

You are hereby summoned to the **Meeting of Council** to be held on
Tuesday 15th November 2016
at **the Oldbrook Centre, Oldbrook Boulevard**
commencing at 7.30pm

This meeting is open to the Public

AGENDA

- 1. To receive:**
Members Present
Apologies for Absence
Declarations of Interest
Members of the Public Present
- 2. Minutes of the Meeting of Council held on the 18th October 2016**
Council is invited to approve the minutes of the meeting.
- 3. Parish Councillor Vacancy - Springfield Ward**
Council is invited to note that an election has been called to fill the vacant Parish Councillor seat in Springfield, with candidate nomination papers needing to be submitted by 18th November 2016.
- 4. Chair's Report**
Council is invited to receive a written report from the Chair.
- 5. Clerk to Council's Report**
To update Council on items received since the publication of the Agenda.
- 6. Correspondence**
Council is invited to note the schedule of correspondence received during the last month.
All of the correspondence has previously been forwarded to Councillors as and when received.
- 7. Ward Members' Reports**
Council is invited to receive Ward Members' Reports, including 2 written reports.
- 8. Public Involvement – Deputations, Petitions and Questions**
- 9. To Receive Reports from Committees**
- 9a. Minutes of the Planning & Policy Committee – 18th October**
Chair: Cllr D Kendrick
Council is invited to receive the minutes

9b. Minutes of the Planning & Policy Committee – 31st October

Chair: Cllr D Kendrick

Council is invited to receive the minutes with 3 items to note (i, iii & iv) and 1 item for determination (ii)

i. Draft Minute No. 12/16 - ETRO-008 (Experimental U-Turn Ban on V6 Grafton Street)

The Committee noted that the Experimental Order for the prohibition of a U-turn manoeuvre on V6 Grafton Street expires on 4th December 2016 and resolved that the scheme should be made permanent and also apply to the junction at Grampian Way / V6 Grafton Street.

ii. Draft Minute No. 123/16

16/02849/DISCON - Details submitted pursuant to discharge of conditions 3 (construction environmental management plan), 12 (dust action plan), 16 (site management protocol), 20 (landscaping), 21 (tree protection plan), 24 (noise monitoring scheme), 26 (internal and external noise insulation), 28 (ground surface areas) and 29 (concrete batching plant details) attached to planning permission 15/02731/MIN at Cotton Valley Sewage Works Portway Pineham MK15 9PA

Cllr Shrimpton spoke to the item. He was still reviewing the proposals and asked for the item to be deferred to the meeting on the 15th November to enable him to prepare a draft response for the Committee's consideration and recommendation to Council.

iii. Draft Minute No. 126/16 – BT Consultation in this area- closure of 65 public payphones

Cllr Pafford invited the Committee to support the request by Woolstone residents that the phone box on Woolstone is retained due to the very poor mobile reception. The Committee resolved to support the request and further resolved that if the phone box is decommissioned, the Parish Council accept BT's offer to purchase the phone box to house the defibrillator on Woolstone.

iv. Draft Minute No. 126/16 NALC Review of Super Councils Network

Cllr I Fraser advised the Committee that she had received further information on this item and it would be considered by Council at the November meeting.

Council is invited to note that that the consultation on this issue closed on 6.10.16, with the outcome of the consultation being discussed at the NALC Larger Councils Conference on 30.11.16. which will be attended by a number of Campbell Park representatives

9c. Minutes of the Personnel Committee

Chair: Cllr B Greenwood

Council is invited to receive the minutes including 2 items for ratification (i & ii)

i. Draft Minute 57/16 - Living Wage Employer Accreditation

Committee resolved to recommend to Council that it pursue accreditation as a Living Wage Employer and as a consequence reserve spine point 8 and below on the Parish Council salary scale for payment to employees under the age of 25 only.

- ii. **Draft Minute 58/16 – Staff Appraisals**
This item will be taken under Agenda Item No.15

- 9d. Community & Environment Committee**
Chair: Cllr D Taylor
Council is invited to receive the minutes with 2 items for determination (i & ii) and 1 item to note (iii).

- i. **Draft Minute No. 105/16 – Allotment Tenancy Agreement**
Committee considered the current Terms and Conditions and suggested wording changes (in red) and resolved that it be recommended to Council that these amendments be adopted.

- ii. **Draft Minute No. 106/16 – Publicly accessible Defibrillators within the Parish**
Committee considered the BT 'Adopt a Kiosk' documentation and resolved that a request be put to Council to allow the Committee to pursue this in relation to the potential secondary locations.

- iii. **Draft Minute No. 111/16 - Town & Parish Council Recycle & Reward Scheme**
Committee reviewed the documentation on the new Town & Parish Council Recycle & Reward scheme, which aims to increase the volume of food waste collected between 1st December 2016 and 28th February 2017, and resolved not to get involved in this initiative.

- 9e. Communications Committee**
Chair: Cllr M Petchey
Council is invited to receive the minutes.

