

You are hereby summoned to the **Meeting of Council** to be held on
Tuesday 18th July 2017
at **the Oldbrook Centre, Oldbrook Boulevard**
commencing at 7.30pm

This meeting is open to the Public

AGENDA

- 1. To receive:**
Members Present
Apologies for Absence
Declarations of Interest
Members of the Public Present
- 2. Minutes of the Meeting of Council held on the 20th June 2017**
Council is invited to approve the minutes of the meeting.
- 3. Chair's / Vice Chair's Report**
Council is invited to receive a report from the Chair/Vice Chair.
- 4. Clerk to Council's Report**
To update Council on items received since the publication of the Agenda.
- 5. Correspondence**
Council is invited to note the schedule of correspondence received during the last month.
All of the correspondence has previously been forwarded to Councillors as and when received.
- 6. Ward Members' Reports**
Council is invited to note that no written reports have been submitted.
- 7. Public Involvement – Deputations, Petitions and Questions**
- 8. To Receive draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.**
- 8a. Minutes of the Community & Environment Committee**
Chair Cllr T Fraser
Council is invited to receive the minutes with 2 items for ratification [i.& ii] and 1 item to note [iii]
 - i. Draft Minute No. 30/17 – Terms of Reference**
This item is taken separately under Agenda Item No. 9
 - ii. Draft Minute No. 34/17 – Battle's Over – A Nation's Tribute**
Committee considered whether the Parish Council could get involved with the event to commemorate and remember the end of the war and those killed and wounded. The event will see beacons throughout the UK lit at 7pm on 11 November 2018. Committee resolved to recommend to Council that the Parish be part of this event and make arrangements for the beacon at Campbell Park to be lit.

- iii. **Draft Minute No. 38/17 – Grant Applications**
 - a. Committee considered a grant application from Frank Howe Court Social Club for £500.00 (Grant Application 002/17-18 Section 137) and resolved to award a grant of £800 to support people to become more active with sessions open to the public.
 - b. Committee considered a grant application from MK Melting Pot for £1000.00 (Grant Application 003/17-18 Section 137) and resolved to award a grant of £1000.00

8b Minutes of the Communications Committee
Chair: Cllr D Priest

Council is invited to receive the minutes with 1 item to note [i]

i. **Draft Minute No. 16/17 – Members Present**

Under this item the Chair took receipt of a letter from Cllr I Fraser in which she resigned from the Committee.

8c. Minutes of the Planning, Infrastructure & Transport Committee
Chair: Cllr B Greenwood

Council is invited to receive the minutes with 2 items to note [i & ii]

i. **Draft Minute No. 32/17 - HiMO's Sub Committee**

The Committee resolved that the HiMO Sub committee would meet at 6.15pm prior to the Planning, Infrastructure & Transport Committee which would move to a 6.45pm start.

ii. **Draft Minute No. 33/17 – Parking Issues at Willen School – Prohibition of Verge & Pavement Parking** (Minute No. 248/16)

The Committee received the report on the outcome of the exploratory consultation with the residents of Beaufort Drive, Landsborough Gate, Portland Drive (1-16), Drummond Hay, Amherst Court, Grimbold Court and Bentall Close.

The Committee noted that Landsborough Gate was the only road that met Milton Keynes Council criteria and resolved that they would invite Milton Keynes Council to commence the process to introduce a Traffic Regulation Order on Landsborough Gate. The Committee further resolved that a letter is delivered to all the residents of Landsborough Gate advising them of the Parish Councils decision and reiterating the importance of responding to the correspondence received from Milton Keynes Council regarding the implementation of a TRO. Cllr Shrimpton to deliver the letters.

8d. Minutes of the Finance, Administration & Policy Committee
Chair: Cllr T Baines

Council is invited to receive the minutes with 2 items to note [i & ii] and 1 item to ratify [iii]

i. **Draft Minute No. 32/17 - Parish Council Business Plan** (Minute No. 183/16,18/17)

Committee noted that the Business Plan meeting scheduled for 1st July 2017 had not gone ahead due to insufficient Councillor numbers. Given the importance of the issue, Committee agreed that it would be necessary to convene an Extra Ordinary Council meeting after the summer recess in order to progress the Business Plan.

ii. **Draft Minute No. 33/17 - Finance Training** (Minute No. P11/16, C49d/16, 26/16, 41/16, 45/16,64/16, 85/16, 158/16, 172/16, 189/16, 19/17)

Committee accepted a proposal for specialist Councillor finance training as provided by DCK Beavers, favouring the option of a half day training session.

