

**Minutes of the Meeting of Council held on
Tuesday 19th April 2016
at the Oldbrook Centre, Oldbrook Boulevard
commencing at 7.30pm**

241/15 Members Present

Cllr T Baines (Vice chair)	Cllr K Kent
Cllr C Brown	Cllr A Oguntola
Cllr I Fraser (Chair)	Cllr D Pafford
Cllr T Fraser	Cllr M Petchey
Cllr B Greenwood	Cllr D Priest
Cllr P Halton-Davis	Cllr P Shrimpton
Cllr L Harris	Cllr D Taylor
Cllr D Kendrick	Cllr T Uranta

In attendance

D Warner, Clerk to Council
E Webb, Deputy Clerk

242/15 Apologies for Absence

None

243/15 Declarations of Interest

Cllr A Oguntola – Agenda Item No. 8eiii
Cllr T Fraser – Agenda Item No. 13
Cllrs T Baines, D Kendrick and D Priest – Agenda Item No. 9

244/15 Members of the Public Present

Two members of the public

245/15 Minutes of the Meeting of Council held on the 15th March 2016

The Minutes of the meeting of Council having been circulated to Members were taken as read and approved as a correct record and signed by the Chair

246/15 Chair's Report

Council noted and accepted the written report from the Chair. The Chair spoke to her report, commending named members for their service delivery to residents but went on to say that although Council delivered large projects effectively, it does not deliver services on a day to day basis. Members need to be more active. An "Away Day" to be held at a future date to look at services that Council could deliver.

247/15 Clerk to Council's Report

The Clerk advised that he had received an email inviting councillors to attend the Planning Training to be held on Thursday, 2nd June at the Springfield Community Centre, with tea/coffee at 09:45 and the session to start at 10:00 and finish at 13:00. The training will be delivered by Trevor Roberts Associates and priority will be given to new councillors.

248/15 Correspondence

Council noted and accepted the schedule of correspondence received during the last month. All of the correspondence had previously been forwarded to Councillors as and when received.

Signature.....Chair

Date.....

249/15 Ward Members' Reports

Council noted and accepted the written ward report from Cllr Taylor and the tabled report from Cllr Brown. The Chair commended Cllrs Taylor and Brown on their written reports and reiterated that ward reports should be submitted in writing.

Council received the following verbal reports

- i. Cllr Halton-Davis drew members' attention to the display board with the winning plates from the schools Easter Plate Competition. There had been 2000 plates entered and she and Cllr Harris had spent a day judging the plates.
- ii. Cllr Pafford gave a vote of thanks to Cllr Halton-Davis for her work with the schools and went on to advise that repair work was starting on the Woolstone Community Centre.
The water ski centre at Willen had now been sold and the current 30 metre climbing apparatus is to be replaced with a 20 metre frame
- iii. Cllr Baines advised that Thames Valley Police had now installed CCTV on Gurnards Avenue. Cllr Baines, during discussions with the Area Commander had been advised that the Neighbouring Police Teams had been instructed to keep Parish Councils updated on incidences within their areas.
- iv. Cllr Brown advised that in an effort to alleviate the parking at Orchards School, Springfield, he had spoken to the One Stop shop who acceded to his request that they stagger store deliveries to avoid the school dropping off/picking up times but the store had no control over external deliveries.

Cllr Petchey joined the meeting during this item.

250/15 Public Involvement – Deputations, Petitions and Questions

No deputations, petitions or questions had been submitted.

251/15 To Receive Reports from Committees

251a. Minutes of the Planning & Policy Committee

Chair: Cllr T Baines

Council noted and accepted the minutes

251b. Minutes of the Finance & Administration Committee – 5th April 2016

Chair: Cllr I Fraser

Council noted and accepted the minutes

251c. Minutes of the Finance & Administration Committee – 12th April 2016

Chair: Cllr I Fraser

Council noted and accepted the minutes

251d. Minutes of the Personnel Committee

Chair: Cllr T Fraser

Council noted and accepted the minutes

251e. Minutes of the Community & Environment Committee

Council noted and accepted the minutes

Signature.....Chair

Date.....

i. **Draft Minute No. 167/15 - Grant to Geoff Taylor Trust**
In relation to minute number 27iv/15, which outlined the conditions under which the provisional grant award to the Geoff Taylor Trust of £5000 would be released, Cllr Pafford confirmed that, by the presentation of the accounts which were tabled, the conditions now had been satisfied. This was outlined by a paper tabled which contained the details of the response from the Charity Commission. Council noted that the Committee resolved that the grant should now be released.

