

You are hereby summoned to the **Meeting of Council** to be held on
Tuesday 20th June 2017
at **the Oldbrook Centre, Oldbrook Boulevard**
commencing at 7.30pm

This meeting is open to the Public

AGENDA

- 1. To receive:**
Members Present
Apologies for Absence
Declarations of Interest
Members of the Public Present
- 2. Neighbourhood Police Team Briefing**
Council is invited to receive a briefing on local Police issues and priorities from a member of the Neighbourhood Police Team.
- 3. Neighbourhood Police Community Forum**
Council is invited to nominate a representative to sit on the newly created Neighbourhood Police Community Forum – PC Rob Childs to speak to the item.
- 4. Minutes of the Annual Meeting of Council held on the 16th May 2017**
Council is invited to approve the minutes of the meeting.
- 5. Minutes of the Meeting of Council held on the 16th May 2017**
Council is invited to approve the minutes of the meeting.
- 6. Minutes of the Extra Ordinary Meeting of Council held on the 23rd May 2017**
Council is invited to approve the minutes of the meeting.
- 7. Standing Order Review – Standing Order 4.4.13**
Following Council's determination to amend the Committee structure (Minute No. 08/17), Council is now invited to review Standing Order 4.4.13 which defines the number of Committees that a Member may sit on and the maximum membership of any of the Standing Committees of Council, and then consider the following Motion as proposed by Cllr Baines:

That Council continues to restrict any Member to sit on a maximum of three of the Standing Committees of Council and that the membership of said Committees be restricted to a maximum of 7 Councillors, with the exception of both the Community and Social Wellbeing Committee and the Buildings and Property Portfolio Committee, with the membership of said Committees being expanded to a maximum of eleven Councillors.

Standing Order 4.4.13 (existing) - such that any Member be restricted to sitting on a maximum of three of the Standing Committees of Council and that the membership of said Committees be restricted to a maximum of 7

Councillors – these recommendations do not extend to ‘task and finish’ Committees appointed by Council.

8. Terms of Reference

Following Council’s determination to amend the Committee structure (Minute No. 08/17), Council is now invited to accept the Terms of Reference as reviewed by the Committees.

Community & Social Wellbeing
Planning, Infrastructure & Transport
Personnel
Finance, Administration & Policy

9. Councillor Appointments to Standing Committees

Council is invited to appoint those Members who were not present at the Annual Meeting of Council to the Standing Committees of Council.

10. Chair’s / Vice Chair’s Report

Council is invited to receive a report from the Chair/Vice Chair.

11. Clerk to Council’s Report

To update Council on items received since the publication of the Agenda.

12. Correspondence

Council is invited to note the schedule of correspondence received during the last month.

All of the correspondence has previously been forwarded to Councillors as and when received.

13. Ward Members’ Reports

Council is invited to note that no written reports have been submitted.

14. Public Involvement – Deputations, Petitions and Questions

15. To Receive draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.

**15a. Minutes of the Community & Environment Committee
Chair Cllr T Fraser**

Council is invited to receive the minutes with 3 items for ratification [i. iii & v] and 2 items to note [ii & iv]

i. Draft Minute No. 10/17 - Parish Partnership Grants Programme 2017/18 (Minute no. 201/16)

Committee considered the draft applications for the following funds:

Parking Improvement Scheme – Springfield Centre

Committee noted that MK Council have recommended that the previous application be re-submitted.

Parish Investment Fund

(fund will cover 50% of project cost – CPPC required to fund balance. Up to 3 applications allowed, with a maximum grant available of £5000)

- i. Springfield Centre Fencing £1500.00 (Total project cost £3000.00)
- ii. Oldbrook Centre Redecoration, to include re-flooring ladies toilet and small hall £2030.00 (Total project cost £4060.00)
- iii. Allotment Improvements – planting of Fruit Trees and install Bird Boxes £1000.00 (Total project cost £2000.00)

Committee noted that, where necessary, the supporting CPPC budget will need to be requested through the 2018/19 budget setting process to enable any successful applications to progress.

Play Area Improvement Scheme

Willen (Robert Hooke Park) and Springfield (play area to be determined)
£30,000 (to be match funded by CPPC from 17/18 allocated reserves)

Committee resolved to accept the draft applications and recommend to Council that these be submitted to MK Council.

