

**Minutes of the Meeting of Council to be held on
Tuesday 19th March 2013, at the Oldbrook Centre, Oldbrook
commencing at 7.30pm**

240/12 Members Present

Cllr K Bejon	Cllr L Harris
Cllr C Ennew	Cllr A Kahin
Cllr N Forrest	Cllr D Kendrick
Cllr I Fraser	Cllr K Kent
Cllr T Fraser	Cllr A Oguntola
Cllr J Goss (Chair)	Cllr D Pafford
Cllr P Halton-Davis	Cllr M Petchey

In Attendance

D Warner, Clerk to Council
E Webb, Administration Officer

241/12 Apologies for Absence

Council resolved to accept apologies from
Cllr R Chopra Cllr D Jones

Cllr Kendrick commented that attendance at Council and Committees was poor, there were currently 18 councillors but only 13 at the meeting.

242/12 Declarations of Interest

Cllrs Pafford a member of the Willen Pavilion Management Committee - Agenda Item 10dii
Cllr Pafford as a Trustee of the Springfield Initiative - Agenda Item 15
Cllrs T Fraser and Kendrick through their association with the Fishermead Residents Association and their stance on Khat - Agenda Item 10diii
Cllr T Fraser as a personal friend of the Director of the Milton Keynes Equality Council - Agenda Item 3

243/12 Members of the Public

Mr T Baines, Chair and Mrs J Baines Events Co-ordinator of the Fishermead Residents Association, one other Fishermead resident
Ms S Taylor, Secretary and Mr S Kellan, Chair, Willen Pavilion Management Committee

244/12 Minutes of the meeting of Council held on the 19th February 2013

The Minutes of the previous meeting of Council having been circulated to Members were taken as read and approved as a correct record and signed by the Chair.

245/12 Equality Act Training

Cllr T Fraser briefed Council on the background and the requirement of all councillors to undertake the training on the 9 strands of equality. The Milton Keynes Equality Council can deliver the training for £500.
Council resolved that councillors and staff should undertake the training to be delivered by the Milton Keynes Equality Council and the training should be offered to other community groups within the Parish and instructed the Clerk to Council to progress the matter.
Cllr Kendrick and Cllr I Fraser advised that they had already undergone the training.

Signed.....Chair

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246/12 Call In of Milton Keynes Council Cabinet Decision – Review of Landscape Maintenance and Associated Services – 30 January 2013
Council noted Cllr N Long’s grounds for calling in the decision

247/12 Chair’s Report
The Chair had nothing to report

248/12 Clerk to Council’s Report
Clerk to Council drew Members attention to the tabled invitation from Milton Keynes Council Monitoring Officer for nominations to sit on the Standards Committee. Cllrs I Fraser, Kent and Kendrick asked to be considered and gave a brief explanation as to their suitability. Council resolved to accept the nominations and instructed the Clerk to Council to put forward the three named councillors for consideration. Clerk to Council advised Members that he had received a request from a Member asking for a change to the presentation of Council Agenda by inserting a blank page between agenda items. Council agreed to the change.

249/12 Correspondence
Council noted and accepted the schedule.

250/12 Ward Members’ Reports
Council received the following reports from Members.

- i.** Cllr Halton-Davis advised Council that the Sunshine in Your Street project for 2013 was now underway. She together with the Parish Council Environment Officers and Julie Baines from the Fishermead Residents Association had visited Willows and both Jubilee Wood Schools and helped 500 children to plant sunflower seeds. They will be assisting a further 400 children in other schools and she would like to record her thanks to the Environment Officers and Julie Baines for all their help. Cllr Halton-Davis went on to say that she believes that it is a very worthwhile project and is helping to engage with the electorate of tomorrow.
- ii.** Cllr Pafford advised Council that the Milton Keynes Parish Forum had agreed the Parish Protocol with a few minor changes. The Protocol would be sent to all Parish and Town Councils to be considered for adoption.

Public Involvement – Deputations, Petitions and Questions

No Deputations, petitions or questions had been submitted for consideration at this Meeting

- i.** The Chair of the Fishermead Residents Association (FRA) advised Council that the application pack for funding from Safer MK would shortly be sent out and reiterated his request that the Parish Council support the FRA in their efforts to install railings by the road beside the Pirate Park in Kernow Crescent. There had been 2 serious incidents in the last month and there were concerns that the next incident could result in a serious injury or fatality. The Council reiterated their support of the project. The Chair of the FRA drew members attention to the map showing possible Houses in Multiple Occupation (HiMOs) in the first quadrant of Fishermead. A schedule of the addresses had been forwarded to Milton Keynes Council Private Sector Housing for investigating. He thanked Councillors, the Clerk to Council and the Administration Officer for their assistance in this matter. The FRA were now working on listing potential HiMOs in the second designated quadrant of Fishermead.

