

**Minutes of the meeting of the Community and Environment Committee
of Campbell Park Parish Council held on
Monday 27th July 2015
at the Oldbrook Centre, Oldbrook Boulevard
commencing at 6.30pm**

42/15 Members Present

Cllr C Ennew
Cllr I Fraser
Cllr T Fraser
Cllr P Halton-Davis
Cllr L Harris (Chair)

Cllr D Kendrick
Cllr K Kent
Cllr A Oguntola
Cllr D Pafford

In attendance

E Webb

43/15 Apologies for Absence

Apologies were noted from
Cllr D Priest - work

44/15 Declarations of Interest

Cllr I Fraser, President of the Jubilee Branch, Royal British Legion - Agenda Item No. 7

45/15 Minutes of the Extra Ordinary Meeting of the 18th June 2015

The Minutes of the extra ordinary meeting having been circulated to Members were taken as read and approved as a correct record and signed by the Chair.

46/15 Minutes of the Meeting of the 22nd June 2015

The Minutes of the previous meeting having been circulated to Members were taken as read and approved as a correct record and signed by the Chair.

47/15 Oldbrook Green Signage - Report No: C&E/05/15 (Minute No. 10v/15)

The committee considered the report on the costs for the signage and noticeboard for the Oldbrook Green.

The Committee resolved as a matter of urgency, to purchase two signs, as detailed in the quote from Metrosigns 2000 at a cost of £3360, one to be sited on the Green at the entrance by Shackleton Place and one to be sited at the car park

The sign at the car park to be double sided and incorporate a notice board, the wording to include no football matches, no golf, cricket only with a soft ball, no fireworks, no bar b ques, no fires, no dog fouling; the Oldbrook councillors to meet with the Environment Officer (Land) to finalise the wording required.

48/15 Parish Council Obelisk in Springfield - (Minute No. 10iii/15)

Cllr I Fraser tabled a report including a motion that:

Campbell Park Parish Council (CPPC) donate on long term loan in perpetuity, its Obelisk which is currently sited in Springfield. That the following be added to the obelisk (at our cost) - an upturned sword and below it an epitaph saying "When you go home tell them of us and say for your tomorrow we gave our today; that no cost for the removal and re-siting of the obelisk are borne by CPPC, that a condition of the loan is that a plaque will be put beside the obelisk stating "This Obelisk has been loaned by the residents of

Campbell Park Parish Council to the citizens of Milton Keynes"; that all insurance and maintenance will be borne by the Memorial Trust; the Obelisk to be sited in the Fred roach Gardens behind the City Church.

The Committee agreed the motion and resolved to recommend that Council ratify acceptance of the motion.

- 49/15 Oldbrook Depot Gate Repairs -** (minute no. 10vii/15, 21/15)
Committee noted that the works to repair the compound gates at the Oldbrook Depot have now been completed.
- 50/15 Woolstone Sports Ground Resident Consultation** (Minute no. 27/15)
Cllr I Fraser advised that due to pressure of work and holidays, this item had not been progressed, she will be arranging a meeting with Cllr Brown and will report back at the September Committee meeting.
- 51/15 Additional Dog Waste Bin Requirement at Woolstone Sports Ground** (minute no. 30/15)
Committee noted that the additional dog waste bin will be installed w/c 04/08/15, the dog waste bin to be sited in the car park adjacent to the Woolstone Sports Ground as identified at the June meeting (Minute No. 35/15)
- 52/15 Activities Survey – Oldbrook and Springfield Centres** (Minute No. 134ii/14)
Cllr Kent advised that due to holiday commitments and the Parish Picnic events, this item had not been progressed. Cllrs Kent and Halton-Davis to meet at the end of August and report back to the September meeting.
- 53/15 Springfield Centre Roof Condition - Report No: C&E/06/15** (Minute no. 122i/14)
Committee received a report on the condition of the roof and resolved to recommend to Council that £5000 for each centre (Springfield and Oldbrook) is ring fenced in a "Rolling Roof Fund" each year for the next 4/5 years and maintenance of the roofs for both centres is included in the Business Plan.

The Vice-chair took the Chair for this item
- 54/15 Play Area Provision within the Parish Area - Report No: C&E/07/15** (Minute No. 10iii/15, 25/15)
Committee noted the report on the condition of the play area on Pattison Lane Woolstone, as provided by Cllr Oguntola which completed the assessments of all the play areas in the Parish area. The Committee agreed that all the play areas in Woolstone should be retained. Committee noted that the initial report provided by MK Council would be reviewed by the working group. Cllr Kent to arrange a meeting with Phill Snell (MKC), Cllrs Kent, Halton-Davis to deputise for Cllr Oguntola as she is not available in August for any meeting and the Community Officer to attend the meeting.

The Vice-Chair handed back to the Chair
- 55/15 Parish Council Community Picnic events 2015 –** (Minute No. 135ii/14, 10i/15, 23/15, Council 46d)
Cllr Halton-Davis invited the Committee to extend the entertainers hours for the duration of each picnic (1 hour to 2 hours), the Committee approved the extension.
The numbers attending the picnic were small (22 adults 7 children) but this was an increase on previous holiday activities held at Woolstone. Cllrs Halton-Davis, Harris and Pafford agreed that the picnic had been successful although

there were a few "teething issues". Requirements for the next four events to include more tables and chairs, the Campbell Park Parish marquee with sides, large van, cover for cakes/biscuits, blue gloves for handling food and more help required for setting up/dismantling. The Committee approved the purchase of a new first aid kit and bottled water.

