

You are hereby summoned to the **Meeting of Council** to be held on  
**Tuesday 17<sup>th</sup> May 2016**  
at the **Oldbrook Centre, Oldbrook Boulevard**  
**commencing at 7.30pm (or as soon thereafter as the Annual Meeting of**  
**Council convened for 7pm on the same day and at the same place shall**  
**have been completed)**

**This meeting is open to the Public**

### **AGENDA**

- 1. To receive:**  
Members Present  
Apologies for Absence  
Declarations of Interest  
Members of the Public Present
- 2. Minutes of the Meeting of Council held on the 19<sup>th</sup> April 2016**  
Council is invited to approve the minutes of the meeting.
- 3. May 2016 Local Council Election Results**  
Council is invited to note the Milton Keynes Council and Campbell Park Parish Council election results. Three Parish Council seats remain unfilled, 2 on Oldbrook and 1 on Springfield.
- 4. Potential Co-option of Parish Councillors**  
Council is invited to consider the potential co-option of eligible candidates to the unfilled Parish Council seats in Oldbrook and Springfield. In the first instance Council has until 9<sup>th</sup> June to fill the vacancies, thereafter any unfilled vacancies will need to be advertised in the normal way.
- 5. Chair's Report**  
Council is invited to receive a report from the Chair.
- 6. Clerk to Council's Report**  
To update Council on items received since the publication of the Agenda.
- 7. Correspondence**  
Council is invited to note the schedule of correspondence received during the last month.  
All of the correspondence has previously been forwarded to Councillors as and when received.
- 8. Ward Members' Reports**  
Council is invited to note a written ward report from Cllr Taylor.
- 9. Public Involvement – Deputations, Petitions and Questions**
- 10. To Receive Reports from Committees**

**10a. Minutes of the Planning & Policy Committee**

**Chair: Cllr T Baines**

- i. Council is invited to receive the minutes

**Council is invited to note that although the minutes from the April meeting were accepted by Council, Council did not debate the following item and is now invited to consider doing so.**

- ii. **Draft Minute No. 164/15 Parking – Orchard Academy – April minutes**

Cllr Brown spoke to his report. On the conclusion of a lengthy debate the Committee resolved to recommend to Council that immediate action is taken to address the parking issue by funding the installation of posts on one side of Ravensbourne Place; consultation to be undertaken with the school, MKC Highways, residents. Council is also invited to investigate the possibility of introducing a by-law to prohibit parking on one side of the Ravensbourne Place.

**10b. Minutes of the Finance & Administration Committee – 3<sup>rd</sup> May 2016  
Chair: Cllr I Fraser**

Council is invited to receive the minutes with 2 items for ratification [i,ii]

- i. **Draft Minute No. 276/15 - Earmarking of funds for projects due to be completed during the 2016/2017 Financial Year**

Committee earmarked funds for the following projects, each of which had previously been agreed by Council and are due to be completed during the current Financial Year:

Play Area upgrade scheme in association with Milton Keynes Council - £25,000 earmarked for use during 2016/2017.

Public access defibrillator purchase and installation project - £16,000 earmarked for use during 2016/2017.

Migration/upgrade of the Parish Council E-mail platform to Office 365 - £15,000 earmarked for use during 2016/2017.

- ii. **Draft Minute No. 277/15 - Financial Management and Investments Risk Assessments**

Committee reviewed and accepted the 2015/2016 Financial Management and Investments risk assessments as presented at the meeting, recommending them to Council for adoption.

**10c. Minutes of the Personnel Committee**

**Chair: Cllr T Fraser**

Council is invited to receive the minutes, any confidential matters requiring ratification to be taken under the Confidential Section (Agenda Item No.14)

**10d. Minutes of the Community & Environment Committee**

Council is invited to receive the minutes with 1 item to note [i] and 1 item for ratification [ii]

- i. **Draft Minute No. 183/15 - Grant Applications**

Committee considered a grant application from Frank Howe Court Social Club for £250.00 (Grant Application No: 001/16-17 Section 137) and resolved to award the grant in full.

ii. **Draft Minute No. 187/15 - Fishermead Sports Ground – Site Survey and Feasibility Report**

(minute no. 154/15) **Report No. C&E/21/15-16**

Committee considered the report and fee proposal to undertake the site surveys and feasibility report and resolved that TGMS be appointed at a cost of £2255.00 +vat

**10e. Minutes of the Communications Committee**

**Chair: Cllr D Priest**

Council is invited to receive the minutes.