Under this item Cllr Kendrick advised that although the presentation given by Private Sector Housing at the February meeting was very good he did not feel that Milton Keynes Council had any intention of addressing the issue of HiMOs. It was not up to residents to provide evidence, it was the responsibility of Milton Keynes Council.

Cllr Fraser I advised that the issue of HiMOs was not just confined to Fishermead but was also an issue on Oldbrook and Springfield and she had furnished Private Sector Housing with a schedule of addresses in Bridgeford Court where she believed 50% of the Court were HiMOs.

- ii. Mr S Kellan, Chair, and Ms S Taylor, Secretary of the Willen Pavilion Management Committee requested confirmation on the Parish Councils stance of applying under the community asset transfer scheme for Willen Pavilion and Sports Ground. Mr S Kellan advised Council that the Management Committee had successfully managed the facility over the last 5 years for the benefit of the community and did not want to see the facility taken over by an outside group who did not have the welfare of the community as their first priority.

The Chair proposed and Council resolved to bring forward Agenda Item 10dii

251/12 Draft Minute No. 150/12 - Willen Sports Ground Community Asset Transfer Application

The following motion was proposed.

- The Parish Council submit a stage one application, in its own right, for the Willen Pavilion.
- If no other applicant makes a stage one application, then the Parish withdraw its application.
- If the Willen Pavilion Management Committee, but no other, makes a stage one application then the Parish withdraw its application.
- If organisations other than the Willen Pavilion Management Committee make a stage one application, the Parish considers its options as to whether to proceed with a stage two application.

After a vigorous and lengthy debate the following amendment was proposed:- that Campbell Park Parish Council submit a Stage 1 application for the Community Asset Transfer of the Willen Pavilion and Sports Ground in conjunction with the Willen Management Committee.

A recorded vote being requested, Members voted for the amendment as follows:

For: Cllrs Bejon, Ennew, Forrest, Halton-Davis, Kahin, Kent, Oguntola, Pafford, and Petchey

Against: Cllrs I Fraser, T Fraser, Harris and Kendrick

Abstain: Cllr Goss

The amendment being carried, and a recorded vote being requested, Council resolved that Campbell Park Parish Council submit a Stage 1 application for the Community Asset Transfer of the Willen Pavilion and Sports Ground in conjunction with the Willen Management Committee.

For: Cllrs Bejon, Ennew, Forrest, Halton-Davis, Kent, Oguntola, Pafford, and Petchey

Against: Cllrs I Fraser, T Fraser, Harris and Kendrick

Abstain: Cllr Goss, Kahin

252/12 To Receive Reports from Committees

252a Minutes of the Planning & Policy Committee

Chair: Cllr M Petchey

Council noted and accepted the minutes

ai **13/00236/FUL - Erection of a single storey rear extension - Resubmission of 12/01820/FUL at 84 Century Avenue Oldbrook MK6 2UH**

The Chair of Planning explained the back ground to the application and the Parishes' previous objections. On a recorded vote being requested Council resolved to object to the application on the grounds that the proposal would have an adverse impact on the neighbouring property and contravenes Policy D1(iii) of the Milton Keynes Council Local Plan
For: Cllrs Forrest, T Fraser, I Fraser, Goss, Halton-Davis, Harris, Kendrick, Kent, Oguntola, Pafford, Petchey
Abstain: Cllr Bejon, Ennew

252b Minutes of the Finance & Administration Committee

Chair: Cllr I Fraser

Council noted and accepted the minutes

i. **Draft Minute No. 122/12 - VAT Registration**

On the conclusion of a vigorous debate Council resolved to apply to become VAT registered as of 1.4.2013 and tasked the Community & Environment Committee with drawing up a report and policy on the implications of VAT on the community centres hire charges to be brought back to April Council.

