

**Minutes of the meeting of the Community and Environment Committee
of Campbell Park Parish Council held on
25 March Monday 2013 at the Oldbrook Centre, Oldbrook Boulevard
commencing at 6.30pm**

154/12 Members Present

Cllr K Bejon	Cllr L Harris (Chair)
Cllr C Ennew	Cllr D Kendrick
Cllr I Fraser	Cllr A Oguntola
Cllr T Fraser	Cllr D Pafford
Cllr P Halton-Davis	

155/12 In Attendance

Cllr N Forrest

156/12 Apologies for Absence

None received

157/12 Declarations of Interest

None declared

158/12 Members of the Public

One member of public

159/12 Minutes of the Meeting of the 25 February 2013

The Minutes of the previous meeting, having already been circulated, were approved and signed as a correct record by the Chair

160/12 Springfield Roof and Gutter Repairs (Minute Nos: C&E 128/145-12)

Report No: C&E/40/12 (Report 3)

Following discussion it was unanimously **resolved that** Quotation B, Job Specification 1 be the approved quotation with the addition of changing tiles for felt roofing.

A quotation to be obtained for the felt roofing.

161/12 Springfield Centre Design Report - Report No: C&E/41/12 (Report 1)

Following discussion it was unanimously **resolved that:**

- The Architecture Studio be engaged to draw up a master plan for the building on a four (4) day option as per the quotation
- The Architect Studio investigate the possible use of the ground in front of the Springfield Centre
- The Architect Studio investigate the possibility of adding a storage facility to the east side of the Springfield Centre

162/12 Oldbrook Centre Windows and Doors Renewal (Minute Nos: 28/105/145-12)

Report No: C&E/42/12 (Report 3)

Following discussion it was unanimously **resolved that** the plans for window and door renewal at the Oldbrook Centre be approved and they be forwarded to The Parks Trust and subsequently to MKC Planning for approval

March 2013

Signed

Date

Committee Members:

Cllrs: Bejon, Ennew, I Fraser, T Fraser, Halton-Davis, Harris, Kendrick, Kent, Oguntola, Pafford & Williams

163/12 Oldbrook Centre Ventilation System Update

Report No: C&E/43/12 (Report 1)

Following discussion it was unanimously **resolved that** that a mechanical venting system be installed in the Oldbrook Centre subject to cost being within the original budget as presented to Committee

164/12 Fishermead Sports Ground (Minute Nos: C&E 132/143-12)

Committee received a progress report from Councillor Ennew regarding the Football on Fishermead Sports Ground project. Committee was informed that a further source of funding may have been found.

Following discussion it was unanimously **resolved that** Councillor Ennew to be lead member for this project.

Committee thanked Councillor Ennew for his work on this project

165/12 Tables & Benches, Play Area, Kernow Crescent

(Minute Nos: C&E 71/89/131/147-12)

Committee noted the report and unanimously **resolved that:**

- two (2) litter bins be obtained for this site
- the bins supplied be the same as those installed on Oldbrook Green

166/12 Balconies or Baskets in Bloom (Minute No: 148/12)

Councillor Halton-Davis spoke to this item and informed Committee that:

- the project to be 'Balconies or Baskets in Bloom'
- the project will be open to the whole Parish
- there will be three (3) prizes comprising of vouchers for the sum of £50, £30 and £20
- judges of the competition to be Councillors Harris, Kent and Halton Davis, the Environment Officer Land and Environment Officer Buildings

Following discussion it was unanimously **resolved that:**

- the project as detailed be authorised
- Councillor Halton-Davis to be lead member
- funding to go before Finance & Administration Committee for authorisation

167/12 Willen Sports Ground Community Asset Transfer Application

Committee noted, that at the March 2013 Council meeting, Minute No: 251/12 *'it was resolved that CPPC submit a Stage 1 application for the Community Asset Transfer of the Willen Pavilion and Sports in conjunction with the Willen Management Committee'*

168/12 Extension of booking hours at the Oldbrook Centre

Councillor Harris informed Committee that a group has applied to run a night club in the Oldbrook Centre every two (2) to three (3) weeks on a Saturday evening until 1.00am to 2.00am.

