

You are hereby summoned to the **Meeting of Council** to be held on  
**Tuesday 16<sup>th</sup> May 2017**  
at the **Oldbrook Centre, Oldbrook Boulevard**  
**commencing at 7.30pm (or as soon thereafter as the Annual Meeting of**  
**Council convened for 7pm on the same day and at the same place shall**  
**have been completed)**

**This meeting is open to the Public**

### **AGENDA**

- 1. To receive:**  
Members Present  
Apologies for Absence  
Declarations of Interest  
Members of the Public Present
- 2. Minutes of the Meeting of Council held on the 19<sup>th</sup> April 2016**  
Council is invited to approve the minutes of the meeting.
- 3. Chair's /Vice Chair's Report**  
Council is invited to receive a report from the Chair/Vice Chair.
- 4. Clerk to Council's Report**  
To update Council on items received since the publication of the Agenda.
- 5. Correspondence**  
Council is invited to note the schedule of correspondence received during the last month.  
All of the correspondence has previously been forwarded to Councillors as and when received.
- 6. Ward Members' Reports**  
Council is invited to receive Member's reports.
- 7. Public Involvement – Deputations, Petitions and Questions**
- 8. To Receive Reports from Committees**
  - 8a. Minutes of the Planning & Policy Committee – 18<sup>th</sup> April 2017**  
**Chair: Cllr D Kendrick**  
Council is invited to receive the minutes
  - 8b. Minutes of the Planning & Policy Committee – 2<sup>nd</sup> May 2017**  
**Chair: Cllr D Kendrick**  
Council is invited to receive the minutes

**8c. Minutes of the Finance & Administration Committee**

**Chair: Cllr T Baines**

Council is invited to receive the minutes with 2 items for ratification [i.i & i.ii] and 1 item to note [ii]

**i Draft Minute No. 182/16 - Parish Council - Future Investment Options**

**i.i CCLA Investment Public Sector Deposit Fund**

Committee resolved to recommend to Council that the four existing bank signatories (Cllrs I Fraser, Greenwood, Harris and Pafford) be made signatories for CCLA Deposit Fund, with the Clerk to Council/Responsible Financial Officer made the main contact (non-signatory). Funds for the Deposit Fund to be transferred from the existing Business Money Manager Account.

**i.ii Deposit of Funds with MK Community Bank (Swan Credit Union)**

Committee resolved to recommend to Council that any two of the four existing bank signatories (Cllrs I Fraser, Greenwood, Harris and Pafford) be made signatories for the account with MK Community Bank (Swan Credit Union), with the Clerk to Council/Responsible Financial Officer made the main contact (non-signatory). Funds for the account to be transferred from the existing Business Money Manager Account.

**ii. Draft Minute No. 183/16 - Parish Council Business Plan**

Committee resolved to convene a meeting to progress the Business Plan by the second week of July with all Members invited to attend the meeting which would be held on a Saturday. Copies of the Business Plan report to be circulated to Members ahead of the meeting.

**8d. Minutes of the Personnel Committee**

**Chair: Cllr B Greenwood**

The meeting was inquorate.

**8e. Minutes of the Community & Environment Committee**

**Chair: Cllr L Harris**

Council is invited to receive the minutes with 2 items for ratification [i & ii] and 1 item to note [iii]

**i. Draft Minute No. 199/16 - Allotments – Revision of Terms and Conditions - Report C&E/016/16**

Committee considered the report and the suggested revisions to the Allotment Terms and Conditions and resolved to recommend to Council that the changes be accepted.

**ii. Draft Minute No. 201/16 - Parish Partnership Grants Programme 2017/18**

In relation to the Parish Investment Fund, Committee resolved that an application be submitted for 50% of the costs for completing the fencing renewal around Springfield Centre.

In relation to the Play Area Improvement Fund, Committee resolved that an application for £30,000 be submitted (supported by the £30,000 budget CPPC allocated in 17/18 for this purpose) for improvements to the Robert Hooke play area in Willen and a play area in Springfield.

- iii. **Draft Minute No. 203/16 - Grant Applications**  
Committee considered a grant application from MK Gallacticos FC for £1000.00 (Grant Application No: 001/17-18/ Section 137) and resolved to award £500.

**8f. Minutes of the Communications Committee**

**Chair: Cllr M Petchey**

Council is invited to receive the minutes with 1 item for ratification [i]

- i. **Draft Minute No. 178/16 - Parish Council Facebook Page**  
Taking into account the ongoing resource required to monitor, maintain and respond to the page, Committee resolved to recommend to Council that the existing Parish Council Facebook page is taken off-line.

**8g. Emergency Response Committee**

Council is invited to note that the Committee has not met since the last meeting of Council.

**8h. WW1 Centenary Working Group**

Council is invited to note that the Working Group has not met since the last meeting of Council.

**8i. Minutes of the New Build (Task & Finish) Committee** (Minute No. 191f, 213h, 77h/16, 92ii & 225i/16)

Council is invited to receive the minutes with 1 item for ratification [i.]

i. **Draft Minute No. 43/16 - Design Brief Development**

Further to their previous work to advance the specification and functionality of the proposed New Build, Committee resolved to recommend to Council that David Lock Associates be approached to provide a fee proposal for the development of a project Design Brief.

**9. Member's Item**

**Links with local Councils in The Gambia**

Cllr Oguntola to speak to this item

**CONFIDENTIAL WORDING**

**In view of the terms of Schedule 12A Local Government Act 1972, the following item\*\* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

\*\*Item 10

**10. IT Managed Services Contract – Proposed Statement of Work from Cloudy IT (dates subject to revision)**

Council is invited to consider and approve the proposed Statement of Work and associated pricing from Cloudy IT for the IT Managed Services Contract.

## 11. Training Courses and Conferences

Council is invited to note the following training and conferences and if required nominate Councillors/staff to attend relevant events.

Provider	Date	Venue	Content	Cost £
BALC	Wed 7/6/17 10.00-15.30	Aylesbury	Potential & Perils of Digital Engagement	£55.00pp
Northants CALC	Thurs 1/6/17 10.00-14.30	Litchborough	Data Protection & Freedom of Info	£150.00pp
BALC	Thurs 19/10/17	Aylesbury	Councillor Induction training	£30.00pp
BALC	Tuesday 7/11/17	Aston Clinton	Allotment Management	£52.67pp
BALC	28/11/17	Milton Keynes	Demystifying Planning TB, BG, EW	£57.90

## 12. Committee Meeting Dates

Community & Environment – Monday 22<sup>nd</sup> May 2017, 6.30pm

Communications – Tuesday 23<sup>rd</sup> May 2017, 6.30pm

Planning & Policy – Monday 5<sup>th</sup> June 2017, 7pm

New Build – Tuesday 6<sup>th</sup> June 2017, 6.150m

Finance & Administration – Tuesday 6<sup>th</sup> June 2017, 7pm

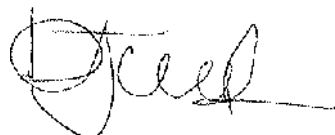
Personnel – Monday 12<sup>th</sup> June 2017, 6.30pm

## 13. Date of the Next Meetings

Extra Ordinary Meeting – Thursday 25<sup>th</sup> May 2017

Tuesday 20<sup>th</sup> June 2017

## BY ORDER OF THE COUNCIL



**D Warner**  
**Clerk to Council**  
**10<sup>th</sup> May 2017**