56/15 Pedestrian protection barriers on the redway at Shackleton Place, Oldbrook (Minute No. 134vii/14, 9i/15)

Committee noted the response received from Milton Keynes Council and resolved that a meeting is arranged with Naveed Ahmed, (MKC) to discuss the Parish requirements and the Parish Council's willingness to pay for the barriers and the installation.

Cllr T Fraser left the meeting

57/15 Bulb Planting Oldbrook Green

Cllr P Halton-Davis spoke to this item. Committee agreed to invite the local schools to assist with the bulb planting in the bluebell woods at Oldbrook Green. Cllr Halton-Davis to liaise with the schools and the Environment Officer (Land)

58/15 Plate Competition for Harvest Festival and Christmas 2015

Cllr P Halton-Davis spoke to this item. Committee approved the Schools Plate Competition for Harvest Festival and Christmas and agreed to the purchase of 4000 plates at a cost of £90. Cllr Halton-Davis to liaise with the schools.

59/15 Oldbrook Green Handrails

Committee considered the quotation sought to provide a handrail at Oldbrook Green. The Committee referred the item back to the Environment Officer (Land) to arrange a meeting with the Oldbrook Councillors to ascertain their requirements.

60/15 Oldbrook Green Issues

Cllr I Fraser advised the Committee that the issues she wished to raise were to be considered elsewhere on the agenda.

61/15 Fishermead Sports Ground – Football Conditions of Use Agreement Review (Minute no. 31/15)

Committee noted the response received from MK Gallacticos FC in relation to the responsibility for pitch line marking and Council's decision (Minute No. C85/15)

62/15 Grant Applications

i. **MK Gallacticos Football Club** (Minute No. 22viii/15)

The Committee considered the response received from MK Gallacticos regarding the Committees request for a cost of providing 1 team kit with CPPC logo on the shirts and resolved to withhold the grant until the Parish had received assurance from MK Gallacticos that they would not use any green area within the Parish without permission for football practice with the exception of Fishermead Sports Ground.

ii. **Young People are Our Future** (Minute No. 27vi/15)

Committee noted that Young People are Our Future had confirmed that they will offer a session at both Springfield and Oldbrook Centre, as per the Committees agreed terms for this grant award and that the grant cheque would now be issued.

- iii. **Work for Us** (Minute no. 27ii/15)
Committee noted that an acknowledgement of receipt and thanks for the grant awarded has been received from Work For Us.
- iv. Committee considered an application for £500 from Dexter House Social Fund (Grant Application No: 009/15-16 Sect 137) and resolved to award a grant of £416.95 (excludes grant towards TV Licence)
- v. Committee considered an application for £500 from Thames Valley Police (Grant Application No: 011/15-16 Sect 137) and resolved to award the grant for £500.

63/15 Committee Budget for 2016/2017, 2017/2018 and 2018/2019

The Committee noted the need to consider their budget proposals for 2016/17, 2017/2018 and 2018/2019. A Committee Project Budget Request form to be completed and prioritised for all potential projects/expenditure. Completed forms to be submitted as soon as possible, but in any case by no later than the end of October 2015.

The Committee resolved to convene an extra-ordinary meeting on Tuesday 8th September 2015, 6.30pm to discuss their requirements. Members to email the Community Officer with their suggestions for projects.

64/14 Booking List & Summary for the Oldbrook and Springfield Centres – Appendix G

Committee noted the booking list and summary for the Oldbrook and Springfield Centres.

65/15 Nothing to Report/Ongoing Projects

Allotment Security Review	Ongoing to be considered for 2016/17 budget
Car parking associated with FM Football	Ongoing
Notice Board Oldbrook Centre	Due to be installed Aug 15
Review of Oldbrook Pavilion	IF to arrange meeting with MKPT
Wildflower beds Oldbrook Green	Ongoing
Structure of Committee Agenda & Order of business	Review – December 2015
Fishermead Sports Ground – Review of Pitches (minute no. 08i/15)	October 2017
Milton Keynes Council Joint Partnership Funding/Schemes 2015/16 – (Minute No. 10ii/15)	Decision expected Aug 2015
Woodland Walk - Oldbrook Green	£500 budget in earmarked reserves
Dog Fouling Signage - (Minute No. 134iii/14, 10iv/15)	Permission awaited from MKC. £200 budget in earmarked reserves.
Ringway Corporate Responsibility Programme (Minute No. 111vii./14,12ix/15)	Ongoing
Ping 2014! – Table Donation (Minute No. 98viii/14, 114ii./14, 126/14 & 13ii/15)	Ongoing

Code of Practise for Shops within the Parish (Minute No. 83iv/14, 98ix/14 &114iii./14, 126/14 & 13iii/15)	Ongoing
Toilet facilities at the Oldbrook Centre (Minute no. 28/15)	Feasibility study to be undertaken - Report at October meeting

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters and Committee therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.
item 25

66/15 Parish Council Landscape Contract and Technical Specification Review

– (Minute No. 98iii/14 & 111ii/14 & 123i/14,134iv/14,135i/14, 15/15, 34/15)

Committee noted the decision of Council on 21.07.2015 (Minute No. 78i/15) in relation to the contract award.

67/15 Date of Next Meetings

Extra Ordinary Meeting Tuesday 8th September 2015, 6.30pm at the Oldbrook Centre

Monday 28th September 2015, 6.30pm at the Oldbrook Centre