

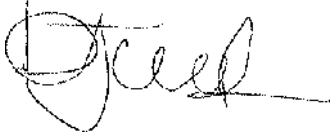
The next meeting of the **Communications Committee** of
Campbell Park Parish Council will be held on
Wednesday 29th July 2015
at the **Parish Office, 1 Pencarrow Place, Fishermead**
commencing at 6.30pm

This meeting is open to the Public

AGENDA

1.	Members Present
2.	Apologies for Absence
3.	Declarations of Interest
4.	Minutes of the meeting of the 24th June 2015
	To approve the Minutes of the meeting held on the 24 th June 2015.
5.	Public Involvement – Deputations, Petitions and Questions
6.	Homeground October 2015 edition (Minute No. 20/15)
	The Committee is invited to receive the attached report and determine the content for the October 2015 edition of Homeground magazine.
7.	New Parish Council Website (Minute No. 21/14, 35/14,50/14,66/14,83/14, 102/14 & 114/14, 122/14, 133/14, 09/15, 21/15)
	The Committee is invited to review the progress of developing the new Parish Council website, and if necessary, agreeing a timeline for all outstanding content to be forwarded to Bespoke Media.
8.	Members’ Room Printer (Minute No. 22/15)
	The Committee is invited to note that the Samsung printer in the Members’ Room has failed twice in the last month, and that advice has been received that the machine is beyond economical repair. Committee is invited to discuss the purchase of a replacement printer, including the required specification.
9.	Parish Council Facebook Page (Minute No. 12/15)
	Committee is invited to receive an update from Cllr Petchey.
10.	Protocol for reporting and resolving information technology issue/faults
	Committee is invited to discuss and then agree the required protocol for reporting and resolving information technology issues/faults with Mirus IT.
11.	Information Technology hardware requirements for the Parish Office (Minute No. 134/14,11/15,25/15)
	The Committee is invited to receive an update from Cllrs T Fraser and Brown on their review of the councils hardware requirements for 2015/16, and to also receive a report from Cllrs Brown, Fraser (T) and Priest of any meeting they may have had with Mirus IT to discuss the Council’s hardware requirements.
	Committee Budget for 2016/2017
	The Committee are invited to consider their budget requirements for 2016/17 The Committee Project Budget Request form, issued by the RFO has to be completed for each proposal that the Committee would like to see included in the budget for 2016/17. The completed forms to be returned to the RFO to be considered at the Finance & Administration Committee on the 1 st September 2015.

12. Date of next Meeting: XXXXXX 2015

A handwritten signature in black ink, appearing to read "D Warner", written in a cursive style.

D Warner, Clerk to Committee
July 2015