b>General</b>	<b>Action</b>
	Allotment Security Review	Ongoing to be considered for 2016/17 budget
	Car parking associated with FM Football	Ongoing
	Notice Board Oldbrook Centre	Due to be installed July 15
	Review of Oldbrook Pavilion	IF to arrange meeting with MKPT
	Wildflower beds Oldbrook Green	Ongoing
	Structure of Committee Agenda & Order of business	Review – December 2015
	Fishermead Sports Ground – Review of Pitches (minute no. 08i/15)	October 2017
	Milton Keynes Council Joint Partnership Funding/Schemes 2015/16 – (Minute No. 10ii/15)	Decision expected July 2015
	Springfield Obelisk (Minute No. 10iii/15)	Agenda item July 2015
	Pedestrian protection barriers on the redway at Shackleton Place, Oldbrook (Minute No. 134vii/14, 9i/15)	Update awaited from MKC.
	Dog Fouling Signage - (Minute No. 134iii/14, 10iv/15)	Permission awaited from MKC.
	Ringway Corporate Responsibility Programme (Minute No. 111vii./14,12ix/15)	Ongoing
	Oldbrook Green Signage (Minute No. 10v/15)	Major Agenda item July 2015
	Ping 2014! – Table Donation (Minute No. 98viii/14, 114ii./14, 126/14 & 13ii/15)	Ongoing
	Code of Practise for Shops within the Parish (Minute No. 83iv/14, 98ix/14 & 114iii./14, 126/14 & 13iii/15)	Ongoing

	<p><b>Confidential Item</b>  <b>In view of the terms of Schedule 12A Local Government Act 1972, the following items** will be likely to disclose exempt information relating to establishment and contractual matters and Committee resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. **items 17 - 18</b></p>
<b>39/15</b>	<p><b>Parish Council Landscape Contract and Technical Specification Review</b>  – (Minute No. 98iii/14 &amp; 111ii/14 &amp; 123i/14,134iv/14,135i/14, 15/15)</p>
	<p>Further to the Extra Ordinary Committee meeting on 18.6.2015, Committee resolved there were no outstanding issues to address prior to the matter being determined at the July Council meeting.</p>
<b>40/15</b>	<p><b>Request Letter from a Springfield Centre User Group – Appendix B</b></p>
	<p>Committee considered a request from Ducklings Pre-School for a rent review to take into consideration the low numbers of children currently attending. Committee resolved to provide a 50% discount to the hire fees for June and July 2015 and to review the situation in September, when the new term commences.</p>
<b>41/15</b>	<p><b>Date of Next Meeting</b></p>
	<p>Monday 27<sup>th</sup> July 2015, 6.30pm at the Oldbrook Centre</p>