- iii. **Draft Minute No. 38/17 Councillor Request – Meeting Notification**
Committee resolved to recommend to Council that, with the exception of meetings relating to specialised subjects/areas, all Councillors be informed in advance of any meetings held at the Parish Office with outside organisations

8e Minutes of the Buildings & Property Portfolio Committee
Chair: Cllr B Greenwood

Council is invited to receive the minutes with 1 item to ratify [i]

- i. **Draft Minute No. 24/17 – Terms of Reference**

This item is taken separately under Agenda Item No. 9

9. Committee Terms of Reference

Following Council's determination to amend the Committee structure (Minute No. 08/17), Council is now invited to accept the Terms of Reference as reviewed by the Committees.

- i. **Community & Social Wellbeing Committee**

Draft Minute No. 30/17 – Terms of Reference

Committee reviewed the Terms of Reference, taking into account decisions made by Council and resolved to accept the changes (with the appropriate re-numbering), with the exception of item "To work with partners to address the implications to the community of Houses in Multiple Occupations (HiMOS)". Committee resolved to recommend to Council that this item be retained within the Terms of Reference.

- ii. **Buildings & Property Portfolio Committee**

Draft Minute No. 24/17 – Terms of Reference

Committee reviewed the re-drafted Terms of Reference as directed at the previous meeting, amending both points relating to condition reports for Parish Buildings and Land, such that any issues of note or urgency be reported to the next Committee meeting.

10. Draft Neighbourhood Development Plan

Following Council's decision to approve the amended draft plan (Minute No.225b/16)

Council is now invited to approve the Strategic Assessment Screening Statement, Basic Conditions Statement and Consultation Statement.

Member's Item

11. Collaboration and Partnership with Woughton Community Council

Council is invited to consider the following Motions as proposed by Cllr T Baines:

That Campbell Park Parish Council agree to seeking and exploring ways of securing greater collaboration and partnership with and between Woughton Community Council and Campbell Park Parish Council.

That Campbell Park Parish Council agree to participate in a joint conference/workshop with Members of Woughton Community Council, with Officers from both Councils invited as well.

12. Milton Keynes Association of Local Council (MKALC) – Annual Subscription Renewal

Council is invited to note that an invitation has been received from MKALC for the Parish Council to renew its Annual Subscription at a cost of £135

13. Training Courses and Conferences

Council is invited to note the following training and conferences and if required nominate Councillors/staff to attend relevant events.

| Provider | Date | Venue | Content | Cost £ |
|----------------------|----------------------------------|-------------------|--|---|
| Northants CALC | Mon 11/9 11.00- 1.00 | Litchborough | Risk Assessment TF, TU | £72.00pp |
| Inside Government | Tues 19.9.2017 | Central London | Improving waste management, implementing a Circular Economy in the UK *D Priest | £385pp |
| BALC | Thurs 19/10 | Aylesbury | Councillor Induction training | £30.00pp |
| NALC | Mon 30/10 | Milton Keynes | Annual Conference & Exhibition | £50 – 1st day £70 – 2 nd day £100 – 2 days £150 – 2 days & dinner All + VAT |
| BALC | Tues 7/11 10.00- 15.00 | Aston Clinton | Allotment Management TF & TU | £52.67pp |
| BALC | Wed 22/11 10.00- 14.30 | Aylesbury | Data Protect & FOI | £63.11 |
| BALC | Tues 28/11 10.00- 15.30 | Milton Keynes | Demystifying Planning TB, BG, EW, TF,TU,PHD | £57.90 |
| BALC | 7/12 time tbc | tbc | Agendas & Minutes | £tbc |
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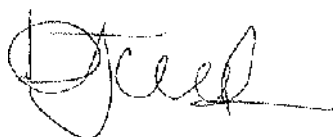
14. Committee Meeting Dates

Community & Social Wellbeing – Monday 24th July 2017, 6.30pm
 Communications – Tuesday 25th July 2017, 6.30pm
 Planning, Infrastructure & Transport – Monday 7th August 2017, 6.45pm
 Planning, Infrastructure & Transport – Monday 4th September 2017,
 6.45pm
 Personnel – Tuesday 5th September 2017, 6.30pm
 Finance, Administration & Policy – Tuesday 5th September 2017, 7pm
 Buildings & Property Portfolio – Tuesday 12th September 2017, 6.30pm

15. Date of the Next Meeting

Tuesday 19th September 2017

BY ORDER OF THE COUNCIL



D Warner
Clerk to Council
12th July 2017