

You are hereby summoned to the **Meeting of Council** to be held on  
**Tuesday 17<sup>th</sup> November 2015,**  
at **the Oldbrook Centre, Oldbrook Boulevard**  
**commencing at 7.30pm**

**This meeting is open to the Public**

**AGENDA**

- 1. To receive:**  
Members Present  
Apologies for Absence  
Declarations of Interest  
Members of the Public Present
- 2. Minutes of the Meeting of Council held on the 20<sup>th</sup> October 2015**  
Council is invited to approve the minutes of the meeting.
- 3. Minutes of the Extra ordinary Meeting of Council held on the 10<sup>th</sup> November 2015 – to be tabled**  
Council is invited to approve the minutes of the meeting.
- 4. Springfield Parish Councillor Vacancy**  
Clerk to Council to update Council on whether an election has been requested for the Parish Councillor vacancy created by the resignation of Cllr Colin Ennew.
- 5. Oldbrook Parish Councillor Vacancies (2) – Potential Co-option**  
Council is invited to consider potential candidates for co-option as Parish Councillors representing the Oldbrook Ward. Resume of candidates attached.
- 6. Chair's Report**  
Council is invited to receive a report from the Chair.
- 7. Clerk to Council's Report**  
To update Council on items received since the publication of the Agenda.
- 8. Correspondence**  
Council is invited to note the schedule of correspondence received during the last month.  
All of the correspondence has been previously forwarded to Councillors as and when received.
- 9. Ward Members' Reports**  
Council is invited to note that no written reports have been submitted by Members.

**10. Public Involvement – Deputations, Petitions and Questions**

**11. To Receive Reports from Committees**

**11a Minutes of the Planning & Policy Committee**

**Chair: Cllr T Baines**

Council is invited to receive the minutes

**11b Minutes of the Personnel Committee**

**Chair: Cllr T Fraser**

Council is invited to receive the minutes

**11c Minutes of the Community & Environment Committee**

**Chair: Cllr L Harris**

Council is invited to receive the minutes, with 3 items [i, ii and iii] to note and 1 item to ratify [iv]

**i. Draft Minute No. 110/15 - Tree Removal at Woolstone Local Park**

Committee received a report on the cost for the removal of 22 Horse Chestnut Trees at Woolstone Local Park, in line with the Woodland Management Plan.

Committee determined that Contractor A – Trim a Tree be appointed.

**ii. Draft Minute No. 111/15 - Woodland Management Programme**

Committee considered the remaining tree maintenance works, identified to be completed in 2015 in the Woodland Management Plan, and determined that the works should be undertaken by Trim a Tree, the successful contractor appointed to complete the Tree Removal works in Woolstone (Item 8).

**iii. Draft Minute No. 117/15 - Springfield Retention Release**

Committee noted that the 6 monthly check had been undertaken, remedial works completed and that the final certificate issued. Additionally that the 5% retention is now due to be released to the contractor.

**iv. Draft Minute No. 113/15 - Oldbrook Centre Toilet Re-configuration – Feasibility Report**

Committee considered the report presented and resolved that Option 2 should be pursued.

**11d Minutes of the Communications Committee**

**Chair: Cllr D Priest**

Council is invited to receive the minutes

**i. Draft Minute No. 61/15 – Homeground Frequency of publication**

The Committee considered the frequency of the publications and resolved that an 8 page magazine should be issued bi-monthly, (6 editions instead of 4).

Budget proposal to be submitted to the Council ECM on the 10<sup>th</sup> November.

**11e Emergency Plan Committee**

Council is invited to note that the equipment authorised by the September meeting of Council (Minute No. 101i/15) for use by the Emergency Plan Committee has started to be purchased, with the Committee still reviewing options for the most suitable radio type.

**11f WW1 Centenary Working Group**

Council is invited to note that the Clerk to Council has written to the Parks Trust regarding the potential of a suitable project at the site of the former Motocross site in Pineham (Minute No. 101j/15)– a response is awaited

**11g New Parish Council Headquarters** –(Minute No. 253/14,

Council is invited to note that CAD concept drawings for the new offices are being progressed

**11h Business Plan**

Council is invited to note that it has been necessary to reschedule the October and November Committee meetings of the Finance & Administration Committee which were due to progress the Business Plan. New dates to be advised.

**12. Milton Keynes Council Plan:MK Workshops: Vision and Development Options Consultation**

Cllr Kendrick to give a presentation on the information provided at the workshop.

**13. Licensing Application – Street Trading Consent**

Due to time constraints Council is invited to consider a licensing application from Romanell’s Italian Food, to trade on Oldbrook Boulevard for 1 hours trading within every 24 hours. Hour applied for are Monday to Sunday 1800 to 1900hours. Comments to be made by the 23<sup>rd</sup> November 2015

**14. Licensing Application – Best Kebabs, Fishermead**

Due to time constraints Council is invited to consider an application for the renewal of a licence for Best Kebabs. Hours applied for Monday to Saturday 17.00 – 23.00 Comments to be made by the 27<sup>th</sup> November 2015

**15. Training Courses and Conferences**

Council is invited to note the following training and conferences and if required nominate Councillors/staff to attend relevant events.

Provider	Date	Venue	Content	Cost £
NALC	Wed 2.12.15	TBC	Larger Councils Conference TB,IF,TF,KK,LH,DP, BG, Clerk to Council	TBC

**16. Committee Meeting Dates**

Communications ECM – Wednesday 18<sup>th</sup> November 2015, 6.30pm  
Finance & Administration – Tuesday 19<sup>th</sup> November 2015, 7pm  
Community & Environment – Monday 23<sup>rd</sup> November 2015, 6.30pm  
Communications – Tuesday 24<sup>th</sup> November 2015, 6.30pm  
Planning & Policy – Monday 30<sup>th</sup> November 2015, 7pm  
Finance & Administration – Tuesday 1<sup>st</sup> December 2015, 7pm  
Personnel – Monday 14<sup>th</sup> December 2015, 6.30pm

**17. Date of Next Meetings**

Tuesday 15<sup>th</sup> December 2015

**BY ORDER OF THE COUNCIL**



**D Warner  
Clerk to Council  
10<sup>th</sup> November 2015**