

**Minutes of the Meeting of Council held on
Tuesday 19th February 2013, at the Oldbrook Centre, Oldbrook
commencing at 7.30pm**

213/12 Members Present

Cllr R Chopra (left at 9.35)	Cllr L Harris
Cllr N Forrest	Cllr D Kendrick
Cllr I Fraser	Cllr K Kent (left at 8.30)
Cllr T Fraser	Cllr A Oguntola
Cllr J Goss (Chair)	Cllr D Pafford
Cllr P Halton-Davis	Cllr M Petchey

In Attendance

D Warner, Clerk to Council
E Webb, Administration Officer

214/12 Apologies for Absence

Council resolved to accept apologies from
Cllr C Ennew Cllr A Kahin
Cllr D Jones Cllr P Williams

215/12 Declarations of Interest

Cllr Pafford as a Trustee of the Springfield Initiative - Agenda Item 16

216/12 Members of the Public

Mr T Baines, Chair and Mrs J Baines member of the Fishermead Residents Association, one other Fishermead resident

217/12 Presentation

Jane Harrison, Private Sector Housing Manager, Milton Keynes Council gave a presentation on the licensing process together with Alex Harrison, Team Leader Planning on Houses in Multiple Occupancy. Councillors to email Private Sector Housing with the addresses of properties which they believe may be houses in multiple occupation for the team to investigate.

218/12 Minutes of the meeting of Council held on the 15th January 2013

The Minutes of the previous meeting of Council having been circulated to Members were taken as read and approved as a correct record and signed by the Chair.

The Chair proposed and Council resolved to bring forward Agenda Item No. 9

219/12 Public Involvement – Deputations, Petitions and Questions

No Deputations had been submitted for consideration at this Meeting
The Chair of the Fishermead Residents Association (FRA) advised Council that they had received a presentation from the Milton Keynes Council Welfare Reform Programme Manager and he had passed to the notes to the Clerk to Council. The FRA will be holding their Summer Fun Day on Saturday 22nd June and their Christmas event on Saturday 14th December.

220/12 Council Vacancy

Council resolved to co-opt Mr Kenneth Bejon to the vacant seat on Willen.

221/12 Chair's Report

The Chair advised Council that he had agreed on behalf of Council to part fund an article at a cost of £300 re the Primark application and circulated a

Signed.....Chair

Date.....

copy of the advert.

Cllr Petchey advised Council that the application for the market had been withdrawn.

The Chair advised that Cllr Pafford would be attending the Garden Party at Buckingham Place in May 2013.

222/12 Clerk to Council's Report

The Clerk advised that he had received 2 (pairs of) invitations to the Mayors Reception on the 15th March. Cllrs I Fraser and T Fraser to attend. Cllr Kent indicated that she would also like to attend, but would confirm to the Clerk to Council if she was available to do so.

223/12 Correspondence

Council noted and accepted the schedule.

224/12 Ward Members' Reports

Council is invited to receive reports from Members.

Cllr Chopra advised Council that The Parks Trust were in the process of submitting a planning application to re-develop the shops at Granville Square, Willen. He was concerned that the Parish had not been consulted. Council were advised that the Parish had contacted The Parks Trust for more information and the proposed redevelopment would be discussed at the next Planning Committee

Cllr Kendrick advised Council that youth workshops in self defence were being set up. He congratulated the organisers of the Fishermead Media4 event and thanked them together with the Fishermead Residents Association for their work on Fishermead.

He drew Council's attention to the comments made by Cllr Chopra at the January meeting and asked if Cllr Chopra would be apologising to Cllr I Fraser.

Cllr I Fraser advised Council that she would not be taking the matter to the Standards Board but she is speaking to her solicitor and reminded the Chair that he has a duty of care towards her.

Cllr Chopra responded that he had commented with no forethought or malice and apologised if anyone was offended.

Cllr I Fraser responded that she did not accept his apology.

Cllr Pafford responded that members should have the freedom to speak freely around the table. The response to the budget consultation showed that the majority of residents voted for no increase in the precept.

Councillors should be able to question decisions

The Chair advised Members that over the last year Members had used their right to freedom of speech very freely but reminded Members that they should do so with courtesy towards each other. They had a duty of care to each other and the public and should represent them responsibly. He then declared the item closed.

225/12 To Receive Reports from Committees

225a Minutes of the Planning Committee

Chair: Cllr M Petchey

Council noted and accepted the minutes

225b Minutes of the Finance & Administration Committee

Chair: Cllr I Fraser

Council noted and accepted the minutes

Signed.....Chair

Date.....

