

You are hereby summoned to the **Meeting of Council** to be held on
Tuesday 19th July 2016
at **the Oldbrook Centre, Oldbrook Boulevard**
commencing at 7.30pm

This meeting is open to the Public

AGENDA

- 1. To receive:**
Members Present
Apologies for Absence
Declarations of Interest
Members of the Public Present
- 2. Minutes of the Meeting of Council held on the 21st June 2016 -**
Council is invited to approve the minutes of the meeting.
- 3. Springfield Parish Councillor Vacancy**
Council is invited to note that a request to fill the vacancy by election has been received by Milton Keynes Council. If contested the election will take place on 1 September 2016.

Nominations can be submitted between 28 July and 4.00pm on 4 August.
- 4. Chair's Report**
Council is invited to receive a report from the Chair.
- 5. Clerk to Council's Report**
To update Council on items received since the publication of the Agenda.
- 6. Correspondence**
Council is invited to note the schedule of correspondence received during the last month.
All of the correspondence has previously been forwarded to Councillors as and when received.
- 7. Ward Members' Reports**
Council is invited to note that no written reports have been submitted.
- 8. Public Involvement – Deputations, Petitions and Questions**
- 9. To Receive Reports from Committees**
- 9a. Minutes of the Planning & Policy Committee**
Chair: Cllr D Kendrick
Council is invited to receive the minutes with 1 item to note

- i. **Draft Minute No. 30/16 – HiMO Working Group**
The Committee resolved to form a Working Group of the Planning & Policy Committee to address the issue of Houses in Multiple Occupancy (HiMOs) throughout the Parish area.

- 9b. Minutes of the Finance & Administration Committee – 5th July 2016**
Chair: Cllr T Baines
Council is invited to receive the minutes with 2 items to note
 - i. **Draft Minute 27/16 - Parish Council Business Plan Review**
Cllr I Fraser made a verbal update on the initial discussion held with Trevor Leggo regarding his potential engagement to assist in the development of the Parish Council Business Plan. Cllr Fraser confirmed that a date had been 'pencilled-in' for Friday 23rd September, with Trevor Leggo facilitating a session to which all Members would be invited to attend - Trevor Leggo's fee would be £500. Hall 1 at the Springfield Centre to be used for the session.
 - ii. **Draft Minute 28/16 - 2017/18 Parish Council Budget/Precept Consultation**
The Committee considered the required timeline for the 2017/18 Parish Council Budget/Precept Consultation. The Committee resolved that the consultation should be distributed to residents during September, with responses required by mid-October. The Lead Member for Finance and Administration and the Clerk to Council to develop the consultation letter and present it for consideration at the next Committee meeting – letter to include details on the continued reduction in central government funding.

- 9c. Minutes of the Personnel Committee**
Chair: Cllr B Greenwood
Council is invited to receive the minutes with 1 item for ratification
 - i. **Draft Minute 19/16 - National Joint Council (NJC) for Local Government Services, 2016 – 2018 National Salary Award**
This item will be taken under the Confidential Section – Agenda Item No.16

- 9d. Minutes of the Community & Environment Committee**
Chair: Cllr L Harris
Council is invited to receive the minutes, with 2 items to note (i.i. & i.ii)
 - i. **Draft Minute No. 33/16 – Grant Applications**
 - i.i Committee considered a grant application from Food Bank for £2000.00 (Grant Application No: 002/16-17/ Section 137). Committee noted that additional information had been obtained from Food Bank in relation to grants awarded to them by other Parish Councils and also the numbers of people Food Bank had assisted within the Parish. Committee resolved to award a grant of £550.00
 - i.ii Committee resolved not to consider the grant application from Willen Football Club for £1000.00 (Grant Application No: 003/16-17/ Section 137) as the requirement for the provision of 3 years of accounts had not been met.

