



Campbell Park Parish Council

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THE ANNUAL MEETING OF CAMPBELL PARK PARISH COUNCIL

will be held on **TUESDAY the 17th MAY 2016**, at the
OLDBROOK CENTRE, OLDBROOK BOULEVARD,
commencing at 7.00pm

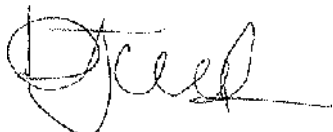
THIS MEETING IS OPEN TO THE PUBLIC

AGENDA

- 1. Election of Chair**
To elect the Chair for the period to May 16th 2017
- 2. Election of Vice Chair**
To elect the Vice Chair for the period to May 16th 2017
- 3. Members Present**
- 4. Apologies for Absence**
- 5. Minutes of the Annual Meeting of Council – 19th May 2015**
To note the Minutes of the 2015 Annual Meeting for information only. (The minutes were approved by Council on the 16th June 2015)
- 6. Reports**
 - i. To receive the Chair's Report for 2015/2016
 - ii. To receive the Clerk's Report for 2015/2016
- 7. Review and adoption of appropriate Standing Orders and current policies**
Council is invited to review Standing Orders and current policies as listed
 - [A] Standing Orders
 - [B] The Code of Conduct
 - [C] Member/Officer Protocol
 - [D] Member Conduct
 - [E] Comments, Compliments, Complaints
 - [F] Financial Regulations
 - [G] Annual Investment Strategy
 - [H] Freedom of Information
 - [I] Data Protection
 - [J] Community Engagement Strategy
 - [K] Small Events
 - [L] Projects
 - [M] Media
 - [N] Information Technology
 - [O] Equality & Diversity
 - [P] Training Strategy
 - [Q] Councillor Introduction and Induction
 - [R] Parish Safeguarding
 - [S] Members' Room Protocol
 - [T] Staff Handbook
 - [U] Lone Working
 - [V] Assets Disposal

- 8. Review of the Terms of Reference for Committees**
Council is invited to ratify the Terms of Reference as agreed by the Committees prior to the meeting
- 9. Receipt of nominations to existing committees**
Council is invited to appoint members to the Committees
- 10. Appointment of any new committees, confirmation of the terms of reference, the number of members (including, if appropriate, substitute councillors and receipt of nominations to them)**
Council is invited to consider if there is a requirement to form new committees
- 11. Delegation arrangements to committees, sub-committees, employees and other local authorities**
Council is invited to review the delegation arrangements as detailed in Standing Orders, Finance Regulations and Committee Terms of Reference.
- 12. Arrangements, including any charters, with other local authorities**
Council is invited to re-adopt the existing Milton Keynes Parish Protocol.
- 13. Representation on or work with external bodies and arrangements for reporting back**
Council is invited to ratify nominated members to external bodies and methods for reporting back to Council
- 14. Inventory of land and assets including buildings and office equipment**
Council is invited to review the inventories
- 15. Confirmation of arrangements for insurance cover in respect of all insured risks**
Council is invited to review the arrangements
- 16. Council's and/or employees' memberships of other bodies**
Council is invited to consider renewing membership of the following organisations:
B&MKALC - £994.86
NALC - 631.36
LCR publication x 4 editions (20 copies) - £270
Council is invited to note that a notice of renewal has not yet been received from MKALC
- 17. Setting the dates, times and place of ordinary meetings of the full Council for the year ahead**
Council is invited to consider the schedule of dates and times of Council and Committee meetings for 2016-2017

BY ORDER OF THE COUNCIL



D Warner
Clerk to Council
10th May 2016