- i. **Draft Minute No. 102/12 - Gas & Electricity Procurement for all Parish Council Buildings**
Council resolved to accept the Committee's recommendation to change the Parish Councils gas and electricity supplier to Milton Keynes Council's procurer 'Laser'
- ii. **Draft Minute No. 104/12 - Springfield Centre Budget**
Council resolved to accept the Committee's recommendation
- to vire (transfer) £15,000 from the 2013/14 Contingency Budget (Central Costs Code 305) to the Springfield Meeting Place Building Contracts budget (Springfield Meeting Place Cost Code 305, Nominal Code 4806) raising the figure from £25,000 to £40,000
 - to reduce the Contingency budget to £23,133.00
 - that a budget be allocated to invite 'The Design Studio' to provide design plans for alterations to the interior of the Springfield Centre
- iii. **Draft Minute No. 105/12 - Youth Provision Budget**
Council resolved to accept the Committee's recommendation
- that due to youth provision grant cutbacks introduced by Milton Keynes Council (MKC), that Council vire £5,000 from the 2013/14 Contingency Budget (Central Cost Code 305) to the General Youth Budget (Grants Cost Code 390, Nominal Code 4806) raising the figure from £10,000 to £15,000
 - to reduce the Contingency budget to £18,133.00
- Under this item it was proposed and Council resolved that the Finance & Administration Committee at their next meeting should review their Terms of Reference to incorporate periodic reviews over levels of virement.**

225c. Minutes of the Personnel Committee
Chair: Cllr K Kent

Council noted and accepted the minutes. The Chair of the Committee thanked the members of the Committee for their vote of confidence in her ability to chair the Committee.

- i. **Draft Minute No. 91/12 - Pensions for New Employees**
Council resolved to accept the Committee's recommendation that new employees are to be offered the same terms as existing employees
- ii. **Draft Minute No. 92/12 - Code of Conduct**
Council resolved to accept the Committee's recommendation of acceptance of the Code of Conduct
- iii. **Draft Minute No. 94/12 - Member Complaints Protocol**
Council resolved to accept the Committee's recommendation to re-adopt the current Member Complaints Protocol and noted that Cllrs Fraser T and Kendrick will review and update the protocol for Council's approval
- iv. **Draft Minute No. 95/12 - Christmas Social Event**
Due to the time lapse it was agreed that the event should be renamed a spring social event. Cllr I Fraser to obtain costings and bring to the March Council meeting

225d. Minutes of the Community & Environment Committee

Chair: Cllr L Harris

Council noted and accepted the minutes

Signed.....Chair

Date.....

225e. Minutes of the Communications Committee

Chair: Cllr T Fraser

Council noted and accepted the minutes

i. Draft Minute No. 77/12 - Parish Magazine Contract

This item is to be considered at Agenda Item No. 11

ii. Draft Minute No. 78/12 - Facebook and Twitter

Council resolved to accept the Committee's recommendation that a Corporate Parish Council account is set up for a trial period of six months, with a review carried out at that point to assess the success of the trial. The trial would include linking the 'breaking news' section of the Parish website to the Parish Twitter account.

more knowledge of Facebook is required and agreed to review its potential use by the Parish at a later date

Council resolved in view of the terms of Schedule 12A Local Government Act 1972, the following item was likely to disclose exempt information relating to establishment and contractual matters and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded and they were asked to leave.

226/12 Parish Magazine Contract Sub-Committee

Clerk to Council circulated the Design Brief to all members.

Council resolved to accept the Sub-Committee's recommendation of Option A and award the three year contract to Intermedia

On the resumption of Standing Orders the public were invited to return to the meeting.

227/12 Annual Meeting of Electors

Council resolved to hold the Annual Meeting of Electors on Tuesday 16th April 2013 at 6.30pm, to be immediately followed by Council at 7pm and instructed the Chair, Vice-Chair and Clerk to Council to finalise the details. Committee Chairs to submit a written report for inclusion in the Annual Report.

228/12 Electoral Review of Milton Keynes - Appendix A

Council noted the draft recommendations from the Local Government Boundary Commission for the Electoral Review of Milton Keynes and resolved that the submission previously made by Milton Keynes Council regarding Campbell Park ward would best serve our needs. Cllr Petchey to draft a letter to the Boundary Commission to incorporate the necessary changes.

229/12 Potential New Parish Council Headquarters

Cllr I Fraser to arrange a meeting of the working group

230/12 Community Asset Transfers

Clerk to Council advised Council that the applications were proceeding smoothly. The Community Asset Transfer Panel will meet at the end of the month (February) to make their final recommendations on the Fishermead Sports Ground. The Community & Environment Committee had approved the application for Woolstone Sports Ground as public open space rather than a cricket ground.

Signed.....Chair

Date.....

231/12 Springfield Centre (Minute Nos. 181di/212c)

The Chair of the Community & Environment Committee updated Council on the meeting held with the Trustees of the Springfield Initiative. The Parish Council had asked for clarity on certain issues and is waiting for a proposal from the Springfield Initiative.

