

The next meeting of the **Communications Committee** of  
**Campbell Park Parish Council** will be held on  
**Tuesday 24<sup>th</sup> January 2017**  
at the **Parish Office, 1 Pencarrow Place, Fishermead**  
**commencing at 6.30pm**

**This meeting is open to the Public**

## **AGENDA**

**1. To Receive**

Members Present

Apologies for Absence

Declarations of Interest

Non-Committee Members/Members of the Public Present

**2. Minutes of the meeting of the 29<sup>th</sup> November 2016**

To approve the Minutes of the meeting held on the 29<sup>th</sup> November 2016.

**3. Public Involvement – Deputations, Petitions and Questions**

**4. Parishes Online - Presentation**

Committee is invited to receive an electronic presentation of the Parishes Online digital mapping system, including features that might be of benefit to the Parish Council.

### **CONFIDENTIAL ITEM**

**In view of the terms of Schedule 12A Local Government Act 1972, the following item\*\* will be likely to disclose exempt information relating to establishment and contractual matters and the Committee is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

**\*\*Item 5**

**5. I.T. Managed Service Contract** (Minute No. 137/15 & 17/16)

**E-mail Platform Migration/Upgrade** (Minute No. 59/15, 72/15, 87/15, 110/15, 120/15, 137/15, 17/16, 27/16, 43/16, 61/16, 78/16, 94/16, 111/16)

Committee is invited to progress the tender process for the I.T. Managed Service Contract, including the associated timeline – Committee is reminded that the current exchange software will be going 'end of life' in April 2017.

**6. Homeground January 2017 edition**

Committee is invited to consider, amend if necessary, and approve the draft proof of the next edition of the parish magazine

**7. Homeground April 2017 edition**

The Committee is invited to receive the attached report and determine the content for the April 2017 edition of Homeground magazine.

**8. Parish Council Replacement Vehicles – development of livery requirements** (Minute No. 113/16)

Committee is invited to receive a verbal update from the Clerk on the development of livery designs for the replacement Parish Council vehicles – if available, proof designs will be presented at the meeting.

**9. Committee Terms of Reference**

The Committee is invited to review its Terms of Reference prior to the Annual meeting of Council in May 2017.

**10. Policy Review**

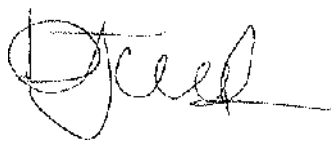
The Committee is invited to review the following policies prior to the Annual meeting of Council in May 2017.

- i. Information Technology
- ii. Media

**11. Parish Council Facebook Page** (Minute No. 12/15,23/15,35/15,48/15,60/15, 77/15, 94/15, 105/15, 125/15, 136/15, 12/16, 35/16, 70/16, 86/16, 100/16)

Committee is invited to receive an update from Cllr Petchey on the Parish Council Facebook Page, including whether it has been possible to create a new 'Official' Campbell Park Parish Council Facebook Page.

**12. Date of next Meeting: Tuesday 28<sup>th</sup> February 2017**



D Warner,  
Clerk to Committee  
18<sup>th</sup> January 2017