

Minutes of the meeting of the **Communications Committee** of
Campbell Park Parish Council held on
Wednesday 27 May 2015
at the **Parish Office, 1 Pencarrow Place, Fishermead**
commencing at 6.30pm

01/15 Election of Committee Chair

Cllr D Priest was nominated for the office of Chair. No other nominations being forthcoming Cllr D Priest was duly elected as Chair for the period to May 2016

02/15 Election of Committee Vice Chair

Cllr P Halton-Davis was nominated for the office of Vice-Chair. No other nominations being forthcoming Cllr Halton-Davis was duly elected as Vice Chair for the period to May 2016

03/15 Election of Lead Member(s)/Champion(s)

With no other nominations being forthcoming, the following Councillors were duly elected as Lead Member(s) for the period to May 2016:

Cllr C Brown	Hardware
Cllr T Fraser	Website
Cllr M Petchey	Facebook and Twitter
Cllr D Priest	Software

04/15 Members Present

Cllr T Baines	Cllr P Halton-Davis
Cllr C Brown	Cllr M Petchey
Cllr I Fraser	Cllr D Priest
Cllr T Fraser	

In attendance

J Walker, Deputy Clerk

05/15 Apologies for Absence

No apologies received

06/15 Declarations of Interest

Cllr Kendrick - holiday

07/15 Minutes of the meeting of the 29 April 2015

The Minutes of the previous meeting, having already been circulated, were approved as a correct message

08/15 Public Involvement – Deputations, Petitions and Questions

None

09/15 New Parish Council Website

This item was deferred until further notice

Signed.....Chair

Date.....

10/15 Homeground July 2015 edition

Following discussion it was resolved that the following articles be approved:

- Chair’s and Committees Chair’s Annual Reports
- Chairs Report
- Community & Environment Committee Report – Working with schools
- Communications Committee Report
- Draft Accounts for 2014/2015
- Kid’s Corner
- 2015 Parish Picnic Event

It was also resolved that an article be written by Cllr I Fraser asking residents whether they wish to register their email address with the Parish Council, allowing for an avenue of communication between themselves and the Parish

11/15 Information Technology hardware requirements for the Parish Office

Following discussion **it was resolved that:**

Cllrs T Fraser, Brown will:

- review councils hardware requirements for 2015/16, including the replacement of obsolete items and the purchase of a laptop for the Administration Officer and that

Cllrs T Fraser, Brown and Priest to visit Mirus IT to:

- discuss said hardware requirements
- obtain costings for equipment and forward to Finance & Administration Committee for confirmation of budget availability

12/15 Parish Council Facebook Page

Following discussion **it was resolved that** Cllr Petchey, as lead member, moves the project to introduce Facebook and Twitter accounts forward.

Cllr Petchey informed Committee that:

- a new email address may be required
- he will research the ability to remove any negative comments from these sites

Committee were also informed that a Facebook page already exists which cannot be accessed. This page will require closing

13/15 Pear Technology Mapping Software

Committee received a verbal and visual update from Cllr T Fraser regarding the reinstatement of the Pear Technology Mapping Software on the Parish Council I.T. system.

14/15 Date of next Meeting: 24 June 2015

Signed.....Chair

Date.....