- ii. **Draft Minute No. 11/17 - Fishermead Schools Litter Project**
Committee considered the report and resolved to support the Schools Community Clear Up campaign and particularly the project to design signage to encourage people to dispose of their litter appropriately. Committee resolved that the Parish Council should cover the cost of the agreed design being made into aluminium plate signs to be affixed to lampposts around Fishermead, to be funded from the Events/Fun Days/Schools budget.
- iii. **Draft Minute No. 12/17 - Solving the Problem of Litter In Milton Keynes**
Committee considered how the Parish Council may get involved in the initiative and resolved to recommend to Council that Cllr E Dicerbo be nominated to represent the Parish Council on the Milton Keynes Working Group.
Committee requested that the Committee Clerk respond to the correspondence and obtain details of any working group meetings.
- iv. **Environment Project** (Minute No. 149/16, 182/16)
Committee received an update on the progress of this initiative from Cllr Dicerbo. Committee considered ideas to develop the project and resolved that a meeting should be set up with the Job Centre and a workshop should be set up with MK Dons SET to discuss in greater detail how a "Return to Work" programme within the Parish could work.
- v. **Draft Minute No. 12/17 - Publicly Accessible Defibrillators within the Parish Update** (minute no. 144/16, 82/16, 184/15, 166/15)
Committee noted that the unit for Willen Lake Watersports Centre was being installed w/c 15/5 and the unit for The Barge in Woolstone is due to be installed in the next 1-3 weeks.
Committee noted that we are still awaiting permission from the landlord of Willen Medical Centre to install a unit on the outside of this building.

Committee resolved to recommend to Council that following the installation of the unit at Willen Lake and the unit in both of the residential areas of Willen and Woolstone, no further units would be required.

15b Minutes of the Communications Committee

Chair: Cllr D Priest

Council is invited to receive the minutes.

15c. Minutes of the Planning, Infrastructure & Transport Committee

Chair: Cllr B Greenwood

- i. Council is invited to receive the minutes

15d. Minutes of the Finance, Administration & Policy Committee

Chair: Cllr T Baines

Council is invited to receive the minutes with 1 item to note [i.]

i. **Draft Minute No. 18/17 - Parish Council Business Plan** (Minute No. 183/16)

The Committee resolved that the meeting would be held on Saturday 1st July, at one of the community centres (Springfield Centre has now been confirmed), 9am for 9.30am start, refreshments to be provided. It is anticipated that the meeting will finish by 1pm. The Chair of Council to email all Members stressing the importance of attending the meeting.

15e. Minutes of the Personnel Committee

Chair: Cllr D Priest

Council is invited to receive the minutes.

15f Minutes of the Buildings & Property Portfolio Committee

Chair: Cllr B Greenwood

Council is invited to receive the minutes with 1 item to note [i]

i. **Draft Minute No. 14/17 - Parish Council Allotment Rent Review for 2018/19**

The Committee noted that the 2018/19 rent for Parish Council allotment plots will be increased in line with the June 2017 Consumer Price Index figure (Council Minute No. 29/15) – for information, the April 2017 CPI figure was 2.6%.

16. Parish Council Health & Safety Policy Review

Council is invited to review its Health and Safety Policy.

17. Parish Council Precept Rise 2017/18 (Minute No. 166/16)

Following Council's decision to increase the Precept for 2017/18 by 5%, Council is invited to note that the increase, when combined with the increased Tax Base, equated to an additional £31,684.93 of income compared to 2016/17, increasing the overall Precept income to £533,900.

18. Milton Keynes Deputy Mayor – Cllr Martin Petchey

Council is invited to note the recent appointment of Cllr Martin Petchey as Deputy Mayor of Milton Keynes to May 2018.

19. Milton Keynes Association of Local Councils [MKALC] Conference Actions – Parish Council Response

Council is invited to receive the correspondence received from MKALC following their recent conference and then determine the Parish Council response to the points raised by MKALC in relation to shared /clustering of services.

20. Woughton Community Council Carnival

Council is invited to consider if the Parish should be represented at the Woughton Community Council Carnival. Cllr Baines to speak to this item.

21. Training Courses and Conferences

Council is invited to note the following training and conferences and if required nominate Councillors/staff to attend relevant events.

Provider	Date	Venue	Content	Cost £
GovNet	Tues 27 th June	Excel, London	Public Sector Show	Free
Northants CALC	Mon 11 th Sept 11.00- 1.00	Litchborough	Risk Assessment TF, TU	£72.00pp
BALC	Thurs 19 th Oct	Aylesbury	Councillor Induction training	£30.00pp
NALC	Mon 30 th Oct	Milton Keynes	Annual Conference & Exhibition	£50 – 1st day £70 – 2 nd day £100 – 2 days £150 – 2 days & dinner All + VAT
BALC	Tues 7 th Nov	Aston Clinton	Allotment Management	£52.67pp
BALC	Tues 28 th Nov	Milton Keynes	Demystifying Planning TB, BG, EW, TF, TU, PHD	£57.90

22. Committee Meeting Dates

Community & Social Wellbeing – Monday 26th June 2017, 6.30pm

Communications – Tuesday 27th June 2017, 6.30pm

Planning, Infrastructure & Transport – Monday 3rd July 2017, 6.30pm

Finance, Administration & Policy – Tuesday 4th July 2017, 6.30pm

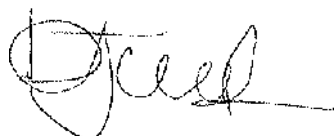
Buildings & Property Portfolio – Tuesday 11th July 2017, 6.30pm

Personnel – Tuesday 5th September 2017, 6.30pm

23. Date of the Next Meeting

Tuesday 18th July 2017

BY ORDER OF THE COUNCIL



D Warner
Clerk to Council
14th June 2017