232/12 First World War Centenary

Council noted that August 2014 will mark the centenary of the outbreak of the First World War and resolved in principle to assist in the commemoration of this event, in ways that will be meaningful to the whole community and in particular resolved a) to work with the guardians of the parish’s war memorials to ensure that they are in good repair for the centenary, and b) to discuss with Living Archive and other heritage organisations the possibility of a community project to research the lives, actions and deaths of those commemorated on our war memorials from the first world War A working group consisting of Cllrs I Fraser, T Fraser and Halton-Davis to progress the projects including the possible purchase and installation of a brass or bronze plaque to read “we will remember them” for the Parish Obelisk. It was also suggested moving the Obelisk to the allotment site south of Towan Avenue, Fishermead.

233/12 Draft Parishes Protocol

Council noted that the draft Parishes Protocol was debated at MKUALC on Wednesday 30th January 2013. Cllr T Fraser advised that he had some concerns with the protocol. The protocol would be going back to Parish and Town Councils for adoption.

234/12 Equality Act Training

The item was deferred to the March Council meeting.

235/12 Call In of Milton Keynes Council Cabinet Decision – Review of Landscape Maintenance and Associated Services – 30 January 2013

The item was deferred to the March Council meeting.

236/12 Training Courses and Conferences

Council noted the following training and conferences

Event	Date	Venue	Content	Cost £
The Public Sector Show 2013,	Tuesday 30th April 2013	Business Design Centre London	Reported at December /January meeting	Free
Cllrs Ennew, I Fraser, T Fraser and Pafford				
Mediation Training	March 2013, daytime	Acorn House		

237/12 Committee Meeting Dates

Council noted the forthcoming Committee meetings
Communications – Wednesday 27th February 2013, 6.30pm
Community & Environment – Monday 25th February 2013, 6.30pm
Planning & Policy – Monday 4th March 2013, 7pm
Finance & Administration – Tuesday 5th March 2013, 6.30pm
Personnel – Monday 11th March 2013, 6.30pm at the Parish Office

238/12 Actions from December Council Meeting

Council noted the outcome of the following actions:

Signed.....Chair

Date.....

A.

Completed

Minute No. 181d1 – Springfield Meeting Place - Council instructed the Clerk to Council to arrange a meeting with the Trustees of the Springfield initiative to discuss their future use of the building.

Minute No. 181diii - Flooding Area Oldbrook Green – The Committee have identified the contractor to carry out the work and have recommended that work commence as soon as possible (Minute No. C&E126/12) – Contractor has now been selected, work will commence when the condition of the ground is suitable.

Minute No. 181f - Parish Magazine Contract - Tender to be advertised in the local media, Parish notice boards and Parish website – week commencing 21st January 2013 – Tender advertised and documentation sent to interested parties

Minute No. 198/12 – Invitation from BALC – re Garden party – nomination received and sent to BALC

Minute No. 183/12 - Community Asset Transfer – Willen Pavilion – letter expressing interest - emailed Milton Keynes Council

Minute No. 201/12ii - Milton Keynes Budget Consultation – letter sent

Minute No. 201/12iii – Facebook Training - Cllr I Fraser, Cllr T Fraser and Cllr Petchey to provide a written report to the Communications Committee.

Minute No. 203di/12 – Servicing of the Personnel Committee (Minute No. 74/13) - Referred back to the Committee

Minute No. 204b – Precept - The Chair of Council and the Chair of the Finance & Administration Committee to draft letter to residents on the increased precept – letter delivered to Milton Keynes Council

B.

Outstanding

Council noted that the following items were still ongoing.

Minute No. 180/12 - The Chair of the Fishermead Residents Association requested the Parish Council to support their request for funding from the Safety Initiative for railings at the front of the Pirate Park at Kernow Crescent –

Waiting for information from Milton Keynes Council

Minute No. 181a - Motocross at Pineham wherein the Committee had resolved to take legal advice, and had asked the Clerk to Council to instruct a barrister conversant with Planning Law.

Clerk to Council in discussion with a barrister

Minute No. 201/12iv – Potholes Willen - The Environment Officer (Land) will be joining Milton Keynes Council officers on their next inspection to gage how they assess the defects

Minute No. 201/12vi - Citizen Advice Bureau – Cllr Forrest to update Council

Minute No. 202/12 – Fishermead Residents Association Complaint - Cllr Jones to update Council

Minute No. 203dii/12 - External Consultancy Appointment (Minute No. 75/13) – referred back to the Committee to draw up a service specification and to get costs

239/12 Date of Next Meeting - Tuesday 19th March 2013

Signed.....Chair

Date.....