252c. Minutes of the Personnel Committee

Chair: Cllr K Kent

Council noted and accepted the minutes

i. **Draft Minute No. 106/12 - Freedom of Information Certification**

Council resolved that the Clerk to Council, Deputy Clerk, Cllr Forrest, Cllr Fraser (T) and Cllr Pafford together with Cllr Oguntola attend the Freedom of Information Training (Level 1) provided by PDP Training at a cost of £445 per delegate with a 15%/20% discount for 2nd/subsequent delegates and instructed the Personnel Committee in the future to justify the merits of the training and to clarify the benefit to the Parish of the numbers wishing to attend.

ii. **Draft Minute No. 109/12 - Staff sight tests**

Council resolved to accept the Committee recommendation that the Parish Council provides staff members with annual sight tests, and that on a biennial basis the Parish Council make a financial contribution of 50% (up to a maximum of £150.00) towards the cost of one pair of glasses for staff Members. Those staff members with underlying medical conditions to be eligible to receive the above financial contribution on an annual basis and that the above proposals are backdated to 1.3.2013.

252d. Minutes of the Community & Environment Committee

Chair: Cllr L Harris

Council noted and accepted the minutes

i. **Draft Minute No. 143/12 - Fishermead Sports Ground**

Council resolved to accept the Committee recommendation that Cllr Ennew should continue his work on the project, that plans are progressed for football activity to commence at the site in line with the start of the 2013/14 football season. Facilities to include one full size adult pitch and

Signed.....Chair

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three junior pitches, with changing rooms initially provided by temporary structures on the site of the former Fishermead Sports and Social Club, with a long term plan to provide a permanent structure on the same site and that future plans should not include the development of a social club element at the site. The potential for the provision of allotment plots on the site will continue to be included in future development plans.

ii. **Draft Minute No. 150/12 - Willen Sports Ground Community Asset Transfer Application**
See Minute No. 251/12

iii. **Draft Minute No. 151/12 - KHAT Abuse within the Parish area**
Council resolved to accept the Committee's recommendation that a strongly worded letter should be sent to the Home Secretary, Cabinet Office and the Prime Minister in support of banning Khat within the United Kingdom.

252e. Minutes of the Communications Committee

Chair: Cllr T Fraser

Council noted and accepted the minutes

i. **Draft Minute No. 89/12 – Parish Magazine Spring edition**

Council noted that the Committee had approved the submitted articles for inclusion in the Spring edition.

253/12 Buckinghamshire & Milton Keynes Association of Local Councils (BMKALC)/National Association of Local Councils (NALC) Membership

Council resolved to renew the annual membership of BMKALC, NALC and 20 copies of the quarterly LCR magazine at a cost of £1,084.24, £555.44 and £250 respectively

254/12 Annual Meeting of Parish Electors

Council noted that the Annual Meeting of Electors will be held on Tuesday 16th April 2013, 6.30pm at the Springfield Centre. The April meeting of Council will follow the Annual Meeting of Parish Electors, with a scheduled start time of 7.00pm and the Chairs of Committees were asked to submit a written report.

The Chair invited Council to extend the meeting in line with Standing Orders

255/12 Potential New Parish Council Headquarters

On the conclusion of a vigorous debate and following the decision at November Council (minute No.161/12) in which Council recognised the potential of relocating the Parish Office, and in order to give direction to the Committee tasked to pursue the matter, Council resolved that the current Parish Office located at 1 Pencarrow Place, Fishermead does not meet the present and future requirements of the Parish Council, residents, Members and staff, and that the Parish Council should relocate to alternative premises within the Parish area as a matter of urgency.

256/12 Community Asset Transfers

Clerk to Council advised that the delegated decision on the Fishermead Sports Ground would be made by Milton Keynes Council on the 9th April 2013. The meeting to consider the Stage 2 application for Woolstone sports ground had been cancelled and is yet to be rescheduled.

- 257/12 Springfield Centre - (Minute Nos. 181di/212c)**
Council considered the request from the Springfield Initiative and resolved to award £5000 per annum in grant funding for the next 3 years to pay for the hire of the hall and that the Springfield Initiative should source match funding from Milton Keynes Council.
- 258/12 Letter Regarding Parliamentarian Attendance - 24/4/13 NALC Local Democracy APPG Meeting - Local Government Finance**
Council resolved to support the request from NALC and instructed the Clerk to Council to write to the local MP asking them to attend the APPG Local Government Meeting on 24.4.13
- 259/12 Electoral Review of Milton Keynes (Minute No. 228/12)**
Council noted the letter of response from the Parish Council to the Local Government Boundary Commission for England with regard to the draft proposals for the Electoral Review of Milton Keynes.
- 260/12 Committee Appointment**
Council resolved to confirm the appointment of Cllr K Bejon to the Community & Environment Committee, Personnel Committee and Communications Committee
- 261/12 Training Courses and Conferences**
Council noted the following training and conferences available and gave approval for those members and staff listed to attend