Following discussion it was **resolved that:**

- a booking be granted on a trial basis for one evening per month, until 1.00am
- that numbers attending to be a maximum of 60

March 2013

Signed

Date

Committee Members:

CLRs: Bejon, Ennew, I Fraser, T Fraser, Halton-Davis, Harris, Kendrick, Kent, Oguntola, Pafford & Williams

- that the project be reviewed after a 3 month period

169/12 Community Development

Following discussion **it was agreed that** this project to be deferred to May Committee

170/12 Committee Terms of Reference

Following discussion **it was unanimously resolved that** the Terms of Reference be approved

171/12 Seasonal Programme

Following discussion **it was agreed that** this project be deferred to May Committee

172/12 Mentor programme for Youth Employment – Report No: C&E/44/12

(Report 1)

Councillors Bejon and Forrest gave a joint presentation to Committee requesting that a project to tackle youth unemployment be approved. The project to include a conference, an open evening for residents and a series of classes.

Following discussion **it was unanimously resolved that:**

- a working party comprising of Councillors Bejon, Forrest, T Fraser, Kendrick and Kent commence work on this project and report back to Committee. (Other members may attend these meetings)

Project work to include:

- an action plan
- sourcing of external funding

See attached sheet from Councillor I Fraser regarding information given at this Committee meeting

173/12 Child Poverty Data

Following discussion **it was agreed that** this project to be deferred to April Committee

174/12 Grant Applications

Sea Cadets (Grant Reference No: 18)

Following discussion **it was agreed that** a grant of £250.00 be approved

i. **Grant Application Discussion**

Following discussion **it was agreed that** this discussion be deferred to April Committee

175/12 KHAT Abuse within the Parish area

Committee noted that the March meeting of Council resolved to write a strong letter to the Prime Minister, Cabinet Office and Home Office

March 2013

Signed

Date

Committee Members:

Cllrs: Bejon, Ennew, I Fraser, T Fraser, Halton-Davis, Harris, Kendrick, Kent, Oguntola, Pafford & Williams

176/12 VAT Registration

Following discussion **it was resolved that** the following goes to April 2013 Council for ratification :

- Council subsume the VAT element in the hire charges for 6 months from the 1st April 2013
- all hirers be informed in writing that VAT will be added to hire charges from the 1st September 2013

It was noted that Councillors Kent and Pafford requested consideration for a training course on VAT and its practical operation

177/12 Ongoing Projects

Committee noted the following ongoing projects:

General	Action
Works Programme – Springfield Centre – Report No: C&E/033/12 (Minute No: 128/12)	Architect engaged to draw plan and Report back to Committee
Sports Wall, Woolstone – Report No C&E/32/12 (Minute No:70/107-12):	To be installed in May 2013 subject to ground conditions
Flooding Area Oldbrook Green – Report No: C&E/31/12 (Minute No: C&E 85/12, 014/12, 104/12)	Contractor informed. Awaiting start date subject to ground conditions
Acquisition of Fishermead sports ground	Stage 2 application submitted to MKC on 18 January 2013
Tables & Benches – Play Area, Kernow Crescent, Fishermead (Minute Nos; C&E 71/89/ - 12)	Tables to be ordered and installed by MKC subject ground conditions
Oldbrook Centre replacement doors/windows	Plans to be forwarded to Parks Trust And MKC Planning for approval
Fun Days, Funion Bargee	Booked for 13 July, 1, 8, 15 & 29 Aug 2013
Balconies in Bloom	Project to commence April 2013
Potential Future projects 2014/14	
General	Action
Oldbrook	
Oldbrook Green fitness equipment	2012/13 - Cllrs Harris & I Fraser to research funding streams/complete applications
Oldbrook Centre sanding of floor	2013/14 project – to review April 2013
Review of Oldbrook Green Buildings	2013/14 project – to review April 2013
Review of Oldbrook Green clock	2013/14 project – to review April 2013
Wildflower beds, Oldbrook Green	2013/14 project – to review April 2013
Bluebell Wood path	2013/14 project – to review April 2013

178/12 Date of Next Meeting

Monday 22nd April 2013, 6.30 at the Oldbrook Centre

March 2013

Signed

Date

Committee Members:

Cllrs: Bejon, Ennew, I Fraser, T Fraser, Halton-Davis, Harris, Kendrick, Kent, Oguntola, Pafford & Williams