

**Minutes of the Meeting of Council held on
Tuesday 15th March 2016
at the Oldbrook Centre, Oldbrook Boulevard
commencing at 7.30pm**

The Vice Chair invited Members to stand and observe one minutes silence in memory of the Fishermead resident who died in the house fire in Fishermead last Sunday

222/15 Members Present

Cllr T Baines (Vice chair)	Cllr D Kendrick
Cllr C Brown	Cllr A Oguntola
Cllr I Fraser (Chair)	Cllr D Pafford
Cllr T Fraser	Cllr M Petchey
Cllr B Greenwood	Cllr D Priest
Cllr P Halton-Davis	Cllr P Shrimpton
Cllr L Harris	Cllr D Taylor
Cllr A Kahin	Cllr T Uranta

In attendance

D Warner, Clerk to Council
E Webb, Deputy Clerk

223/15 Apologies for Absence

Council noted apologies from
Cllr K Kent - illness

224/15 Declarations of Interest

None

225/15 Members of the Public Present

Fishermead resident

226/15 Minutes of the Meeting of Council held on the 16th February 2016

The Minutes of the meeting of Council having been circulated to Members were taken as read and approved as a correct record and signed by the Chair Under this item Cllr Pafford asked that it be noted that Council had not received a report on the last MKALC meeting from the CPPC representative, the Chair confirmed that this would be addressed at the next Council meeting.

227/15 Chair's Report

Council noted the written report from the Chair.

228/15 Clerk to Council's Report

The Clerk reminded Members of the AFRUCA training to be held on Saturday 19th March at the Springfield Centre.

229/15 Correspondence

Council noted the schedule of correspondence received during the last month. All of the correspondence had previously been forwarded to Councillors as and when received.

230/15 Ward Members' Reports

Council noted that no written reports had been submitted by Members. Council received the following verbal reports:

Signed.....Chair

Date.....

Cllr Pafford advised that he had attended the Woolstone Community Centre Management Committee and had raised the issue of potential sites for the Parish defibrillators. The Committee's preferred option would be on the junction of Newport Road/Mill Lane, Woolstone.

Cllr T Fraser advised that Fishermead residents were reporting an increase in anti-social behaviour at the park on Kernow Crescent and this was seen as a result of the removal of CCTV at that location.

Cllr Kahin advised that he had contacted TVP to report that an individual had been selling knives door to door on Fishermead.

Cllr Brown advised that "danger" notice had been erected on the footpath between Woolstone and Oldbrook and that Milton Keynes Council were carrying out an investigation into the circumstances of the footpath closure.

231/15 Public Involvement – Deputations, Petitions and Questions

No deputations, petitions or questions had been submitted.

232/15 To Receive Reports from Committees

232a. Minutes of the Planning & Policy Committee

Chair: Cllr T Baines

Council noted and accepted the minutes.

The Chair of the Committee drew Members attention to draft Minute No. 149Aii/15 - Construction of Waste Transfer Station, Pineham and Council's previous decision (Minute No. 46a/15) to instruct a consultant to carry out a noise assessment/review of the applicant's noise report. Following the Development Control Committee meeting, Cllr Shrimpton had emailed all members to seek approval for the Clerk to instruct a consultant to carry out the review. The Clerk had today (15th March) instructed Cass Allen to carry out the review.

Cllr Shrimpton advised Council that the planning application would be considered by Development Control Committee on the 22nd March and he had met informally with Cllrs J Bint, S Crooks, Xplain and Willen Hospice to discuss and clarify the objections that each would be speaking to. There was also a strong facebook campaign, currently 20,000 objecting to the application.

232b. Minutes of the Finance & Administration Committee – 1st March 2016
Chair: Cllr I Fraser

Council noted and accepted the minutes.

i. **Draft Minute No. 236/15 - Santander Business Bond Signatory Review**
Council resolved to approve the Committee's recommendation that signatories for the Santander Business Bond are updated in-line with those signatories currently in place for the Parish Council HSBC accounts.

ii. **Draft Minute No. 239/15 - Income & Expenditure Report 31st January 2016**
Council noted that under this item Cllr Fraser (I) reported that the numbers involved in the DCLG visit had increased, as had the associated costs. With the initial expense of the cost of the visit being paid for from the residual amount of the Chair's Allowance, the Committee agreed to the remaining cost being paid from the Training/Conferences cost code.

Signed.....Chair

Date.....

232c. Minutes of the Finance & Administration Committee – 8th March 2016

Chair: Cllr I Fraser

Council noted and accepted the minutes. Cllr Pafford asked for an agenda item for the next meeting on the payment process for the Community Centres.

232d. Minutes of the Personnel Committee

Chair: Cllr T Fraser

This item was taken under Minute No. 237/15

232e. Minutes of the Community & Environment Committee

Chair: Cllr L Harris

Council noted and accepted the minutes.

i. Draft Minute No. 152/15 - Fishermead Sports Ground – Sport England Protecting Playing Fields Fund

Council noted that the Committee considered the Sport England documentation in relation to the Protecting Playing Fields Fund.

