

You are hereby summoned to the **Meeting of Council** to be held on
Tuesday 20th December 2016
at **the Oldbrook Centre, Oldbrook Boulevard**
commencing at 7.30pm

This meeting is open to the Public

AGENDA

- 1. To receive:**
Members Present
Apologies for Absence
Declarations of Interest
Members of the Public Present
- 2. Minutes of the Meeting of Council held on the 15th November 2016**
Council is invited to approve the minutes of the meeting.
- 3. Parish Councillor Vacancy - Springfield Ward**
Council is invited to note that one candidate, Nana Ama Oguntola, stood for election to the vacant Parish Councillor position in Springfield Ward, being duly elected as of the 15th December 2016.
- 4. Parish Councillor Vacancy – Oldbrook Ward**
Council is invited to consider co-opting Elaine Dicerbo to the vacant Parish Councillor seat in Oldbrook Ward.
- 5. Chair’s Report**
Council is invited to receive a written report from the Chair.
- 6. Clerk to Council’s Report**
To update Council on items received since the publication of the Agenda.
- 7. Correspondence**
Council is invited to note the schedule of correspondence received during the last month.
All of the correspondence has previously been forwarded to Councillors as and when received.
- 8. Ward Members’ Reports**
Council is invited to receive Ward Members’ Reports.
- 9. Public Involvement – Deputations, Petitions and Questions**
- 10. To Receive Reports from Committees**
- 10a. Minutes of the Planning & Policy Committee – 15th November**
Chair: Cllr D Kendrick
Council is invited to receive the minutes

10b.

i. Minutes of the Planning & Policy Committee – 5th December

Chair: Cllr D Kendrick

Council is invited to receive the minutes

ii. Minutes of the HiMO Sub Committee 17th November

Chair: Cllr B Greenwood

Council is invited to receive the minutes

10c. Minutes of the Finance & Administration Committee - 22nd November

Chair: Cllr T Baines

Council is invited to receive the minutes with 2 items for ratification (i & ii) and 3 items to note (iii, iv & v)

i. Draft Minute No. 80/16 - Parish Council Draft Budget 2017/18

To be taken under Agenda Item No.11

ii. Draft Minute No. 81/16 - Parish Council Precept Level 2017/18

To be taken under Agenda Item No.12

iii. Draft Minute No. 82/16 - Parish Council Funding for MK Night Shelter

The Committee noted Council's "in principle" decision at its November meeting to provide £1,000 funding towards the cost of running MK Night Shelter in 2016/17. Committee went on to resolve that an increased amount of £2,000 funding be provided towards the cost of running MK Night Shelter in 2016/17.

iv. Draft Minute No. 83/16 - Van Lease Hire Options

Cllr Baines informed the Committee that the Fishermead Resident's Association were willing to purchase the Citroen van for £1,500.

Committee considered the matter and resolved to accept the offer by Fishermead Resident's Association to purchase the Citroen van for £1,500.

v. Draft Minute No. 84/16 Oldbrook Centre Toilet Refurbishment/Adaptation – Invoice

The Committee noted the receipt and payment of the invoice (£7551 exc VAT) for the refurbishment/adaptation of the Oldbrook Centre toilets. The Committee determined that the cost of the project should be attributed to the Oldbrook Centre Repairs/Maintenance cost code.

10d. Minutes of the Finance & Administration Committee - 6th December

Chair: Cllr T Baines

Council is invited to receive the minutes

10e. Minutes of the Personnel Committee – 12th December

Chair: Cllr B Greenwood

Council is invited to receive the minutes including 1 item for ratification (i)

i. Draft Minute 71/16 – Councillor Allowance Overpayment

This item will be taken under Agenda Item No.16

10f. Community & Environment Committee

Chair: Cllr D Taylor

Council is invited to receive the minutes with 1 item for ratification (i) and 2 items to note (ii & iii).

i. Draft Minute No. 123/16 – Community Centre Hire Charges

Committee considered the report and resolved to recommend that the 2% increase to hire charges be approved. Committee also determined that the deposit structure should be changed for both Oldbrook Centre and Springfield Centre to:

Deposits:

Children's Parties £150

All Day Bookings (all other groups except Weddings, 18th and 21st parties)
£250

18th & 21st Parties and Weddings £300

ii. Draft Minute No. 124/16 – Newlyn Place Willow Trees

Committee considered the report and resolved to approve the removal of the 4 trees at £648.00 with stump grinding at £288.00 as detailed within the report.

iii. Draft Minute No. 125/16 - Woodland Management Programme – Fishermead Sports Ground

Committee considered the report and resolved to approve the works to remove the Poplar tree at £648.00 and to pollard the Willow tree at £432 at the entrance from Gurnards Avenue, as detailed within the report.