ii. **Draft Minute No. 169/15 - Grant Applications**
Council resolved to accept the Committee's recommendation to award a grant of £1000 to MK Christian Centre (Fuse Youth) (Grant Application No: 019/15-16/ Section 137)

iii. Council was invited to accept the Committee's recommendation to award a grant of £2000 to Junior Filmmakers (Grant Application No: 022/15-16/ Local Gov Act 1972 sec 145)

A recorded vote being requested Councillors voted as follows
For: Cllrs Baines, Brown, Fraser [T], Fraser [I], Greenwood, Pafford, Petchey, Shrimpton, Taylor, Uranta
Against: Cllrs Halton-Davis, Kent, Priest, Cllr Kendrick voted against the recommendation on the grounds of process and legislation
Abstained: Cllr Harris

The recommendation to award a grant of £2000 to Junior Filmmakers was approved.

iv. Council noted that the had not awarded the following grants
Independent Cinema Milton Keynes for £960 (Grant Application No: 020/15-16/ Local Gov Act 1972 sec 145) and resolved that this application be declined.

v. Friends and Families MK for £260 (Grant Application No: 021/15-16/ Section 137) and resolved that this application be declined.

vi. **Draft Minute No. 171/15 - Oldbrook Centre Outside Lights**
Council resolved to accept the Committee's recommendation that Contractor B (XXXXXXXXXX) had been commissioned to undertake the work at a cost of £600 + vat. Additionally, as the quotation was significantly less than the £1656.37 budget allocated, that Contractor B had also been asked to replace the distribution board for which a quote of £750 + vat had been provided. Clerk advised that the lights had been installed and a new distribution board would be installed shortly.

251f. Minutes of the Communications Committee
Chair: Cllr D Priest

Council noted and accepted the minutes

i. **Draft Minute No. 120/15 - E-mail Platform Migration/Upgrade**
Committee considered a proposal/quotation from Mirus IT to upgrade the Parish Council E-mail Platform to a 'cloud' based solution. Council resolved to accept the Committee's recommendation that the Parish Council E-mail platform is migrated to a 'cloud' based Office 365 solution.

Signature.....Chair

Date.....

Council noted that an Extra Ordinary Committee meeting is to be convened in order to progress the specification of a new IT managed services contract, incorporating an Office 365 E-mail platform. (date to be confirmed)

ii. **Draft Minute No. 128/15 - Parish Magazine Contract**

This item was taken under the Confidential section – Minute No. 256/15

251g. Emergency Response Committee

i Council noted that the Committee had not met since the last meeting of Council.

ii. **Emergency Plan Spotlight**

Cllr T Fraser (Lead Member) updated Council on the arrangements for the event.

Council noted that the Christian Centre had been provisionally booked for the 17th June 2016 and Mark Lancaster MP had provisionally confirmed that he would open the event. As the main stakeholders, MKC, TVP, Bucks Fire and Rescue, Ambulance Service and Army Air Corps Reserves would be invited to present their Emergency Plan. Invitations to the event to be sent to Parish and Town Councils, Parks Trust, the three City Centre Management Companies, MK University Hospital, MK Dons, Theatre, Gallery, Stables and MKALC, DCLG, NALC.

251h. WW1 Centenary Working Group

Cllr Baines advised that due to work currently been undertaken at the National Arboretum, it would be advisable to postpone the visit to a later date.

In response to a question by Cllr Kendrick, the Chair advised that the RBL were holding a number of events and she would email members with the details.

251i. New Parish Council Headquarters (Minute No. 191f & 213h)

Council noted and accepted the notes of the meeting held on the 7th April.

252/15 Milton Keynes Council Community Asset Transfer Scheme – Trinity Centre, Fishermead

Council noted that Stage One applications are currently being sought from organisations interested in acquiring the Trinity Centre, Fishermead through the Milton Keynes Council Community Asset Transfer Scheme – application deadline 3.5.2016.

Cllr Baines, in his role as Chair of the Trinity Centre Management Committee advised Council that the Management Committee still had 20 years and 5 months to run on their lease and the church had 64 years to run on their lease. The Management Committee and the Church had agreed to submit a joint application to acquire the Trinity Centre and if the application was successful, the Church would then relinquish their lease.