Event	Date	Venue	Content	Cost £
Engaging Diversity	Tuesday 26 March, 10am - 3pm	The Chrysalis Theatre	opportunity to explore how organisations engage and involve people across the strands of diversity and look at ways we can all improve	Free
Neighbourhood Planning	Wednesday 27 th March 1.30-4.30pm	Civic Office	Strategic Environmental Appraisal (SEA) for neighbourhood plans and how to address the basic condition of ensuring that all neighbourhood plans help to achieve sustainable development	Free
Cllrs Petchey, Oguntola and the Administration Officer				
Is your Council risk ready for localism	Tuesday 16 April 8.30am -1pm	Carlton House Club Olney		£72pp
How to grow resilient communities	Wednesday 17 April 10am-11.30	Trinity Centre Fishermead	informal session on creating more sustainable and resilient communities, using the principles of Transition.	Free
Protecting your Council's finances	Thursday 25 April 8.30am to 1pm	Carlton House Club Olney	Developing internal controls and audit arrangements	£72pp

Signed.....Chair

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Spotlight on mental health	Monday 29 April 5.30-7.30pm	Acorn House	Mental ill health is everyones business....If you have questions about mental health and wellbeing for your organisation	Free
The Public Sector Show 2013,	Tuesday 30th April 2013	Business Design Centre London	Reported in February	Free
Booked Cllrs Ennew, I Fraser, T Fraser, Pafford attending – transport costs approx £150				
Putting Communities first	Thursday 6 June 2013	CBI Conference Centre London	how local (parish and town) councils can help the lives and well-being of communities through leadership and service delivery. plenary speakers and eight topical workshops to choose from	£132 pp
Booked Cllrs I Fraser, T Fraser, Bejon, Kent and Halton-Davis attending = total cost approx £832				

262/12

Committee Meeting Dates

Council noted the dates of the forthcoming Committee meetings.
 Community & Environment – Monday 25th March 2013, 6.30pm
 Communications – Wednesday 27th March 2013, 6.30pm
 Finance & Administration – Tuesday 2nd April 2013, 6.30pm
 Personnel – Monday 8th April 2013, 6.30pm
 Planning & Policy – Tuesday 9th April 2013, 7pm

Actions from December Council Meeting

A.

Completed

Council noted that the following actions had been completed
Minute No. 201/12iv – Potholes Willen - The Environment Officer (Land) will be joining Milton Keynes Council officers on their next inspection to gage how they assess the defects – briefing received from MKC officer
Minute No. 226/12 - Parish Magazine Contract – Parties informed of Council’s decision
Minute No. 228/12 - Electoral Review of Milton Keynes – Cllr Petchey to prepare draft letter – see Agenda Item No 17
Minute No. 229/12 - Potential New Parish Council Headquarters – Cllr I Fraser to arrange meeting – meeting held 5.3.13, also see agenda Item No 13
Minute No. 231/12 – Springfield Centre (Minute Nos. 181di/212c) – initial meeting held with the Trustees of the Springfield Initiative, also see Agenda Item No 15

B.

Outstanding

Council noted that the following actions were still outstanding
Minute No. 225eii – Twitter - a Corporate Parish Council account to be set up for a trial period of six months, with a review carried out at that point to assess the success of the trial. The trial would include linking the ‘breaking news’ section of the Parish website to the Parish Twitter account.
Minute No. 232/12 - First World War Centenary – Meeting of the working group to be arranged
Minute No. 233/12 - Draft Parishes Protocol –Waiting to received final document

Minute No. 180/12 - The Chair of the Fishermead Residents Association requested the Parish Council to support their request for funding from the Safety Initiative for railings at the front of the Pirate Park at Kernow Crescent –**Waiting for information from Milton Keynes Council**

Minute No. 181a - Motocross at Pineham wherein the Committee had resolved to take legal advice, and had asked the Clerk to Council to instruct a barrister conversant with Planning Law.

Clerk to Council in discussion with a barrister

Minute No. 201/12vi - Citizen Advice Bureau – Cllr Forrest to update Council

Minute No. 202/12 – Fishermead Residents Association Complaint - Cllr Jones to update Council

Minute No. 203dii/12 - External Consultancy Appointment (Minute No. 75/13) – referred back to the Committee to draw up a service specification and to get costs

263/12

Date of Next Meeting

Annual Meeting of Electors - Tuesday 16th April 2013, 6.30pm, Springfield Centre followed by Council at 7pm