10g. Communications Committee

Chair: Cllr M Petchey

Council is invited to receive the minutes.

10h. Emergency Response Committee

Council is invited to note that the Committee has not met since the last meeting of Council.

10i. WW1 Centenary Working Group

Council is invited to note that the Working Group has not met since the last meeting of Council.

10j. New Build (Task & Finish) Committee(Minute No. 191f, 213h, 77h/16 & 92ii)

Council is invited to receive the minutes of the Committee meeting held on 22nd November

11. Draft Minute No. 80/16 - Parish Council Budget Proposals 2017/18, 2018/19, 2019/20, Review of earmarked financial reserves.

- i. Committee considered and reviewed on a 'line by line' basis the proposed draft budget for 2017/18, which included the project proposals and earmarking of funds agreed at the November meeting of Council. The Committee amended the draft budget to include the cost of the previously agreed staff salary award for 2017/18, increased the vehicle cost code by

£3,000 and transferred £5,000 from the Youth Provision grant cost code to the Section 137 grant cost code. With the above amendments incorporated into the draft budget and taking the Council's financial reserve position into consideration, the Committee resolved to recommend the draft budget for consideration by Council.

- ii. Committee resolved to recommend to Council that the draft budget for 2017/18 be extended through to 2018/19 and 2019/20, with a 2% increase added to the budget for both 2018/19 and 2019/20.

12. Draft Minute No. 81/16 - Parish Council Precept Level 2017/18

Having already determined their recommendation to Council on the 2017/18 Parish Council budget, the Committee then considered an appropriate Precept level for 2017/18. Noting the impact their recommendation would have on increasing income within the draft Parish Council budget, the Committee resolved to recommend to Council that the Precept level for 2017/18 be increased by 5%, and subject to any Precept capping applied to Parish and Town Councils by central government, be increased by a further 5% for both 2018/19 and 2019/20.

13. Parish Council Business Plan Review Meeting 14.10.16

Nothing to report - Council is invited to note that a further report will be made on this matter at the January Council meeting.

14. National Association of Local Councils (NALC), Larger Councils Conference – feedback from delegates attending the conference

Council is invited to receive feedback from delegates who attended the recent NALC Larger Councils Conference

15. National Association of Local Councils/Buckinghamshire Association of Local Councils – Annual subscription increase

Council is invited to note the following increases to the annual subscription rates for both the National and Buckinghamshire Associations of Local Councils –

The affiliation rate for NALC (as agreed at the recent NALC AGM) has been increased by 0.125 p per elector which equates to 6.73p per elector (was 6.6p) and represents a 1.9% increase. BMKALC have not increased their portion of the subscription rate since 2013 and have been absorbing the increases imposed by NALC on their affiliation fees until 2016 when the NALC rate was raised by 1p to 6.6 p per elector. It is proposed by the Executive Board that for 2017-18 the subscription rate to BMKALC be increased by 1p per elector plus the increase in NALC affiliation fees. In total this equates to 18.125p per elector.

NALC rate per elector	=	6.725p
BMKALC rate per elector	=	11.4p

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

***Item No.16**

16. Minutes of the Personnel Committee – 12th December

Draft Minute 71/16 – Councillor Allowance Overpayments

Committee resolved to recommend to Council that it rescind its previous decision on the matter made at the November meeting of Council, recommending that Members pay back any Councillor Allowance overpayments made to them between 2015 and 2016. Committee further resolved to recommend to Council that Members be given the same period of time to repay any overpayments as that to which the original overpayments occurred. The cost of administering the repayment of overpayments to be at the expense of APS.

17. Committee Meeting Dates

Finance & Administration – Tuesday 3rd January 2017, 7pm

Planning & Policy – Wednesday 4th January 2017, 6.30pm

Personnel – Monday 9th January 2017, 6.30pm

Planning & Policy – if required - Tuesday 17th January 2017, 6.30pm

Community & Environment – Monday 23rd January 2017, 7.00pm

Communications – Tuesday 24th January 2017, 6.30pm

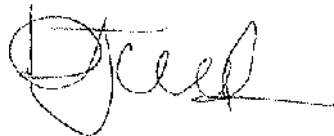
New Build – Meeting date to be confirmed

Emergency Response Committee - Meeting date to be confirmed

18. Date of the Next Meeting

Tuesday 17th January 2017

BY ORDER OF THE COUNCIL



D Warner

Clerk to Council

14th December 2016