- 9e. Minutes of the Communications Committee**
Chair: Cllr M Petchey
Council is invited to receive the minutes including 1 item for ratification.
- i. **Draft Minute No. 27/16 - I.T. Managed Service Contract**
E-mail Platform Migration/Upgrade
Committee resolved to recommend to Council that a request be made to Mirus IT to extend the existing IT Managed Service Contract for 12 months to October 2017, and at the same time Mirus IT be asked to write the tender document for the new IT Managed Service Contract.
- 9f. Emergency Response Committee**
i Council is invited to receive a verbal progress report from the Committee Chair.
- 9g. WW1 Centenary Working Group**
Council is invited to identify which Members should attend a fact-finding mission to the National Arboretum.
- 9h. New Parish Council Headquarters** (Minute No. 191f & 213h)
Council is invited to note that the Working Group has not met since the June Council Meeting.
- 10. Planning & Policy Committee – Committee Appointment**
Following the resignation from the Committee of Cllr Brown, Council is invited to appoint a Member to the Committee.
- 11. MK Futures 2050 Commission Report**
Council is invited to receive and comment on the report. The full report can be accessed via the link below
<http://www.mkfutures2050.com/images/pdfs/reports/MK-Futures-2050-Full-Report-printable.pdf>
The summary is available at
[http://www.mkfutures2050.com/images/pdfs/reports/MK50 Futures Summary Report.pdf](http://www.mkfutures2050.com/images/pdfs/reports/MK50_Futures_Summary_Report.pdf)
- 12. Milton Keynes Association of Local Councils – Annual Subscription Renewal, 2016/17**
Council is invited to consider renewing its annual subscription to the Milton Keynes Association of Local Councils – cost £135
- 13. Planning Applications**
Council is invited to consider and comment on the following application.
- i. **16/01426/FUL** - First floor front storey extension at 102 Kirkstall Place Oldbrook MK6 2XB
- ii. **16/00537/FUL** - Single storey side extensions at 26 Penryn Avenue Fishermead MK6 2BG
- iii. **16/01668/LBC** - Listed building consent for the installation of canopy roof over oxygen store enclosure (resubmission of 16/00660/LBC) at Hospice of Our Lady And St John Milton Road Willen MK15 9AB

iv. **16/01667/FUL** - Installation of canopy roof over oxygen store enclosure (resubmission of 16/00659/FUL) at Hospice of Our Lady And St John Milton Road Willen MK15 9AB

v. **LOCAL GOVERNMENT (Miscellaneous Provisions) Act 1982**

Cafe Express MK, trading at Cairngorm Gate, Winterhill
Street Trading Consent – 1 hours trading within every 24 hours
Hours being applied for are
Monday to Sunday 12:00 to 13:00

14. Training Courses and Conferences

Council is invited to note the following training and conferences and if required nominate Councillors/staff to attend relevant events.

Provider	Date	Venue	Content	Cost £
Local Government Resource Centre	9.9.16 9.30am – 4.30pm	Chateau Impney, Droitwich SPA	Local Council Trade Exhibition	£10.97 per delegate
To attend: Cllrs I Fraser, T Fraser & Uranta				
Northants CALC	15.8.16. 10.00am – 3.30pm	Litchborough	Allotments	£130 per delegate
Environment Officer (Buildings)				
Northants CALC	14.9.16 10.30am – 1.00pm	Litchborough	Off to a flying start – introduction to new Cllrs & Clerks	£78 per delegate
Northants CALC	20.9.16. 10.00am – 2.30pm	Raunds	Data Protection & FOI	£130 per delegate
Cllr T Fraser and Deputy Clerk				
Northants CALC	21.9.16. 10.30am – 1.00pm	Litchborough	Introduction to Employment Law for Cllrs & Clerks	£78 per delegate
Cllrs T Fraser, Greenwood and Clerk to Council				
NALC	19/20.10.16	Birmingham	Annual Conference	Day 1 £50 Day 2 £70 Both days £100 Both days + Star Council Awards £130
NALC	30.11.16	London	Larger Local Council Conference 2016 – Changing Places	£210 + VAT per delegate
To attend: Cllrs Baines, T Fraser, I Fraser, Greenwood, May, Pafford, Priest, Taylor, Uranta and the Clerk to Council				

Confidential Items

In view of the terms of Schedule 12A Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

**Items 15 and 16

15. Parish Council Energy Procurement Contract

Council is invited to join the Milton Keynes Council Energy Procurement contract for a four year period till October 2020.

16. Minutes of the Personnel Committee

Draft Minute No. 24/16 - National Joint Council (NJC) for Local Government Services, 2016 – 2018 National Salary Award

Council is invited to consider the Committee's recommendation

17. Committee Meeting Dates*

Community & Environment – Monday 25th July 2016, 6.30pm

Communications – Tuesday 26th July 2016, 6.30pm

Planning & Policy – Monday 1st August 2016, 7pm

Planning & Policy – Monday 5th September 2016, 7pm

Finance & Administration – Tuesday 6th September 2016, 7pm

Personnel – Monday 12th September 2016, 6.30pm

Finance & Administration [Business Plan] - Tuesday 13th September 2016, 6.30pm

New HQ Committee – Meeting date to be confirmed

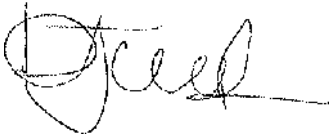
Emergency Response Committee - Meeting date to be confirmed

18. Date of the Next Meeting*

Tuesday 20th September 2016

*A meeting of Council or Committees will be convened if there is any urgent business to consider

BY ORDER OF THE COUNCIL



**D Warner
Clerk to Council
12th July 2016**