Council resolved to approve the Committee's recommendations that;

- a. A professional report be commissioned to undertake an assessment of the site/soil conditions and provide options and recommendations for improving the site drainage at Fishermead Sports Ground.
- b. Tracey Jones (Community Officer) make preparations to submit an application to Sport England, when the next round of funding opens in the Autumn, for installation of pitch drainage at Fishermead Sports Ground.

ii. Draft Minute No. 153/15 - Grant Applications

Council noted that the Committee had reconsidered the grant application received from MK Melting Pot (Grant Application No: 016/15-16/Sect 137) and that the Committee resolved to award a grant of £200 as a subsidy towards hall hire.

iii. Draft Minute No. 155/15 - Oldbrook Green – Personal Injury

Council noted that an initial report of a personal injury incident on the Green last month is now being pursued by MK Council as the footpath in question is adopted highway.

iv. Draft Minute No. 157/15 - Woughton Parish Carnival

Council noted that further to Council Minute No. 188iii Committee resolved to have a stall/marquee at the Woughton Parish Carnival on 18th June 2016

232f. Minutes of the Communications Committee

Chair: Cllr D Priest

Council noted and accepted the minutes.

232g. Emergency Response Committee - Report No ERC/01/15

i. Cllr Priest thanked the Environment Officer (Buildings) for carrying out the research and preparing the report on the options available for radio communication.

Council resolved to approve Resound Limited, Option 3 – to hire 4 radios at a cost of £92.00 per month. The contract to run for 5 years and to include replacement parts, batteries, aerials, clips, charging unit, remote speaker microphones, maintenance, Ofcom licensing and use of antenna, with shared facility cost increase of 5% per annum.

Signed.....Chair

Date.....

ii. **Emergency Plan Spotlight**

Cllr T Fraser (Lead Member) gave a brief overview on the background and asked for Council's direction as to who should be invited to attend the event and to nominate councillors to progress the arrangements for the Spotlight. Council resolved to invite strategic partners, MKC, TVP, Bucks Fire Authority, CMK Partnership, Xscape Management, MK Theatre and Gallery, Parks Trust, MK General Hospital, MK Dons, NALC and DCLG, Parish & Town Councils, etc and the responsibility for organising the spotlight remain with the Emergency Response Committee.

232h. WW1 Centenary Working Group

Cllr Baines advised that he had spoken to a director of the National Memorial Arboretum in Staffordshire who would be happy to meet with councillors on a weekend to discuss Council's requirements. Date and attendees still to be determined.

232i. New Parish Council Headquarters (Minute No. 191f & 213h)

Council noted the New Parish Council Headquarters Committee had not met in the last month. Cllr Greenwood advised that the last meeting had been very positive and he was eager to progress matters.

Cllr Shrimpton gave his apologies and left the meeting at 8.05

233/15 MK Community Bank - Management Team letter

Council noted the letter from MK Community Bank and nominated Cllr T Fraser, assisted by Cllr Kendrick if required, to represent the Parish Council on the MK Community Bank Management Team.

Cllr Baines advised Council that there had been an increase in loan sharks operating on Fishermead, Oldbrook and Springfield and asked for an item to go on the next Finance & Administration agenda to discuss how the Parish Council could assist with the options outlined in the letter.

234/15 Publicly accessible Defibrillators within the Parish (Minute No. 215/15)

Further to Council's 'in principle' decision (Minute No. 215/15) to purchase and install units throughout the Parish, Council resolved to purchase the first 3 units for deployment in Fishermead, Oldbrook and Springfield.

Council further resolved to vire the unspent funds in the Neighbourhood Plan budget for 2015/16 to purchase the units.

Council noted that the Community & Environment Committee at their meeting on the 21st March would be considering potential locations to site the remaining units.

235/15 DCLG Visit 9th March 2016

Council noted the written report from the Chair of Council. Cllrs Greenwood, Pafford and Brown who had attended the event echoed the sentiments in the report that the day had been very successful. Chair drew Members attention to the outcomes achieved as a result of the event.

236/15 Local Council Elections – 5 May 2016

Council noted that Local Council Elections will be held on 5 May 2016, including an election for all of the seats on Campbell Park Parish Council. Nomination Papers can be obtained from the Clerk to the Parish Council or Civic Offices, 1 Saxon Gate East, Milton Keynes, MK9 3EJ from the Returning Officer.

Signed.....Chair

Date.....

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters and Council therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

237/17 Minutes of the Personnel Committee

Council noted the tabled minutes.

i. **Draft Minute No. 98/15 - Staff Salary Points – Annual Incremental Progression**

Council resolved to approve the Committee’s recommendations.

238/15 Training Courses and Conferences

Council noted the following training and conferences and approved the nominated Councillors/staff to attend relevant events.

Provider	Date	Venue	Content	Cost £
Northants CALC	16.5.16, 10.00- 15.00hrs	Litchborough, Northants	Finance for Clerks and RFO's	£130 per delegate
Clerk/RFO and Finance Officer to attend				
Northants CALC	7.6.15, 10.00- 12.00hrs	Litchborough, Northants	Minutes and Agendas	£68 per delegate
Cllrs T Fraser, Priest, Finance Officer and Community Officer to attend				
Northants CALC	5.7.16, 10.00- 12.00hrs	Litchborough, Northants	Chairmanship Training	£78 per delegate
Northants CALC	11.7.16, 19.00- 21.00hrs	Raunds, Northants	Chairmanship Training	£78 per delegate
Cllr Kahin to attend				

239/15 Committee Meeting Dates

Council noted the forthcoming Committee dates
Community & Environment – Monday 21st March 2016, 6.30pm
Communications – Tuesday 29th March 2016, 6.30pm
Planning & Policy – Monday 4th April 2016, 7pm
Finance & Administration – Tuesday 5th April 2016, 7pm
Personnel – Monday 11th April 2016, 6.30pm
Finance & Administration [Business Plan] - Tuesday 12th April, 7pm
New HQ Committee – Meeting date to be confirmed

240/15 Date of Next Meeting

Tuesday 19th April 2016

Signed.....Chair

Date.....