- 9f. Emergency Response Committee**
Council is invited to note that the Committee has not met since the last meeting of Council.

- 9g. WW1 Centenary Working Group**
Council is invited to note that the Working Group has not met since the last meeting of Council.

- 9h. New Build (Task & Finish) Committee**(Minute No. 191f, 213h, 77h/16 & 92ii)
Council is invited to receive the minutes with 1 item (i) for ratification

- i. **Draft Minute No. 05/16 – Terms of Reference**
Council is invited to approve the Committee's Terms of Reference.

- 10. Parish Council Budget Proposals 2017/18, 2018/19, 2019/20, Review of earmarked financial reserves.**
Council is invited to consider the future project proposals (including associated budgets) for the next 3 financial years as proposed by the Committees of Council, determining which of the projects should go ahead and when they should be executed.

Council is further invited to review the existing earmarked financial reserves of Council, determining which financial reserves need to be earmarked on an ongoing basis, including those which require earmarking for a year or more. Council is also invited to consider the implication and inclusion of any new project proposals that it agrees which require the earmarking of financial reserves.

11. Milton Keynes Council Consultation on Proposed Amendments to the Scheme of Delegation and Constitution

Council is invited to:

1. Consider the consultation on proposed amendments to the scheme of delegation and constitution.
2. Consider a motion proposed by Cllr Baines that: This Council having considered the consultation on proposed amendments to the scheme of delegation and constitution, responds to the consultation supporting the following 8 measures as recommended by the Executive Committee of the Milton Keynes Association of Local Councils:
 1. Minor planning applications, where the planning officer agrees with an objection or condition request from a P&TC, do not need to go to DCP.
 2. In cases where the planning officer disagrees, he should discuss with the P&TC which then has the right to escalate to DCP providing it agrees to provide a speaker so the escalation would not be automatic.
 3. The consultation period for P&TCs should be extended to 28 days as it is for Ward Cllrs and, providing it does not compromise decision timescales, the planning officer should agree requested extensions. This would also apply to major applications.
 4. The MKC IT system should automatically inform Clerks (and Ward Cllrs) of a new validated application in their Parish on the first day of the consultation period.
 5. The MKC IT system should automatically inform Clerks (and Ward Cllrs) of the date at which DCP will consider an application to which the P&TC has objected or requested conditions as in (2) above.
 6. P&TCs should make their objections or request for conditions on the basis of Planning Policies and Planning Guidance.
 7. A training programme should be developed between MKC Planning and MKALC to provide planning skills to P&TCs and advisory targets for trained cllrs could be agreed.
 8. No change should be made to speaking rights."

12. Parish Council Business Plan Review Meeting 14.10.16

Council is invited to receive the report detailing the priorities identified at the Parish Council Business Plan Review Meeting on 14.10.16; further work will be required to develop the priorities into a full Business Plan. Update to be made at the December meeting.

13. Milton Keynes Council/Serco attendance at a Council meeting to discuss the current landscape contract and the way in which it is being implemented.

Council is invited to note that Andy Hudson from Milton Keynes Council was unable to confirm his attendance at the November meeting of Council, the invitation has now been extended for him to attend a future meeting of Council.

14. Ward Members' Reports (Minute No. 120/16)

Council is invited to determine the procedure for submitting Ward Members' Reports to Council, including whether there is a requirement for them to be submitted in written form only or whether it should be possible to continue to submit them in written or verbal form.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

***Item No. 15**

Personnel Minutes

15. Draft Minute 58/16 – Staff Appraisals

Committee resolved to recommend to Council that it rescind the decision made at the October meeting of Council (Draft Minute No.122d/16) to appoint Cllrs Fraser (T), Priest and Uranta to carry out all staff appraisals, recommending instead that Cllrs Harris and Kendrick replace Cllrs Priest and Uranta on the appraisal panel.

The Committee asked that it be noted that it made the above recommendation in order to expedite the staff appraisal process, with staff placed at no further disadvantage, with both replacement Councillors serving on the Personnel Committee, having the ability to attend daytime meetings and possessing a 'day to day' knowledge of the workings of the Parish Council.

16. Committee Meeting Dates

New Build – Tuesday 22nd November 2016, 6.15pm

Finance & Administration – Tuesday 22nd November 2016, 7pm

Community & Environment – Monday 28th November 2016, 6.30pm

Communications – Tuesday 29th November 2016, 6.30pm

Planning & Policy – Monday 5th December 2016, 6.30pm

Finance & Administration – Tuesday 6th December 2016, 7pm

Personnel – Monday 12th December 2016, 6.30pm

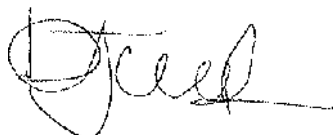
Planning & Policy – if required - Tuesday 20th December 2016, 6.15pm

Emergency Response Committee - Meeting date to be confirmed

17. Date of the Next Meeting

Tuesday 20th December 2016

BY ORDER OF THE COUNCIL



**D Warner
Clerk to Council
10th November 2016**