

You are hereby summoned to the **Meeting of Council** to be held on
Tuesday 15th March 2016
at **the Oldbrook Centre, Oldbrook Boulevard**
commencing at 7.30pm

This meeting is open to the Public

AGENDA

- 1. To receive:**
Members Present
Apologies for Absence
Declarations of Interest
Members of the Public Present
- 2. Minutes of the Meeting of Council held on the 16th February 2016**
Council is invited to approve the minutes of the meeting.
- 3. Chair's Report**
Council is invited to receive a written report from the Chair.
- 4. Clerk to Council's Report**
To update Council on items received since the publication of the Agenda.
- 5. Correspondence**
Council is invited to note the schedule of correspondence received during the last month.
All of the correspondence has previously been forwarded to Councillors as and when received.
- 6. Ward Members' Reports**
Council is invited to note that no written reports have been submitted by Members.
- 7. Public Involvement – Deputations, Petitions and Questions**
- 8. To Receive Reports from Committees**
 - a. Minutes of the Planning & Policy Committee**
Chair: Cllr T Baines
Council is invited to receive the minutes
 - b. Minutes of the Finance & Administration Committee – 1st March 2016**
Chair: Cllr I Fraser
Council is invited to receive the minutes with 1 item for ratification [i] and 1 item to note [ii]

- i. **Draft Minute No. 236/15 - Santander Business Bond Signatory Review**
Committee resolved to recommend to Council that signatories for the Santander Business Bond are updated in-line with those signatories currently in place for the Parish Council HSBC accounts.
- ii. **Draft Minute No. 239/15 - Income & Expenditure Report 31st January 2016**
Under this item Cllr Fraser (I) reported that the numbers involved in the DCLG visit had increased, as had the associated costs. With the initial expense of the cost of the visit being paid for from the residual amount of the Chair's Allowance, the Committee agreed to the remaining cost being paid from the Training/Conferences cost code.
- c. **Minutes of the Finance & Administration Committee – 8th March 2016**
Chair: Cllr I Fraser
Council is invited to receive the minutes
- d. **Minutes of the Personnel Committee – Minutes to be tabled**
Chair: Cllr T Fraser
Council is invited to receive the minutes, any confidential matters requiring ratification to be taken under the Confidential Section (Agenda Item No. 13).
- e. **Minutes of the Community & Environment Committee**
Council is invited to receive the minutes with 1 item for ratification [i] and 3 items to note [ii, iii, iv]
- i. **Draft Minute No. 152/15 - Fishermead Sports Ground – Sport England Protecting Playing Fields Fund**
Committee considered the Sport England documentation in relation to the Protecting Playing Fields Fund and resolved that;
 - a. A professional report be commissioned to undertake an assessment of the site/soil conditions and provide options and recommendations for improving the site drainage at Fishermead Sports Ground.
 - b. Tracey Jones (Community Officer) make preparations to submit an application to Sport England, when the next round of funding opens in the Autumn, for installation of pitch drainage at Fishermead Sports Ground.
- ii. **Draft Minute No. 153/15 - Grant Applications**
Committee reconsidered the grant application received from MK Melting Pot (Grant Application No: 016/15-16/Sect 137)
Committee resolved to award a grant of £200 as a subsidy towards hall hire.
- iii. **Draft Minute No. 155/15 - Oldbrook Green – Personal Injury**
Committee noted that an initial report of a personal injury incident on the Green last month is now being pursued by MK Council as the footpath in question is adopted highway.
- iv. **Draft Minute No. 157/15 - Woughton Parish Carnival**
Further to Council Minute No. 188iii Committee resolved to have a stall/marquee at the Woughton Parish Carnival on 18th June 2016
- f. **Minutes of the Communications Committee**
Chair: Cllr D Priest
Council is invited to receive the minutes

- g. Emergency Response Committee - Report No ERC/01/15**
Council is invited to receive a verbal progress report from the Committee. Council is further invited to consider a report detailing the radio communication options for use by the Emergency Response Committee and then identify the preferred option and progress the procurement of the equipment.
- gii. Emergency Plan Spotlight**
Council is invited to receive a verbal update from Cllr T Fraser (Lead Member)
- h. WW1 Centenary Working Group**
Cllr Baines to update Council on whether it has been possible to progress the potential visit by Councillors to the National Memorial Arboretum in Staffordshire.
- i. New Parish Council Headquarters** (Minute No. 191f & 213h)
Council is invited to note the New Parish Council Headquarters Committee has not met in the last month.
- 9. MK Community Bank - Management Team letter**
Council is invited to consider a letter from MK Community Bank requesting that the Parish Council nominate a Councillor to join the MK Community Bank Management Team. The letter also outlines a number of other initiatives that the Council may wish to consider becoming involved in.
- 10. Publicly accessible Defibrillators within the Parish** (Minute No. 215/15)
Further to Council's 'in principle' decision (Minute No. 215/15) to purchase and install units throughout the Parish, Council is now invited to confirm their decision to purchase the first 3 units from the 2015/16 budget for deployment in Fishermead, Oldbrook and Springfield. Council is further invited to debate and determine the preferred locations for the remaining units (2 each) in Willen and Woolstone.
- 11. DCLG Visit 9th March 2016**
Council is invited to receive a written report from the Chair of Council
- 12. Local Council Elections – 5 May 2016**
Council is invited to note that Local Council Elections will be held on 5 May 2016, including an election for all of the seats on Campbell Park Parish Council. Nomination Papers can be obtained from the Clerk to the Parish Council or Civic Offices, 1 Saxon Gate East, Milton Keynes, MK9 3EJ from the Returning Officer

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

- 13. Minutes of the Personnel Committee**
Council is invited to consider any confidential items requiring ratification from the Personnel Committee meeting on the 14th March 2016.

14. Training Courses and Conferences

Council is invited to note the following training and conferences and if required nominate Councillors/staff to attend relevant events.

Provider	Date	Venue	Content	Cost £
Northants CALC	16.5.16, 10.00- 15.00hrs	Litchborough, Northants	Finance for Clerks and RFO's	£130 per delegate
Northants CALC	7.6.15, 10.00- 12.00hrs	Litchborough, Northants	Minutes and Agendas	£68 per delegate
Northants CALC	5.7.16, 10.00- 12.00hrs	Litchborough, Northants	Chairmanship Training	£78 per delegate
Northants CALC	11.7.16, 19.00- 21.00hrs	Raunds, Northants	Chairmanship Training	£78 per delegate

15. Committee Meeting Dates

Community & Environment – Monday 21st March 2016, 6.30pm

Communications – Tuesday 29th March 2016, 6.30pm

Planning & Policy – Monday 4th April 2016, 7pm

Finance & Administration – Tuesday 5th April 2016, 7pm

Personnel – Monday 11th April 2016, 6.30pm

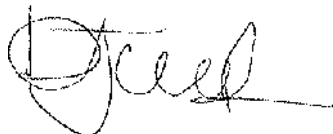
Finance & Administration [Business Plan] - Tuesday 12th April, 7pm

New HQ Committee – Meeting date to be confirmed

16. Date of Next Meeting

Tuesday 19th April 2016

BY ORDER OF THE COUNCIL



D Warner
Clerk to Council
10 March 2016