**10f. Emergency Response Committee**

i Council is invited to receive a verbal progress report from the Committee.

ii. **Emergency Plan Spotlight**

Council is invited to receive a verbal update from Cllr T Fraser (Lead Member)

**10g. WW1 Centenary Working Group – Nothing to Report**

**10h. New Parish Council Headquarters** (Minute No. 191f & 213h)

Council is invited to note that the Working Group has not met since the April Council Meeting.

**11. Planning Applications**

**Council is invited to consider and comment on the following applications. Item will be deferred to the June Planning & Policy meeting if a consultation extension is granted by Milton Keynes Council**

i. 16/01083/FUL - Demolition of the existing conservatory to form a new dining room to the rear. Demolish the front of the existing garage to create a side extension with a new garage to the front and an office to the rear on ground floor; with an En-suite Master bedroom on first floor. The front yard will be partly refurbished to form hardstanding area for car parking. The old timber gate and fence to be demolished and replaced with a new brick and wrought iron fence and automated sliding gate at 6 Hooper Gate Willen MK15 9JR

ii. 16/01197/TNOT - Replacement of 10m lamp-post monopole with 10m phase 4 monopole with 1 additional equipment cabinet at Telecommuncian Mast Grafton Street H6 To H7 Milton Keynes

**12. Parish Picnics**

Council is invited to note the dates of the forthcoming Picnics with Members invited to commit to assisting on one or more of the dates.

Fishermead – Pirate Park, Kernow Crescent – Thursday June 2

Willen – Willen Primary School, Wednesday August 3

Woolstone – green beside The Barge pub – Saturday August 20

Oldbrook – Oldbrook Green – Wednesday August 31

Springfield – Springfield Centre – Saturday October 29

**13. Training Courses and Conferences**

Council is invited to note the following training and conferences and if required nominate Councillors/staff to attend relevant events.

Provider	Date	Venue	Content	Cost £
Local Government Resource Centre	9.9.16 9.30am – 4.30pm	Chateau Impney, Droitwich SPA	Local Council Trade Exhibition	£10.97 per delegate

### **Confidential Items**

**In view of the terms of Schedule 12A Local Government Act 1972, the following items\*\* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

\*\*Items 14i and 14ii

#### **14. Minutes of the Personnel Committee**

i. **Draft Minute No. 119/15 - Cleaner/Caretaker – Review of contractual hours** (Minute No. 63/15)

ii. **Draft Minute No. 120/15 - Discretionary Staff Salary Spine Point Award Process** (Minute No.110/15)

#### **15. Committee Meeting Dates**

Community & Environment – Monday 23<sup>rd</sup> May 2016, 6.30pm

Communications – Tuesday 31<sup>st</sup> May 2016, 6.30pm

Planning & Policy – Monday 6<sup>th</sup> June 2016, 7pm

Finance & Administration – Tuesday 7<sup>th</sup> June 2016, 7pm

Finance & Administration [Business Plan] - Tuesday 14<sup>th</sup> June, 7pm

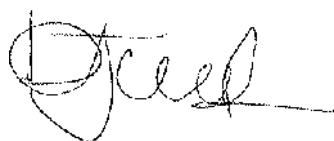
Personnel – Monday 13<sup>th</sup> June 2016, 6.30pm

New HQ Committee – Meeting date to be confirmed

#### **16. Date of the Next Meetings**

Tuesday 21<sup>st</sup> June 2016

**BY ORDER OF THE COUNCIL**



**D Warner  
Clerk to Council  
10<sup>th</sup> May 2016**