Council resolved that the Parish Council would not make an application to acquire the asset.

Under this item Cllr Kent asked if play areas were included in the Community Asset Scheme and was advised that they were not currently included.

Signature.....Chair

Date.....

253/15 Licensing Application

Freedom Organics, trading at Snowdon Drive, Winterhill
LOCAL GOVERNMENT (Miscellaneous Provisions) Act 1982
Street Trading Consent – 1 hours trading within every 24 hours
Hours being applied for are Monday to Sunday 17.00 – 18.00
Council resolved to object to the application on the grounds that the proposed site currently had double yellow lines and is a turning point for vehicles.

254/15 Annual Meeting of Parish Electors – 24th May 2016, Springfield Centre

The Chair advised that the format of the meeting would consist of Committee tables to enable residents to raise issues directly with the appropriate Committee.

255/15 Local Council Elections – 5 May 2016 – Statement of Persons nominated

Council noted the statements of persons nominated in the Local Council Elections to be held on 5 May 2016.

It was noted that Cllr Kent would not be standing for election and the Chair on behalf of Council thanked Cllr Kent for her contribution to the Parish Council over the last 10 years and presented her with a bouquet.

Confidential Items

In view of the terms of Schedule 12A Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and Council resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

**Items 13 and 14

**256/15 Minutes of the Communications Committee
Draft Minute No. 128/15 - Parish Magazine Contract**

The Clerk gave an overview of the tender process with seven contractors applying for the tender pack, four of which tendered for the contract with three invited for interview.

Council resolved to approve the Committee's recommendation to award the contract to Bespoke Media.

257/15 15/02731/MIN - Waste Transfer Planning Application - Pineham

The Clerk advised Council that a barrister had been instructed to submit an opinion as to whether there were grounds for a judicial review; to be emailed to all councillors immediately on receipt.

Council resolved that an ECM would only be called if the barrister found irrefutable grounds to apply for a judicial review. The meeting to be held on either the 3rd or 4th May prior to the Finance & Administration Committee or Planning & Policy Committee meetings respectively.

If there were insufficient grounds, Council resolved that a letter should be hand delivered to all Willen residents detailing the steps the Parish Council had taken to resolve the issue and outlining further actions that residents could take if the conditions applied to the granting of the planning application were not adhered to by the developer. A copy of

Signature.....Chair

Date.....

the letter to be sent to the other stakeholders who had also objected to the application.

Cllr Shrimpton thanked members for their support and the work they had done to support Willen residents.

258/15 Training Courses and Conferences

Council noted the following training and conferences and the Councillors/staff nominated to attend the relevant events.

Provider	Date	Venue	Content	Cost £
MK Council	9/10.5.16., provisional dates	TBC	Speed Indicator Device training *LH, TU, CB, DP, DP, DK & TB **JM	Possible small charge to cover venue cost
Northants CALC	16.5.16	Litchborough , Northants	Parish Council Finance for Councillors * LH, TB, D Priest & DK	£68 per delegate
Northants CALC	5.7.16, 10.00- 12.00hrs	Litchborough , Northants	Chairmanship Training * BG & TU	£78 per delegate
MK Council	TBC – June/July	Milton Keynes	Safety at Public Events * D Priest **JM	c.£500 per delegate
Understanding ModernGov	28.4.16	Central London	Effectively Identifying and Tackling FGM *AO	£395 per delegate

259/15 Committee Meeting Dates

Council noted the dates of the forthcoming meetings.
 Community & Environment – Monday 25th April 2016, 6.30pm
 Communications – Tuesday 26th April 2016, 6.30pm
 Finance & Administration – Tuesday 3rd May 2016, 7pm
 Planning & Policy – Wednesday 4th May 2016, 7pm, Springfield Centre
 Personnel – Monday 9th May 2016, 6.30pm
 New HQ Committee – Meeting date to be confirmed

260/15 Date of the Next Meetings

Annual Meeting of Council 7pm Tuesday 17th May 2016
 To be followed by the May Council meeting

At the end of the meeting Cllr Kent took the opportunity to explain that due to increasing ill health she had taken the decision not to stand for election. She had been working in the community both here and in London since 1979 and had decided to take a year off. She had enjoyed working with the Parish Council and thanked Members and staff for their good wishes.

Signature.....Chair

Date.....