

The **minutes** of the **Community and Environment Committee**  
**of Campbell Park Parish Council** held on  
**23<sup>rd</sup> January 2017**  
at **the Oldbrook Centre, Oldbrook Boulevard**  
**commencing at 7pm**

**135/16 Members Present**

Cllr P Halton-Davis  
Cllr E Dicerbo

Cllr L Harris  
Cllr D Priest

**In Attendance**

T Jones, Committee Clerk

**136/16 Apologies for Absence**

Cllr N Oguntola  
Cllr D Taylor  
Cllr E May – family commitment

**137/16 Declarations of Interest**

None

**138/16 Non-Committee Members/Members of the Public Present**

Cllr T Fraser

**139/16 Minutes of the Meeting of the 28<sup>th</sup> November 2016**

Committee approved the Minutes of the previous meeting.

**140/16 Public Involvement – Deputations, Petitions and Questions**

None

**141/16 Resignation of Chairperson/Election of Chairperson**

Committee received the resignation of Cllr D Taylor from the role of Chairperson of this Committee. Committee resolved to appoint Cllr L Harris as Chairperson to May 2017.

**142/16 Review of Committee Terms of Reference**

Committee reviewed the Terms of Reference prior to the Annual meeting of Council in May 2017. Committee proposed that the following amendments be made:

4. remove 'least well-educated' and replace with 'all'
5. add in 'partners, including the NHS... Add in 'health related issues (including FGM)'
6. Add in consultations 'carried out by' Campbell Park Parish Council
7. add in 'outside the agreed annual budget' to the 'Note'
10. remove Neighbourhood Action Groups and add in Residents Associations.
15. amend month to October

Signature..... Chair

Date.....

Add in new items:

- a. To implement an annual programme of Community Events
- b. To work with the Schools within the Parish, implementing a range of activities to engage the children in Parish Council initiatives and to enable an early understanding about the Parish Council.
- c. To seek opportunities to work with organisation including Milton Keynes Council to improve assets within the Parish (play areas, car parking etc)

**143/16 Policy Review** (minute no. 168/15, 153/15)

Committee reviewed the Small Events Policy (Annexe A) and the Community Engagement Strategy (Annexe B) prior to the Annual meeting of Council in May 2017 and resolved to recommend that the reference to 'Neighbourhood Action Groups' from within the Community Engagement Strategy be removed.

**144/16 Publicly accessible Defibrillators within the Parish** (minute no. 82/16, 184/15, 166/15)

- i. Further to the Council decision (Council minute No. 125/16) to locate a Unit at the junction of Mill Lane/Newport Road Woolstone Committee noted that The Barge Inn, Woolstone have given permission in principle for the Defibrillator and Unit to be affixed to their building. (Annexe C)
- ii. Committee noted that dialogue with Willen Surgery, regarding the installation of a unit on their building, is ongoing.
- iii. Committee considered the letter received from The Parks Trust regarding installation of unit at Willen Lake (Annexe D) and resolved to recommend to Council that a defibrillator unit is provided by CPPC at Willen Lake.

**145/16 BT Adopt a Kiosk**

Committee considered the documentation, further to Council's approval (Council minute 143dii/16) of the Committee's request to pursue this in relation to the potential secondary locations for the siting of the Defibrillator Units and resolved to put this on hold until the units in locations, currently being pursued, are in place.

**146/16 'Beat the Streets'**

Committee considered the information pack on the new 'Beat the Street' health initiative and resolved to advertise the initiative on the Parish noticeboards.

**147/16 MK50 Events**

Committee considered the MK 50 Toolkit News Release and Website information and discussed ways that the Parish Council could get involved and resolved to make the Summer Picnic event at Willen a MK50 party.

Signature..... Chair

Date.....

**148/16 Summer Community Events 2017** (minute no. 87/16)

Cllr P Halton-Davis outlined the programme of events for the year: Easter Picnic – Sat 15<sup>th</sup> April. Oldbrook Green and Oldbrook Centre. Bouncy castle, face painter, Puzzle/Treasure hunt with Easter Egg rewards, entertainer.

June (Sat – date tbc) – Fishermead Picnic

July (Sat – date tbc) – Woolstone. Lindy Hop Dancing & Hog Roast tbc (cost dependent)

August (date tbc) – Willen MK50 Party at Pavilion

October (sat 28<sup>th</sup>) – Springfield Halloween Tea Party

Committee resolved to accept this outline programme.

**149/16 Estate Deep Clean Programme**

Committee considered whether to reinstate the Estate Deep Clean Programme. Cllr E Dicerbo to work with Committee Clerk to research opportunities for one-off deep cleans and also longer-term projects. Report to be presented to Committee for consideration in March.

**150/16 Review of Grant Application Schedule** – Report C&E/011/16

Committee considered revising the schedule for considering Grant Applications over £500 to bring it in-line with the financial year close and resolved to receive applications in April, July, October and January. Additionally, Committee agreed that the £1000 limit for all applications be enforced, with any application requesting more than this being returned to the applicant.

**151/16 Building Maintenance Schedules** – Report C&E/012/16

Committee received the Building Maintenance Schedule for both Oldbrook and Springfield Community Centres.

**152/16 Grant Evaluation Forms**

Committee noted that a Grant Evaluation Form has been completed by The Food Bank and The Eden Project.

**153/16 Booking List & Summary for the Oldbrook and Springfield Centres**

Committee noted the booking list, **summary** and **forecast bookings** for the Oldbrook and Springfield Centres.

**154/16 Nothing to Report / Ongoing Projects**

General	Action	
Fishermead Sports Ground – Site drainage	Monitor release of relevant Sport England funding programmes	Update on February Agenda
Oldbrook – Pedestrian Barriers at Road Crossing Update (minute no. 10/16, 36/16, 85/16, 127/16)	Cllr I Fraser to pursue with MK Council Highways	Update on February Agenda

**155/16 Date of Next Meeting**

27<sup>th</sup> February 2017, **6:30pm** at the Oldbrook Centre

Signature..... Chair

Date.....